Council’s Vision

A prosperous rural community where residents and visitors enjoy a clean, safe environment enhanced by our unique heritage and country lifestyle

Council’s Mission

For the whole community to grow and prosper through effective leadership, provision of sustainable services and promotion of economic development opportunities
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13. INWARD CORRESPONDENCE – OPEN COUNCIL – PART I

13.1 LETTERS OF APPRECIATION

WRITTEN QUESTIONS WITHOUT NOTICE

PUBLIC ACCESS TO COUNCIL MEETINGS

CONTENTS OF CONFIDENTIAL BUSINESS PAPER
1. MATTERS IN PROGRESS ARISING FROM PREVIOUS COUNCIL MEETINGS

At the July 2018 meeting Council requested a list of all resolutions both strategic and operational that were still awaiting completion. This list is provided below.

All new resolutions are added to this list and reported to Council on a monthly basis. Completed resolutions are also listed at the end of the report.

**General Manager:**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description</th>
<th>Resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>CWLE Scope of Works Management Operational Plans</td>
<td>1. Seek quotations using the draft scope of work titled “Management and Operational Plans Update for the Forbes CWLE”</td>
<td>Scope being prepared in house.</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td>2. Seek quotations using the draft scope of works titled “Management and Operational Plans Update for the Forbes CWLE”</td>
<td>Scope being prepared in house.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. In accordance with s.34(2) of the Local Government Act 1993 give public notice of the intention to classify the land within Lot 25 DP1044585 as Operational.</td>
<td>With Solicitors in conveyance. Contracts exchanged.</td>
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<td></td>
<td></td>
<td>4. Following 28 days public notice where no submissions have been made to Council, classify the land within Lot 25 DP1044585 as Operational in accordance with s.31(2) of the Local Government Act 1993.</td>
<td>With Solicitors in conveyance. Contracts exchanged.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5. Receive a report to Council if a submission is made during the public notice period objecting to the classification of land as Operation.</td>
<td>With Solicitors in conveyance. Contracts exchanged.</td>
</tr>
<tr>
<td>3.</td>
<td>Sale of Land – 75 Hill Street</td>
<td>1. 458 That Council accept the offer to purchase 75 Hill Street, Forbes, Lot 38 DP1198447 for the offered amount.</td>
<td>With Solicitors in conveyance.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Endorse and affix its common seal to all associated documents relating to the sale of 75 Hill Street, Forbes, Lot 38 DP1198447</td>
<td>With Solicitors in conveyance.</td>
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<td>3. Delegate the Mayor and GM to execute all required documentation pertaining to the sale.</td>
<td>With Solicitors in conveyance.</td>
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<td>3. That Council apply for the A R Bluett Award in 2020 if it is not successful in 2019.</td>
<td>Pending 2 above.</td>
</tr>
<tr>
<td>5.</td>
<td>General Manager: Code of Conduct</td>
<td>2. 10 Provide appropriate training for Councillors, members of Council officers and other designated persons.</td>
<td>Actioned. Tentatively scheduled for 14-24 June. Will be rolled out to all staff and volunteers as well as Elected Members (3 hour workshop) – mandatory.</td>
</tr>
<tr>
<td></td>
<td>Saleyards Committee: Truck Wash 21/02/2019 (18793/2019)</td>
<td>43 That Council obtain a design for a sump and proceed.</td>
<td>Engineering staff are currently working on a design.</td>
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### Director Planning and Growth:

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<tr>
<th>Item No</th>
<th>Description</th>
<th>Resolution</th>
<th>Status</th>
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<tbody>
<tr>
<td>7.</td>
<td>Proposed Rezoning Lower Bathurst Street 16/06/2016</td>
<td>1. That Council endorse the change to the minimum lot size and change of zoning from 1(a) Rural Zone, to R5 – Large Lot Residential with a minimum lot size of 2 hectares when connected to Council sewer, and 10 hectares where onsite disposal is occurring, for land east of the Rail Line and west of Cargo Lane, the Unnamed Road, Lot 789, and Lot 975 DP750158, and Lot 7 DP113923, the Escort Way, Forbes.</td>
<td>Pending the completion of the Flood Study before Department of Planning will reconsider allowing Council to exhibit the planning proposal. Mayor to schedule a meeting with Minister Roberts. 25/10/18: Letters sent via the Mayor to Minister Roberts, Minister Upton and Minister Grant. Extension for Flood Study has been approved until 19 November 2019.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Rezone the balance of the land to RU1 - Primary Production, with a minimum Lot size of 40 hectares for the construction of a dwelling.</td>
<td>To be undertaken once the Flood Study has been finalised.</td>
</tr>
<tr>
<td>8.</td>
<td>Request for Crown Land Tenure, Racecourse Road 19/10/2017</td>
<td>1. 351 That Council call for EOI regarding the tenure of Reserve 97945 by way of public advertisement for a 28 day period.</td>
<td>Defer and consider as part of the Racecourse Plan of Management.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Receive a report to the December 2017 meeting for consideration.</td>
<td>Defer and consider as part of the Racecourse Plan of Management.</td>
</tr>
<tr>
<td>9.</td>
<td>Go Kart Recreational Facility 16/11/2017</td>
<td>2. undertake an Expression of Interest to lease the facility.</td>
<td>Defer and considered as part of the Go Kart Plan of Management.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. investigate appropriate approvals from Department of Primary Industry - Lands and Council's Environment and Planning Department.</td>
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<td>4. subject to points 2. and 3. prepare a draft lease and report to Council's February 2018 meeting for consideration.</td>
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</tr>
<tr>
<td>10.</td>
<td>Lease of unformed road off Claret Street 15/03/2018</td>
<td>1. 80 That Council undertake the statutory consultation in accordance with the provisions of the s.154 Roads Act 1993 of the intention to grant a five (5) year lease of that part of unformed public road adjoining Lot 325 DP752962.</td>
<td>2nd correspondence forwarded to adjoining neighbour to confirm their interest.</td>
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<td></td>
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<td>2. receive a report for consideration if any submissions objecting to the lease are received.</td>
<td>None received</td>
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<td>3. grant a lease, if no submissions are received, to the owner of Lot 325 DP752962 for the section of unformed public road adjoining Lot 325 DP752962.</td>
<td>N/A as the owner wants to purchase the unformed public road</td>
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<td></td>
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<td>4. its endorsement to investigate options the permanent closure and sale of the section of unformed public road adjoining Lots 315-316, 321-323, 325 and 380 DP752962.</td>
<td>Will have to be completed under the new legislation.</td>
</tr>
<tr>
<td>11.</td>
<td>Swimming Pool Clubhouse 15/03/2018 (16514/2018)</td>
<td>1. 105 That Council write to both clubs associated with the Swimming Pool advising of the need for both clubs to come together to discuss any issues relevant to the Swimming Pool.</td>
<td>Meeting held with the two swimming clubs. Two parties talking and will complete their discussions at the end of the swimming season. Council is negotiating the use of the Clubhouse by both clubs.</td>
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<td>2. Facilitate a meeting between the two clubs to assist in reaching a desired outcome.</td>
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<td>MATTERS IN PROGRESS cont’d</td>
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<tr>
<td><strong>12. Soccer Club</strong></td>
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<td>15/04/2018 (16522/2018)</td>
<td></td>
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<tr>
<td>124 That Council prepare a Master Plan for the Botanical Gardens.</td>
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<tr>
<td>Council will be sending out an EOI to key stakeholders to be part of the working group developing the Master Plan once Council has completed the overarching Sports Strategy.</td>
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<td><strong>13. Botanical Gardens Master Plan</strong></td>
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<td>15/11/2018 (18160/2018)</td>
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<tr>
<td>468 that Council include the Master Plan for Botanical Gardens project in the December QBR</td>
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<tr>
<td>Council will be sending out an EOI to key stakeholders to be part of the working group developing the Master Plan once Council has completed the overarching Sports Strategy.</td>
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<td><strong>14. Daroobalgie Landfill Depot Expansion</strong></td>
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<tr>
<td>19/04/2018 (16734/2018)</td>
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<td>171 That Council commence the preparation of tenders for: 1. the excavation and construction of the landfill cell; 2. the rehabilitation of the existing completed landfill cells; 3. the construction of the weighbridge, internal civil works and drop-off areas.</td>
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<td>Tenders to be called once DA consent is granted for expansion.</td>
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<td><strong>15. Waste Management Strategy</strong></td>
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<tr>
<td>19/04/2018 (16736/2018)</td>
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<td>That Council develop a shire wide waste strategy.</td>
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<td>Under development.</td>
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<td><strong>16. Fuel Depot at Forbes Aerodrome</strong></td>
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<td>19/07/2018 (17284/2018)</td>
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<td>2. 337 Authorise the Mayor and GM to negotiate with both the Proponents; 3. Following negotiations with both Proponents that a report be provided to Council on the most suitable outcome for Council and the airport users.</td>
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<td>Meetings held with both proponents who will prepare DA for lodgement. Meetings held with both proponents who will prepare DA for lodgement.</td>
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<tr>
<td><strong>17. Racecourse Road Sports Precinct Master Plan</strong></td>
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<td>21/06/2018 (17140/2018)</td>
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<tr>
<td>286 That Council develop the Racecourse Road Precinct Master Plan.</td>
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<tr>
<td>Council will be sending out an EOI to key stakeholders to be part of the working group developing the Master Plan once Council has completed the overarching Sports Strategy.</td>
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<td><strong>18. Engineering and Technical Services Building – Heritage Sympathetic Façade</strong></td>
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<td>16/08/2018 (17407/2018)</td>
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<tr>
<td>343 That Council prepare a more sympathetic design for the Engineering building façade to fit in with the surrounding streetscape.</td>
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<tr>
<td>Concept plan provided by Heritage Advisor to plant advanced trees. This concept to be considered in conjunction with the CBD Master Plan final designs.</td>
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<td><strong>19. Johnny Woods Crossing</strong></td>
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<tr>
<td>16/08/2018 (17408/2018)</td>
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<tr>
<td>344 That Council include the Johnny Woods crossing matter on the next Floodplain Management Authority agenda.</td>
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<tr>
<td>For consideration at the next Floodplain Management Authority meeting.</td>
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<td><strong>20. Container Deposit Scheme</strong></td>
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<tr>
<td>21/06/2018 (17131/2018)</td>
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<tr>
<td>272 That Council accept the offer from the proponent to install a single container deposit machine initially and delegate the Mayor and GM to negotiate the terms and conditions.</td>
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<tr>
<td>Lease signed. Proponent awaiting confirmation of delivery of facility.</td>
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<tr>
<td><strong>21. Access to the Apex Caravan Park toilets 6.1.2</strong></td>
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<tr>
<td>20/09/2018 (17734/2018)</td>
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<tr>
<td>2. 398 That Council investigate and improve access to the Apex Caravan park toilets to ensure access requirements are met.</td>
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<tr>
<td>Work is being planned and quotations being sought by the Facilities Maintenance Supervisor at both the Apex Caravan Park and Apex (Aeroplane) Park.</td>
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<tr>
<td><strong>22. Proposal to install solar panels and manage the generation of power at the CWLE</strong></td>
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<tr>
<td>20/09/2018 (17740/2018)</td>
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<tr>
<td>399 That Council call for comparative EOIs for the installation of solar panels at the CWLE.</td>
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</tr>
<tr>
<td>Under investigation into viability. Reconsider options following the CWLE Expansion.</td>
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<tr>
<td>24.</td>
<td>Apex Riverside Tourist Park – Riverside Access</td>
<td></td>
<td>15/11/2018 (18162/2018)</td>
</tr>
<tr>
<td>25.</td>
<td>Flood Study and Flood Management Plan</td>
<td></td>
<td>18/10/2018 (17978/2018)</td>
</tr>
<tr>
<td>26.</td>
<td>Flood Study and Flood Management Plan</td>
<td></td>
<td>13/12/2018 (18384/2018)</td>
</tr>
<tr>
<td>27.</td>
<td>Economic and Business Development Committee</td>
<td>Trades Guide.</td>
<td>18/10/2018 (17986/2018)</td>
</tr>
<tr>
<td>28.</td>
<td>Economic and Business Development Committee</td>
<td>New Visitor Information Centre Site.</td>
<td>18/10/2018 (17987/2018)</td>
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<td>21/03/2019 (18933/2019)</td>
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<tr>
<td>29.</td>
<td>Economic and Business Development Committee</td>
<td>Multipurpose Industrial Project.</td>
<td>18/10/2018 (17990/2018)</td>
</tr>
<tr>
<td>31.</td>
<td>Container Deposit Scheme Refund Sharing Arrangement</td>
<td></td>
<td>18/10/2018 (18002/2018)</td>
</tr>
<tr>
<td>32.</td>
<td>Compulsory Acquisition of Lot 12 and 14 DP1154205</td>
<td></td>
<td>15/11/2018 (18177/2018)</td>
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### MATTERS IN PROGRESS cont’d

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<th>No.</th>
<th>Description</th>
<th>Action</th>
<th>Status</th>
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<tbody>
<tr>
<td>3.</td>
<td>Grant authority to the General Manager to make the necessary application to</td>
<td>Pending 1 above.</td>
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<tr>
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<td>the Minister for Local Government and to pay any compensation in accordance</td>
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<td></td>
<td>with the provisions of the Land Acquisition (Just Terms Compensation) Act</td>
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<td>1993.</td>
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<td>4.</td>
<td>Grant authority to the General Manager to make the necessary application to</td>
<td>Pending 1 above.</td>
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<td>the Governor for the publication of an acquisition notice in the Government</td>
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<td>Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW)</td>
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<td>with respect to the Land.</td>
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<td>5.</td>
<td>490 That Council affix the Common Seal of the Council to any documentation</td>
<td>Pending 1 above.</td>
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<td></td>
<td>required to effect acquisition of Lot 12 and 14 Deposited Plan 1154205</td>
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<td>33.</td>
<td>Natural Environment Committee</td>
<td>495 That Council, as part of the final CBD</td>
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<td></td>
<td>Planting underneath Palms – Court Street</td>
<td>Master Plan, request detailed plantings for the area beneath the 4 Phoenix Palms in</td>
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<td>court Street.</td>
<td>For</td>
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<td>inclusion in detailed designs. See report to this meeting.</td>
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<td>34.</td>
<td>Forbes Heated Swimming Pool</td>
<td>507 That Council seek grant funding for the</td>
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<td></td>
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<td>remediation of the Forbes Heated Swimming</td>
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<td>pool building to extend its life span whilst</td>
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<td>commencing a Master Plan of the Forbes Pool</td>
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<td>Precinct.</td>
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<td>35.</td>
<td>Forbes heated Swimming Pool</td>
<td>520 That Council convene a workshop in</td>
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<td>relation to the heated pool and the Master Plan of the pool</td>
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<td></td>
<td>precinct.</td>
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<td>36.</td>
<td>Economic and Business Development Committee</td>
<td>551 That Council draft example marketing</td>
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<td>Marketing Strategy for Industrial Land</td>
<td>flyers for the Committee’s consideration.</td>
<td>Referred</td>
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<td>next Economic and Business Development Committee meeting.</td>
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<td>37.</td>
<td>Economic and Business Development Committee</td>
<td>551 That Council investigate other sites that are not on Crown Land or TSR’s under</td>
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<td></td>
<td>Boat Ramps</td>
<td>claim</td>
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<td>38.</td>
<td>Infrastructure Committee: Cotton Gin</td>
<td>553 That Council request the General</td>
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<td>Manager source information in relation to the</td>
<td>Enquiries made with Narrabri Shire Council, Warren Shire Council and Namoi Cotton.</td>
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<td>pros and cons for supporting a cotton gin within the</td>
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<td>Forbes Local Government Area.</td>
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<td>39.</td>
<td>Infrastructure Committee: Spooner Oval Master Plan</td>
<td>553 That Council proceed with the Spooner</td>
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<td>Oval Master Plan.</td>
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<td>Meetings held with stakeholders.</td>
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<td>40.</td>
<td>Riverside Community Garden Committee: Community Garden Site Subdivision</td>
<td>1. 554 That Council identify ownership of Crown</td>
<td></td>
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<td>Land to request planning of additional trees in</td>
<td>Letter to LLS drafted.</td>
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<td>the event of successful subdivision.</td>
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<td>2. Extend the road to Council’s Nursery for the three residential lots.</td>
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<td>Options for subdivision to be developed and taken to a future Economic and Business</td>
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<td></td>
<td>Economic and Business Development Committee: Business Case Multipurpose Industrial Shed Space</td>
<td>2. 40. Move forward with the Webbs Pit and Landrace Street subdivision and prepare a brief for an external developer to undertake the development.</td>
<td>Under investigation.</td>
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<td>41.</td>
<td>Economic and Business Development Committee: Marketing Strategy for Industrial Land</td>
<td>40. That Council receive an updated brochure incorporating the Committee’s input at the next meeting of this Committee.</td>
<td>Referred to the next Economic and Business Development Committee meeting.</td>
</tr>
<tr>
<td>42.</td>
<td>Heritage Committee: Tourism Technology</td>
<td>41. That Council investigate a small project using QR codes with the history of some of our iconic sites and report back to a future Heritage meeting with costs involved.</td>
<td>Still to be investigated.</td>
</tr>
<tr>
<td>44.</td>
<td>Heritage Committee: Local History Books</td>
<td>41. That Council purchase a copy of both books for the Library.</td>
<td>Purchase of books underway.</td>
</tr>
<tr>
<td>45.</td>
<td>Infrastructure Committee: Botanical Gardens Master Plan</td>
<td>1. 42. That Council receive a report on all representatives who will be sitting on the working committees for Master Plans for Council approval.</td>
<td>To be reported to a future Council meeting.</td>
</tr>
<tr>
<td>46.</td>
<td>Saleyards Committee: New Pound</td>
<td>43. That Council look at multiple sites for the new pound and report back to the April Council meeting.</td>
<td>Investigation other sites. See report to this meeting.</td>
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<td>47.</td>
<td>Purchase of Land, Daroobalgie Landfill</td>
<td>1. 51. That Council endorse the acquisition of Lot 37 in the proposed subdivision plan for Lot 1 DP120710 and Lot 1472 DP750158, Daroobalgie Road, Forbes.</td>
<td>In conveyance upon completion of subdivision.</td>
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<td>2. Endorse and affix its common seal to all associated documents relating to the acquisition of Lot 37 in the proposed subdivision plan for Lot 1 DP120710 and Lot 1472 DP750158, Daroobalgie Road, Forbes and delegate the Mayor and General Manager to execute all required documentation pertaining to the acquisition of the aforementioned lot.</td>
<td>In conveyance upon completion of subdivision.</td>
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<td>3. In accordance with s.34(2) of the Local Government Act 1993 give public notice of the intention to classify the land within Lot 37 in he proposed subdivision plan for Lot 1 DP120710 and Lot 1472 DP750158, Daroobalgie Road, Forbes as Operational as of the date of this resolution, being 21 February 2019.</td>
<td>In conveyance upon completion of subdivision.</td>
</tr>
</tbody>
</table>
4. Following 28 day public notice where no submissions have been made to Council, classify the land within Lot 37 in the proposed subdivision plan for Lot 1 DP120710 and Lot 1472 DP750158, Daroobalgie Road, Forbes as Operational in accordance with s.31(2) of the Local Government Act 1993.

5. Receive a report to Council if a submission is made during the public notice period objecting to the classification of land as Operational.

49. Economic and Business Development Committee: Lot 4 at the Forbes Homemakers Centre

   1. 54 That Council delegate the General Manager and Mayor to negotiate the sale of proposed Lot 4 at the Forbes Homemakers Centre at the Forbes homemakers Centre.

   2. Endorse and affix its common seal to all associated documents relating to the sale of proposed Lot 4 at the Forbes homemakers Centre and delegate the Mayor and General Manager to execute all required documentation pertaining to the sale.

50. Proposed Compulsory Acquisition – Lot 696 DP750158

   1. 75 That Council approve the acquisition of Lot 696 DP 750158 pursuant to the provisions of Sections 186 and 187 of the Local Government Act 1993.

   2. Grant authority to the General Manager to make an application to the Minister for Local Government for the issue of a proposed acquisition notice and to pay any compensation in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.

   3. Grant authority to the General Manager to make an application to the Governor for the publication of an acquisition notice in the Government Gazette under the Land Acquisition (Just Terms Act) 1991 with respect of Lot 696 DP 750158.

   4. Endorse and affix its common seal to all associated documents relating to the acquisition of Lot 696 DP 750158 and delegate the Mayor and General Manager to execute all relevant documents pertaining to the acquisition of part Lot 696 DP 750158.

   5. In accordance with Section 34(2) of the Local Government Act 1993 give public notice of the intention to classify the land within Lot 696 DP 750158 as Operational Land as of the date of this acquisition.

   6. Following 28 days public notice where no submissions have been made to Council, classification the land within Lot 696 DP 750158 as Operational Land in accordance with Section 231(2) of the Local Government Act 1993.

   7. Receive a report to Council if a submission is made during the public notice period objecting to the classification of land as Operational.
<table>
<thead>
<tr>
<th></th>
<th>Proposed Land Acquisition – West Plains Road and Lows Road, Forbes part Lot 38 DP753077. 21/03/2019 (18942/2019)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>76 That Council approve the acquisition of part of Lot 38 DP 753077 corner of West Plains Road and Lows Road, Forbes pursuant to Section 177 of the Roads Act 1993 for the purpose of creation of a public road</td>
<td>Council has written to the owner to commence the process of Compulsory Acquisition.</td>
</tr>
<tr>
<td>2.</td>
<td>approve the making of an application to the Minister for Local Government for the issue of a proposed acquisition notice under the Land Acquisition (Just Terms Compensation) Act 1991 with respect to part Lot 38 DP 753077</td>
<td>Council has written to the owner to commence the process of Compulsory Acquisition.</td>
</tr>
<tr>
<td>3.</td>
<td>approve the making of an application to the Governor for the publication of an acquisition notice in the Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 with respect to part Lot 38 DP 753077</td>
<td>Council has written to the owner to commence the process of Compulsory Acquisition.</td>
</tr>
<tr>
<td>4.</td>
<td>grant authority to the General Manager to implement relevant actions to have the acquisition of part Lot 38 DP 753077 transferred into Council published in the NSW Government Gazette page for public road purpose</td>
<td>Council has written to the owner to commence the process of Compulsory Acquisition.</td>
</tr>
<tr>
<td>5.</td>
<td>endorse and affix its common seal to all associated documents relating to the subdivision and purchase of part Lot 38 DP 753077 and delegate the Mayor and General Manager to execute all relevant documents pertaining to the acquisition and purchase of part Lot 38 DP 753077</td>
<td>Council has written to the owner to commence the process of Compulsory Acquisition.</td>
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<td>52.</td>
<td>Proposed Road Closure and Sale – South Lead Road 21/3/2019 (18943/2019)</td>
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<tr>
<td>1.</td>
<td>77 That Council agree in principle to the closure of the unformed road adjoining Lot 8 DP 1151056 and Lot 7 DP 827907</td>
<td>Letters drafted for authorities and land owner to commence this process. Advertisement of closure commenced.</td>
</tr>
<tr>
<td>2.</td>
<td>delegate authority to the General Manager to implement notification of the proposal to close the unformed road adjoining Lot 8 DP 1151056 and Lot 7 DP 827907 under Section 38B of the Roads Act 1993 and to have it classified as Operational Land under the Local Government Act 1993</td>
<td>Letters drafted for authorities and land owner to commence this process. Advertisement of closure commenced.</td>
</tr>
<tr>
<td>3.</td>
<td>receive a report at the May 2019 meeting if submissions are received</td>
<td>Letters drafted for authorities and land owner to commence this process. Advertisement of closure commenced.</td>
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<tr>
<td>4.</td>
<td>delegate authority to the General Manager to implement relevant actions to have the unformed road adjoining Lot 8 DP 1151056 and Lot 7 DP 827907 closed in accordance with Section 38D of the Roads Act 1993 and dedicate land as Operational under the Local Government Act 1993 where no submissions are received</td>
<td>Letters drafted for authorities and land owner to commence this process. Advertisement of closure commenced.</td>
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<td>5.</td>
<td>delegate authority to the General Manager to enter into negotiations for the sale of the road reserve adjoining Lot 8 DP 1151056 and Lot 7 DP 827907</td>
<td>Letters drafted for authorities and land owner to commence this process. Advertisement of closure commenced.</td>
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<td><strong>53.</strong></td>
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<td>6. endorse and affix its common seal to all associated documents relating to the sale of the closed road reserve and delegate the Mayor and General Manager to execute all relevant documents pertaining to the sale of the closed road reserve adjoining Lot 8 DP 1151056 and Lot 7 DP 827907.</td>
</tr>
<tr>
<td><strong>54. Community Garden Committee: Requirement for Working with Children Certification (Workshops)</strong> 21/03/2019 (18956/2019)</td>
<td></td>
<td>83 That Council investigate the requirement for all 355 committees and Councillors to hold working with children certification.</td>
</tr>
<tr>
<td><strong>55. Community Garden Committee: Resignation of Heather Moore as Secretary</strong> 21/03/2019 (18957/2019)</td>
<td></td>
<td>1. 83 That Council accept Nina Crawford’s nomination of Secretary.</td>
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<td>2. Write to Heather Moore and thank her for her commitment and dedication to the Riverside Community Garden.</td>
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<td><strong>56. Community Garden Committee: Acquisition of Artificial Turf</strong> 21/03/2019 (18959/2019)</td>
<td></td>
<td>1. 83 That Council write a letter to the General Manager and drought Relief workers thanking them for helping on the day at short notice.</td>
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<td>2. Thank them for erecting the fence outside the cottage.</td>
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<td>Aerodrome Subdivision Sale 21/03/2019 (18984/2019)</td>
<td></td>
<td>1. 93 That Council in accordance with s.34(2) of the Local Government Act 1993 give public notice of the intention to classify the Lots 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 224, 425, 426, 427, 428, 429 and 430 Deposited Plan 1250362, Forbes as Operational as of date the date of this resolution, being 21 March 2019.</td>
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<td>2. following 28 days public notice where no submissions have been made to Council, classify the land within Lots 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 224, 425, 426, 427, 428, 429 and 430 Deposited Plan 1250362, Forbes as Operational in accordance with s.31(2) of the Local Government Act 1993.</td>
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<td>3. receive a report to Council if a submission is made during the public notice period objecting to the classification of land as Operational</td>
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<td>4. endorse the sale of Lots 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 418, 419, 420, 425, 426 and 428 Deposited Plan 1250362, Forbes</td>
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<td>5.</td>
<td>then endorse and affix its common seal to all associated documents relating to the sale of 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 418, 419, 420, 425, 426 and 428 Deposited Plan 1250362, Forbes and delegate the Mayor and General Manager to execute all required documentation pertaining to the acquisition of the aforementioned lots</td>
<td>Contracts drafted purchases have been asked to advise their legal representative so sale documents can be forwarded.</td>
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<tr>
<td>6.</td>
<td>endorse the General Manager and the Mayor to negotiate with any other interested parties regarding the sale of outstanding Lots 401, 402, 403, 416, 417, 421, 423, 427 and 424 Deposited Plan 1250362 and bring such negotiations back to Council for resolution</td>
<td>Contracts drafted purchases have been asked to advise their legal representative so sale documents can be forwarded.</td>
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MATTERS IN PROGRESS cont’d

### Director Engineering:

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<th>Item No</th>
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<tr>
<td>57.</td>
<td>Street Tree Policy and Street Verge/Nature Strip Maintenance Policy (09/08/2012)</td>
<td>785 That Council incorporate the Street Tree Policy and Street Verge/Nature Strip Maintenance Policy into one document.</td>
<td>Draft policy being finalised. Additional information is being sought prior to finalising the draft.</td>
</tr>
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<td>59.</td>
<td>Aerodrome Committee Provision of Power 20/07/2018 (17275/2018)</td>
<td>5. Obtain costings to undertake a power demand and supply upgrade.</td>
<td>The order of magnitude cost of supplying power is $500,000 which excludes the potential upgrade to infrastructure external to the aerodrome electrical infrastructure.</td>
</tr>
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<td>60.</td>
<td>Infrastructure Committee: Apex Lakeside Park 13/12/2018 (18435/2018)</td>
<td>1. 553 That Council seek grant funding to install an inclusive carousel at a suitable location.</td>
<td>Preliminary options to be finalised and sourcing quotations for the inclusive carousel. Suppliers have been contacted and Council is awaiting feedback on costs.</td>
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<td>2. Seek input from the community as to a preferred location for an inclusive carousel</td>
<td>Once options have been finalised then stakeholder engagement will be undertaken.</td>
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<td>61.</td>
<td>Infrastructure Committee: Water/Sewer Infrastructure 21/02/2019 (18791/2019)</td>
<td>1. 42 That Council prepare a report in relation to a forward plan for proactively extending water and sewer installation in Forbes to existing lots within the residential area of Forbes.</td>
<td>Plan currently being prepared showing existing network.</td>
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<td>2. Investigate opportunities available to provide water and sewer to future residential areas be identified.</td>
<td>Plan currently being prepared to include future residential areas identified as per the Local Environmental Plan (LEP).</td>
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<td>3. Receive a report to the April 2019 meeting of the Infrastructure Committee for consideration.</td>
<td>Report to the April Infrastructure Committee meeting.</td>
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<tr>
<td>62.</td>
<td>Sports Committee – Communications 21/03/2019 (18964/2019)</td>
<td>84 That Council develop a stakeholder engagement plan for communication with sporting clubs.</td>
<td>MOU under review to incorporate stakeholder engagement plans for sporting clubs.</td>
</tr>
<tr>
<td>63.</td>
<td>Aerodrome Committee: Aerodrome Upgrade 21/03/2019 (18948/2019)</td>
<td>80 That Council send out a scope to Committee members for information.</td>
<td>To be actioned at the next Committee.</td>
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### Director Corporate Services:

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<th>Resolution</th>
<th>Status</th>
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<tr>
<td>64.</td>
<td>Accessibility Audit, Commercial Premises</td>
<td>711 That Council draft a letter from the Mayor inviting motels to participate in the accessibility audit. Jade McGovern of TCCD and Alister Lockhart of the Access Committee are to undertake the audits and provide advice to the operators on the accessibility of their motel rooms.</td>
<td>November meeting of Access Committee received additional feedback on inclusions for adjusted DIAP, these will be incorporated into the plan in line with roll out of new CSP. New inclusions to be added for a new DIAP to be presented to the Access Committee in June.</td>
</tr>
<tr>
<td>65.</td>
<td>ALGWA Conference</td>
<td>191 apply to host the event in 2020/2021.</td>
<td>Awaiting advice that the round is open.</td>
</tr>
<tr>
<td>67.</td>
<td>Leadership and Governance Committee Councillors training needs analysis update.</td>
<td>402 That Council develop a short-form Councillors training needs analysis whilst progressing to full online module</td>
<td>Short Form LG NSW Capability Assessment is ready to be provided to Councillors in the May briefing session for completion and discussion. Training needs analysis will continue from this information and be presented at the June briefing session. Councillor guide for motions and training is completed (those requested).</td>
</tr>
<tr>
<td>68.</td>
<td>Forbes Swimming Pool – Parental Supervision</td>
<td>434 That a Swimming Pool Policy be developed in consultation with the public.</td>
<td>Commenced research; have undertaken a pool management risk profile through Statewide’s Continuous Improvement Program, results will informed drafting of the policy, which will go to the May Council meeting.</td>
</tr>
<tr>
<td>70.</td>
<td>Sports Advisory Committee Lighting at Botanical Gardens</td>
<td>496 That Council seek grant funding opportunities to upgrade the lighting at Botanical Gardens.</td>
<td>Ongoing. It should be noted that Council by working closely with the Forbes Soccer Association and other user groups have been successful in three grant applications to upgrade the amenities and other facilities at Forbes Botanical Gardens sports fields. These upgrades do not currently include lighting. Strategic planning workshop to be held before pursuing new opportunities.</td>
</tr>
<tr>
<td>71.</td>
<td>Procurement Reporting</td>
<td>534 That Council receive a report on the disposal and procurement of light vehicles.</td>
<td>A report to be presented to the next Plant Committee.</td>
</tr>
<tr>
<td>72.</td>
<td>Saleyards Advisory Committee: Truck Wash</td>
<td>555 That Council apply for a grant to upgrade the truckwash to improve the effluent system.</td>
<td>Refer to previous Saleyards Advisory Committee minutes. Requires a 50% funding contribution.</td>
</tr>
<tr>
<td>73.</td>
<td>Vanfest</td>
<td>564 Delegate the General Manager to negotiate terms of the termination of the Intellectual Property Agreement and the event management Agreement with Vanfest Pty Ltd and authorise execution of the termination agreements.</td>
<td>Discussions ongoing.</td>
</tr>
</tbody>
</table>
## MATTERS IN PROGRESS cont’d

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
</table>
| **74.** | Honour Boards and Walk of Honour  
21/02/2019 (18762/2019) |
| 22 | That Council investigate installing a vandal proof walk of honour as part of the Lake Forbes Activation Master Plan.  
Planning consultants advised. This item will be addressed as part of the Lake Forbes Activation Master Plan. |
| **75.** | Donations Request – Presidents Lunch Event and Community Funding Program  
21/02/2019 (18766/2019) |
| 4 | Consider items 4-7 at the next budget meeting.  
Item to be reconsidered at the Budget meeting scheduled 18 April 2019. |
| **76.** | Ootha Village Water Supply  
21/02/2019 (18767/2019) |
| 28 | Provide a repayment scheme for the supply and connection of rain water tanks for the Ootha Village residents as being the only other water supply scheme outside of Forbes.  
A repayment scheme is currently under development. |
| **77.** | Economic and Business Development Committee: Cost of Lake Kiosk  
21/02/2019 (18780/2019) |
| 40 | That Council include the Lake Kiosk in the Forbes lake Activation Plan for consideration.  
Planning consultants advised. This item will be addressed as part of the Lake Forbes Activation Master Plan. |
| **78.** | Audit Risk and Improvement Committee: Internal Auditor  
21/02/2019 (18777/2019) |
| 39 | That Council seek quotations to employ an Internal Auditor for a two year period.  
Council is currently in the process of developing the brief for tender/quotation. |
| **79.** | Draft Lions Park Conceptual Plan  
21/02/2019 (18798/2019) |
| 47 | Develop an operational plan for the Lions Park precinct.  
To be considered as part of the Lake Forbes Activation Master Plan. |
| **80.** | Councillors Expenses and Facilities Policy  
21/03/2019 (18935/2019) |
| 68 | That Council place the amended Councillor Expenses and Facilities Policy on public exhibition for a period of 28 days in accordance with s. 253 (1) of the Local Government Act 1993;  
Currently on public exhibition. |
| 2 | Receive a report at the May Council meeting on the outcome of the exhibition period when considering adoption of the draft Councillor Expenses and Facilities Policy.  
On hold pending the above. |
| **81.** | Code of Meeting Practice  
21/03/2019 (18937/2019) |
| 70 | Place the draft Code of Meeting Practice on public exhibition for 42 days in accordance with s. 361 of the Local Government Act 1993.  
Currently on public exhibition. |
| 2 | Receive a report at the May Council meeting on the outcome of the exhibition period when considering adoption of the draft Code of Meeting Practice.  
On hold pending the above. |
| 3 | Include Clause 11.11 within the Code of Meeting Practice and remove Clauses 11.6, 11.7, 11.8 and 11.13.  
Amendments made – included in version currently on public exhibition. |
| **82.** | Audit, Risk and Improvement Committee – Draft Corporate Credit Card Policy  
21/03/2019 (18950/2019) |
| 81 | That Council update the current Draft Credit Card Policy with reference to policies from other Councils and bring back to the next Audit, Risk and Improvement Committee  
Awaiting to be completed at the next Audit, Risk and Improvement Committee. |
### Matters in Progress Completed since last meeting:

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<td>Licence to use Council road Reserve Bandon Street</td>
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<td>Lachlan Vintage Village</td>
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<td>CBD Master Plan – Templar Street</td>
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<td>Traffic Committee – Request for No Stopping signage to be moved along Newell Highway</td>
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<td>Traffic Committee – Pedestrian Crossing near House With No Steps (13/12/2018)</td>
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<td>2019 National General Assembly of Local Government</td>
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<td>Proposed Road Dedication – Watson Close, Forbes</td>
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<td>Public Road Dedication – Alcheringa Drive, Nancy Place and Bob Acheson Avenue</td>
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<td>Proposed Acquisition Part Lot 7319 DP1166582 and Part Lot 7062 DP1020609</td>
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<td>Access Committee: Disabled Carpark in Cross Street</td>
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<td>Saleyards Committee – CWLE Rules</td>
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<td>Draft Lions Park Conceptual Plan</td>
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<td>Flannery’s Pharmacy – Letter of Congratulations</td>
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<td>Review of Policy: Councillors Access to Information and Interaction with Staff Policy</td>
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<td>Traffic Committee – Request for No Stopping signage to be installed along Newell Highway at the Browne Street Intersection</td>
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MAYORAL MINUTE TO COUNCIL
PART I
2. MAYORAL MINUTE TO COUNCIL

2.1 COMMUNITY SAFETY PRECINCT MEETING

Report Author: Mayor
Responsible Officer: Mayor

Executive Summary

This report provides the minutes of the Community Precinct meeting held 11 March 2019.

Detailed Report

I attended the last meeting of the Central West Police District – Western Sector Community Safety Precinct at Lachlan Shire Council.

Please find attached the minutes of the meeting for your information.

RECOMMENDATION

That Council receive and note the minutes of the Community Precinct meeting held 11 March 2019.

Alignment with Strategic Plan
LG2.1: Provide leadership through ethical, accountable and legislative decision maker. Ensure elected members are adequately resourced to enable effective representation.

Financial and Resource Implications
Nil.

Policy Implications
Nil.

Risk Considerations
Nil.

Statutory/Regulatory Implications
Nil.

Consultation conducted
Community Precinct Committee members.

Attachments
Minutes of the meeting – refer Appendix 1
DATE: 11 March 2019
VENUE: Lachlan Shire Council
TIME: 10am

PRESENT:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent Chris Taylor</td>
<td>Commander, Central West Police District</td>
</tr>
<tr>
<td>Chief Inspector David Cooper</td>
<td>Officer in Charge, Parkes and Peak Hill Cluster Sectors</td>
</tr>
<tr>
<td>Detective Inspector Bruce Grassick</td>
<td>Crime Manager, Central West Police District</td>
</tr>
<tr>
<td>Inspector Shane Jessep</td>
<td>Officer in Charge, Forbes and Western Sector</td>
</tr>
<tr>
<td>Sergeant Peter Gibson</td>
<td>Condobolin Police Station</td>
</tr>
<tr>
<td>Susan Woodley</td>
<td>A/Executive Officer, Central West PD</td>
</tr>
<tr>
<td>Phyliss Miller</td>
<td>Mayor, Forbes Shire Council</td>
</tr>
<tr>
<td>Kent Boyd</td>
<td>General Manager, Parkes Shire Council</td>
</tr>
<tr>
<td>John Medcalf</td>
<td>Mayor, Lachlan Shire Council</td>
</tr>
<tr>
<td>Greg Tory</td>
<td>General Manager, Lachlan Shire Council</td>
</tr>
</tbody>
</table>

APOLOGIES:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Loane</td>
<td>General Manager, Forbes Shire Council</td>
</tr>
</tbody>
</table>

Outstanding items/actions from the previous meeting of 5 November 2018 – Nil.

CRIME OVERVIEW

D/Insp. Grassick provided an overview of the Compass Crime results year to date (Nov 18 - Feb 2019) for the Central West Police District. Results in some crime categories continue to appear high due to the amalgamation of the sectors. A spike in crime has been experienced in Orange.

- **Sexual Assaults** – 12 incidents for the period – with 6 occurring in Orange. These figures include reports of historical sexual assaults.
- **Break and Enter (Non-Dwelling)** – 98 recorded incidents. There was a recent increase of incidents in Forbes with 6 Churches being targeted, 2 in Parkes and 1 in Condobolin.
- **Steal from Motor Vehicle** – There were 292 incidents, with Orange recording 218 and 20 incidents for Parkes and Peak Hill. This continues to be a major issue with unlocked vehicles, making it an opportunist crime for pedestrian traffic. Both Forbes and Lachlan Shire Councils agreed to reinforce the importance of keeping vehicles locked via their Facebook pages and in newspaper columns.
- **Frauds** – 156 compass incidents for the four months, with 14 at Parkes. Inspector Grassick attributed these figures to an increase in scams, incorporating 5 unauthorised access, 4 scam and 3 fail to pay.
- **Robberies** – 16 incidents YTD. 13 in Orange, 2 in Condobolin and 1 in Parkes.
- **Move Ons** – 285 incidents, 85 incidents in the Parkes/Peak Hill areas – 47 of which were alcohol related and 12 drug related. Forbes had 47 incidents with 20 being alcohol related and 6 drug related. Condobolin/Lake Cargelligo had 53 incidents – 26 alcohol related and 7 drug related.
- **Steal from Person** – There are 12 compass incidents YTD, 10 of which occurred in Orange and 1 in Forbes.
- **Motor Vehicle Accidents** – There has been 61 MVA's, 27 which occurred in Orange.
UPCOMING EVENTS

- **Tullamore Irish Festival** – Cancelled due to a committee not being formed.
- **Condobolin Expo** – 30 March. The mobile command bus from Parkes will be utilised.
- **Abba Festival Trundle** – Scheduled for 4 May.
- **Van Fest** – 10-11 May. Insp Jessep and Licensing Sergeant Mick Sullivan have been attending meetings regarding planning. Mayor Miller said future dates for Van Fest will be revisited due to inclement weather being experienced previously.
- **750 Car Rally** – Condobolin – Weekend of 12-13 April – no problems experienced previously.
- **Anzac Day** – Extra police will be rostered around the district.
- **Telescope** – 50 Years – July (further information to be provided).
- **Fly in Air Show** – Parkes – August-September (further information to be provided).

COUNCIL ISSUES

**Parkes Shire Council**

- **Rural Crime** – The incident involving 1000 stolen sheep was raised and discussed. D/Insp Grassick explained that there was some doubt as to the veracity of the numbers reported. Rural Crime Investigators will be increasing patrols around the area.
  - Sgt Gibson – Abattoirs are accepting more goats at lower rates which could lead to an increase in goat destruction.

**Lachlan Shire Council**

- **Tottenham Police** – An Expression of Interest from a Parkes officer to work at Tottenham Police Station has been supported by the senior management team. At this stage it is envisaged that she will relocate from Forbes to Tottenham and will commence duties in late March or early April.
  - Major roadworks are to commence on Gipps Way (West Wyalong Road) in the near future.

**Forbes Shire Council**

Mayor Miller reported that she has received no negative feedback from Forbes citizens about Policing in the area.

GENERAL BUSINESS

Highway Patrol numbers in Parkes have increased with three additional officers transferring into the Parkes Highway Patrol office and a new Sergeant commencing on 18 March. This will enable HWP to be tasked to work in the western area and increase high visibility policing throughout the District.

*Meeting Closed - Next meeting to be conducted on 17 June 2019 at Forbes Shire Council*
2.2 AUSTRALIAN LOCAL GOVERNMENT WOMENS NSW CONFERENCE

Report Author: Mayor
Responsible Officer: Mayor

Executive Summary

The Australian Local Government Womens Association NSW Conference was held in Liverpool from 4-6 April, 2019. This report is provided for Council’s information.

Detailed Report

The Deputy Mayor, Cr Jenny Webb, Council’s Community Relations Officer, Kimberley Harris and I attended the Australian Local Government Women’s NSW Conference at Liverpool from 4-6 April 2019.

There was an amazing line up of speakers including Jessica Rowe, Avril Henry, Leonie McKeon and Janelle Nesbit. Chloe Esposito, the 2016 Olympic Pentathlon Champion, was our Master of Ceremonies for the weekend.

Some interesting statistics:

- 29.5% of all elected Councillors in NSW were women;
- 14% of the 128 Councils have a female General Manager;
- 29% are represented by female Mayors.

Whilst some councils, such as Forbes, do have a strong female representation many others do not.

The conference has practical learning and tips on how to be the very best councillor, mayor or staff member you can be.

The educational opportunities were extremely beneficial to all attendees.

The five topics included:

1. Avril Henry - Leadership and Change Management;
2. Leonie McKeon – Chinese Educated Strategist;
3. Janelle Nesbit – Knowing Yourself, Social Style Model;
4. Jessica Rowe – Work and Dealing with Mental Illness;
5. Chloe Esposito – told her story of courage and determination.

I would like to thank Council on behalf of all of us for the privilege to attend this conference.

RECOMMENDATION

That Council receive and note the report on the Australian Government Womens NSW Conference.
GENERAL MANAGER’S REPORT TO COUNCIL
PART I
3. GENERAL MANAGER’S REPORT TO COUNCIL – PART I

3.1 MURRAY DARLING ASSOCIATION – REGION 10

Report Author: General Manager
Responsible Officer: General Manager

Executive Summary

The purpose of this report is to provide a brief on the role of the Murray Darling Association, and the opportunity for the Forbes Shire Council to take a leadership role in the re-engagement and effective representation of the councils of Region 10.

Detailed Report

Background

The Murray Darling Association (MDA) is the peak body for local government in the Murray Darling Basin. Established in 1944, the purpose of the MDA is to provide effective representation of local government and communities at state and federal level in the development of policy and the sustainable management of Murray-Darling Basin resources.

The MDA recognises the diversity of needs and means to ensure healthy, connected rivers supporting re-generative agriculture, regional development and sustainable communities across the Basin. We work with our member councils and communities to develop leadership, identify local solutions, and build resilience across the Murray-Darling Basin.

The MDA is the only interjurisdictional association of local government, covering all 4 Basin states offering membership to councils providing advocacy, expertise and representation on Basin related issues.

Operation of the MDA is parliamentary in nature, having the executive power vested in a board composed of the chair of each of the 12 regions of the Basin. (see region map attached).

Region chairs are responsible for the operation of the region, meeting quarterly with member councils to ensure a cohesive and articulate representation of regional issues and priorities.

Collectively, region chairs for the board of the MDA and are responsible to the membership. Region chairs are elected by the members of their region.

Region 10 has not had an active chair since the resignation due to amalgamations of Dubbo City Council from that position in 2016. This has left the councils of Region 10 without representation or leadership on the MDA since that time. Forbes Shire Council has been a member of the MDA since.

In 2018 Narromine Council resolved that the Mayor Cr Craig Davies, as Council’s representative to the Murray Darling Association be endorsed by Council as a nominee to the Region Executive. Since that time Cr Davies has attended the MDA Strategic Planning workshop and a board meeting as Interim Chair. However, no meeting of Region 10 has yet occurred.

Region Chair

Regions of the MDA elects annually a Region Executive made up of a chair plus not less than 2 and not more than 5 other region executives.
GENERAL MANAGER’S REPORT TO COUNCIL – PART I cont’d

All nominations to the chair by serving councillors must be endorsed by a resolution of the member council for which the nominee is a delegate.

The resolution must reflect that the delegate’s nomination has the support of councils, and that the council will provide adequate resources to support the delegate to undertake the duties of the role if elected. Resources required consist predominantly of officer time.

Officer time to support the Chair to undertake the duties of the role, including facilitation of the (min) four region meetings per year, distribution of minutes and agendas, monitoring outcomes of the committee, and liaising with the MDA National Executive. Costs to council, including officer time is estimated to be less than $5,000 per annum.

Further Reading

https://www.mda.asn.au/
MDA Constitution
Strategic Plan 2016-19

RECOMMENDATION

That Council:

1. appoint the Mayor, Cr Phyllis Miller OAM, as delegate to the Murray Darling Association;

2. endorse Cr Miller as nominee for Chair for Region 10;

3. commit to provide resources/secretariat support to conduct this role; and

4. work with the Murray Darling Association national executive to establish operational and strategic leadership of the region, consistent with the Constitution and Strategic Plan 2016-19 of the Murray Darling Association.

Alignment with Strategic Plan
Provide leadership through ethical, accountable and legislative decision maker. Ensure elected members are adequately resourced to enable effective representation.

Financial and Resource Implications
Cost to provide resources/secretariat support.

Policy Implications
Nil.

Risk Considerations
Nil.

Statutory/Regulatory Implications
Nil.

Consultation conducted
Nil.

Attachments
Region Map – Refer Appendix 1.
DIRECTOR CORPORATE SERVICES
REPORT TO COUNCIL
PART I
4. DIRECTOR CORPORATE SERVICES REPORT TO COUNCIL

4.1 INVESTMENT OF COUNCIL’S FUNDS – 31 MARCH 2019

Report Author: Accounting Assistant
Responsible Officer: Director Corporate Services

Executive Summary

The Local Government (General) Regulations 2005 require that the responsible accounting officer provide a written report to the Ordinary Meeting of Council giving details of all monies invested. Council’s investment strategy takes into consideration the desirability of diversifying investments and the nature and risk associated with the investments.

Detailed Report

The size of the investment portfolio varies from month to month due to cash flow movements during the period. Cash outflows (expenditure) vary from stable to moderate from one month to another. Cash inflows (income) are cyclical and largely dependent on the timing of rates instalment due date and payments, grant payments including receipt of Roads and Maritime Services (RMS) payments and the Financial Assistance Grant. Council’s four peak income months are August, November, February and May.

Commentary

The decrease in Council’s investment balance directly reflects the timing of cash flows for the period.

At the meeting on 5 March 2019, the Board of the Reserve Bank of Australia (RBA) decided to leave the cash rate unchanged at 1.50 per cent. The cash rate continues to remain unchanged at 1.50 per cent after the meeting of the board on 2 April 2019.

From the Statement by Philip Lowe, Governor: Monetary Policy Decision released on 2 April 2019 the RBA concluded like that of the previous month: “The low level of interest rates is continuing to support the Australian economy. Further progress in reducing unemployment and having inflation return to target is expected, although this progress is likely to be gradual. Taking account of the available information, the Board judged that holding the stance of monetary policy unchanged at this meeting would be consistent with sustainable growth in the economy and achieving the inflation target over time.”

Total Investment at 31 March 2019

Council’s investment portfolio at the 31 March 2019 totalled $44,978,509.38

The portfolio is diversified across a number of investment types and spread across a number of financial institutions. The various investment types may include managed funds, term deposits, bank bills and on-call accounts.

Investment performance in terms of actual investment income earned versus budget year to date at 31 March 2019 is represented below.
The following graph represents actual investment return against 90 day BBSW rate and the official cash rate for the year to date at 31 March 2019. The weighted average return on the investment portfolio as at 31 March 2019 was 2.70%.
The following graph represents invested Council funds by Fund (excluding Westpac Consolidated Fund) at the 31 March 2019.

**FUND APPORTIONMENT**

The following graph represents invested Council funds by financial institution (excluding Westpac Consolidated Fund) at the 31 March 2019.
The following graphs illustrate Council’s apportionment of Investment types at the 31 March 2019.

**INVESTMENT BY TYPE**

- **AT CALL**
- **TERM DEPOSITS**

The investment portfolio is regularly reviewed in order to maximise investment performance while also minimising risk. The graph below illustrates Council’s investment distribution according to the institute’s credit rating, ensuring compliance within legislative and policy limits.

**INVESTMENT SUMMARY BY CREDIT RATING**

- **UNRATED**
  - 0% (0%)

- **A3**
  - 10% (0%)

- **A2**
  - 46% (80%)

- **A1**
  - 27% (100%)

- **A1+**
  - 26% (100%)

**PERCENTAGE**

- AMOUNT ALLOWED
- AMOUNT INVESTED
To be noted, Standard & Poor’s (S&P) has reassessed their rating and outlook for AMP Group. As a result of AMP Group divesting from their life insurance business, the Group’s long and short term credit ratings have been downgraded. On 1 March 2019, S&P Global Ratings lowered its long-term issuer credit ratings on AMP Bank Ltd. to ‘A-2’ from A and its short-term issuer credit rating to ‘A-2’ from ‘A-1’.

Council currently holds 6 investment securities with AMP Bank Ltd. These investments are valued at $7.2m. The maturity dates of these investments range from 16 July 2019 to 11 December 2019. Council earns interest averaging 2.75% on these investments and is still within the acceptable range for investments of this credit rating per its Investment Policy.

**Certification – Responsible Accounting Officer:**

I hereby certify that the investments within Council’s portfolio have been made in accordance with section 625 of the *Local Government Act* 1993, clause 212 of the *Local Government (General) Regulation 2005* and Council’s Investment Policy number CS016.

---

**RECOMMENDATION**

That Council receive and note the information within the report and the Certificate of the Responsible Officer for the reporting period to 31 March 2019.

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**Alignment with Strategic Plan**
LG2.1: Provide leadership through ethical, accountable and legislative decision-making processes. LG2.1.3 Ensure Council’s policies and procedures meet the current statutory and regulatory environments.

**Financial and Resource Implications**
Maximise returns on investments.

**Policy Implications**
All Council investments activities are undertaken in accordance with Council’s Investment Policy, relevant guidelines and legislation.

**Risk Considerations**
Potential loss of income due to investing in financial products deemed outside Council’s Policy and the Minister’s guidelines.

**Statutory/Regulatory Implications**
Council is authorised by sec 625 of the Local Government Act to invest its surplus funds. Funds may only be invested in the forms of investment notified by Order of the Minister dated 12 January 2011. The Local Government (General) Regulations prescribes the records that must be maintained in relation to Council investments.

**Consultation conducted**
Council officers consult various financial institutions that have SandP rating to obtain the most suitable rate of return at a given time.

**Attachments**
Nil.
4.2 RATES AND CHARGES COLLECTION

Report Author: Rating Officer

Responsible Officer: Director Corporate Services

Executive Summary

This report provides Council with a monthly update on rates and charges collection, showing totals for the initial levy, rebates applied, interest and legal costs incurred and total outstanding for the financial year.

Detailed Report

The tables below show details of rates and charges levied, collected and outstanding as at 5 April 2019.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/2019 Levy</td>
<td>$12,532,485.78</td>
</tr>
<tr>
<td>Less Pensioner Rebates</td>
<td>$314,079.00</td>
</tr>
<tr>
<td>Net 2018/2019 Levy</td>
<td>$12,218,406.78</td>
</tr>
<tr>
<td>Amount Collected (to 5 Apr 19)</td>
<td>$9,156,074.74</td>
</tr>
<tr>
<td>2018/2019 Rates to be collected</td>
<td>$3,062,332.04</td>
</tr>
<tr>
<td>Current Interest</td>
<td>$19,084.01</td>
</tr>
<tr>
<td>Arrears (b/f rates + interest)</td>
<td>$185,635.57</td>
</tr>
<tr>
<td>Debt Recovery Expenses</td>
<td>$75,069.18</td>
</tr>
<tr>
<td><strong>Total Outstanding (to 30 Jun 19)</strong></td>
<td><strong>$3,342,120.80</strong></td>
</tr>
</tbody>
</table>

The table below shows Council’s outstanding rates ratio as at 30 June for the last 4 financial years:

**Outstanding Rates: Ratio by Year**

<table>
<thead>
<tr>
<th>Year</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/2015*</td>
<td>7.35%</td>
</tr>
<tr>
<td>2015/2016*</td>
<td>7.03%</td>
</tr>
<tr>
<td>2016/2017</td>
<td>10.29%</td>
</tr>
<tr>
<td>2017/2018</td>
<td>8.76%</td>
</tr>
</tbody>
</table>

*Due to a change in reporting requirements, these figures do not account for overpayment amounts and are therefore understated.
The table below shows the outstanding rates by month. It will be appropriate to view the outstanding ratio by month as the full year’s rates are due in four equal instalments. Spikes in the graph will reflect the due dates for each quarterly instalment in August, November, February and May. Comparisons between financial years will be appropriate moving forward as reporting requirements are aligned.

Council’s outstanding rates and charges ratio as at 5 April 2019 was 6.47%.

RECOMMENDATION

That Council adopt the rates and charges report as at 5 April 2019.

Alignment with Strategic Plan

Operational Plan: Statement of Revenue, Fees and Charges;

Community Strategic Plan: L2: Council complies with key legislation governing local government activity. L2.1: Complies with statutory obligations for the administration of local government.

Financial and Resource Implications

Nil.

Policy Implications

Nil.

Risk Considerations

Nil.

Statutory/Regulatory Implications

Conforms to statutes and regulations. Local Government Act 1993 Sec 404, 501, 713, 712 and 718;

Consultation conducted

Internal Report.

Attachments

Nil.
4.3. PROCUREMENT REPORTING

Report Author: Chief Finance Officer

Responsible Officer: Director Corporate Services

Executive Summary

Council’s Procurement Policy seeks to provide clear policy statements for the procurement of materials, equipment and services to assist in ensuring best value for money, cost effectiveness, good management practices, transparency, probity and environmental performance, whilst meeting the expectations of the community and legislative requirements.

Detailed Report

Council’s Procurement Policy requires exception reporting as follows:

1). all purchases of $5,000 up to $49,999 (including GST (Category B), should the minimum number of quotations not be obtained, supporting commentary justifying this must be provided along with the responsible Director approval. Details of the transaction must also be reported to Council.

The following purchases were made between 1 March 2019 and 31 March 2019 where the minimum requirement for three (3) quotations was not met:

<table>
<thead>
<tr>
<th>Number</th>
<th>Supplier</th>
<th>Supplier Origin</th>
<th>Description</th>
<th>Quotes</th>
<th>Reason for non-compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Civil Independence NSW</td>
<td>Parkes</td>
<td>Supply 41.72 tonne of AC10 Coldmix X Parkes Depot – Council to pick up</td>
<td>1</td>
<td>Only local supplier within 120km of Forbes</td>
</tr>
<tr>
<td>2</td>
<td>Avante Linemarking</td>
<td>St Mary’s</td>
<td>Line marking on highway and urban streets</td>
<td>1</td>
<td>Centroc contract</td>
</tr>
<tr>
<td>3</td>
<td>Rebel Equipment</td>
<td>Forbes</td>
<td>Lucerne hay for CWLE</td>
<td>1</td>
<td>Cheapest hay available locally</td>
</tr>
<tr>
<td>4</td>
<td>Bruno Altin and Co Pty Ltd</td>
<td>Griffith</td>
<td>10 x 1200mm and 1230mm base slabs</td>
<td>2</td>
<td>Third quote sourced but not forthcoming from supplier</td>
</tr>
<tr>
<td>5</td>
<td>Envirowest Consulting Pty Ltd</td>
<td>Orange</td>
<td>Land contamination assessments 36 Flint Street (former fuel depot) and aerodrome chemical dam</td>
<td>2</td>
<td>Third supplier sourced but did not supply quote</td>
</tr>
<tr>
<td>6</td>
<td>Outback Soils</td>
<td>Forbes</td>
<td>Excavator and compaction wheel hire for water main renewal at Meagthers Lane</td>
<td>1</td>
<td>Highest ranked contractor with compaction wheel on contractor list</td>
</tr>
<tr>
<td>7</td>
<td>New World Artists</td>
<td>Marrickville</td>
<td>Main live music act for Frost and Fire event</td>
<td>1</td>
<td>Live act chosen on credentials</td>
</tr>
</tbody>
</table>

2) all purchases of $50,000 to $149,999 including GST (Category C), should the minimum number of quotations not be obtained, supporting commentary justifying this must be provided along with General Manager approval. Details of the transaction must also be reported to Council.

The following purchases were made between 1 March 2019 and 31 March 2019 where the minimum requirements were not met:

<table>
<thead>
<tr>
<th>Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil.</td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION

That Council adopt the procurement report for the period ending 31 March 2019.

Alignment with Strategic Plan
GR4 – Adopt practices of prudent asset, financial and human resource management across Council to ensure long-term sustainability and efficiency.

Financial and Resource Implications
Noncompliance with Procurement Policy resulting in possible over expenditure on Council works.

Policy Implications
All Council procurement activities are undertaken in accordance with Council’s policies, relevant guidelines and legislation.

Risk Considerations
Favouring preferred suppliers where less costly options may be available.

Statutory/Regulatory Implications
Nil.

Consultation conducted
Nil.

Attachments
Nil.
4.4 FEES AND CHARGES AMENDMENT

Report Author: Senior Governance Officer

Responsible Officer: Director Corporate Services

Executive Summary

This report provides a brief regarding the adoption of three (3) proposed amendments to the 2018/19 Schedule of Fees and Charges. The amendments are for: (i) advertisement signage at the Central West Livestock Exchange; (ii) engagement of food and beverage vendors at Council events; and (iii) swimming pool resuscitation sign.

Detailed Report

Council resolved at its February 2019 meeting to place three (3) amendments, summarised below, to the 2018/19 Schedule of Fees and Charges on public exhibition for 28 days in accordance with s. 610(f)(3) of the Local Government Act 1993.

<table>
<thead>
<tr>
<th>PURPOSE</th>
<th>GST</th>
<th>FEE ITEM</th>
<th>2018/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEE TYPE</td>
<td>(Y/N)</td>
<td>FEE $</td>
<td></td>
</tr>
<tr>
<td>Central West Livestock Exchange</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provision of advertisement signage at the Central West Livestock Exchange (excluding the cost of production of the sign).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Y</td>
<td>Signage at the Central West Livestock Exchange</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1900 x 480 sign (small)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Y</td>
<td>2440 x 900 (large)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>350.00</td>
<td></td>
</tr>
<tr>
<td>Event Food and Beverage Vendors</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food and beverage vendor fees and charges to provide goods and services at Council managed events.</td>
<td>N</td>
<td>Operation of food and beverage service at Council managed events (per event)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>25.00</td>
<td></td>
</tr>
<tr>
<td>Swimming Pool Resuscitation Sign</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Swimming Pool Safety Sign</td>
<td>Y</td>
<td>1 single sign</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>20.00</td>
<td></td>
</tr>
</tbody>
</table>

Council placed the amendments to the Fees and Charges on public exhibition for 28 days which closed at 5:00pm, Friday 29 March 2019. No submissions were received by Council in relation to these.

RECOMMENDATION

That Council adopt the amended 2018/19 Schedule of Fees and Charges for: (i) advertisement signage at the Central West Livestock Exchange; (ii) engagement of food and beverage vendors at Council events; and (iii) swimming pool resuscitation sign for integration into operational controls.
Alignment with Strategic Plan
GR1: Ensure open, accountable and inclusive decision-making processes in government and private sector entities at all levels where decisions have potential to impact local communities.
GR2: Conduct broad and effective communication and engagement with local communities and other stakeholders across the Shire.

Financial and Resource Implications
Establishment of new fees and charges for the 2018/19 Fees and Charges.

Policy Implications
Nil.

Risk Considerations
Nil.

Statutory/Regulatory Implications
Public exhibition undertaken in accordance with s. 610F(3) of the Local Government Act

Consultation conducted
Public exhibition was conducted for 28 days concluding 5:00 pm Friday 29 March 2019.

Attachments
Nil
### Executive Summary

The purpose of this report is to provide an update on the status of grants for 2018/19 as required under the Community Strategic Plan.

### Detailed Report

#### 2018/2019 Successful Grants:

<table>
<thead>
<tr>
<th>Program</th>
<th>Applicant</th>
<th>Project</th>
<th>Amount</th>
<th>Impact on Council</th>
<th>Aligned with Community Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stronger Country Communities</td>
<td>Forbes Shire Council</td>
<td>Upgrades to Lake Forbes CBD Master Plan Wirrinya Ski Dam Upgrades New rodeo arena</td>
<td>$1,963,680</td>
<td>Project management, implementation and reporting Co contributions from various Council reserves of $626,000</td>
<td>Yes</td>
</tr>
<tr>
<td>Heritage Activation</td>
<td>Ken and Monica Wren</td>
<td>Carrawobitty Restoration</td>
<td>$100,000</td>
<td>Nil</td>
<td>Yes</td>
</tr>
<tr>
<td>Alliance Funding</td>
<td>Forbes Shire Council</td>
<td>Riverside Gardens tree nursery</td>
<td>$9,830</td>
<td>Project Management</td>
<td>Yes</td>
</tr>
<tr>
<td>Clubgrants</td>
<td>Forbes Shire Council</td>
<td>Stage Two, new amenities, Botanical Gardens Sports Fields</td>
<td>$135,264</td>
<td>Project Management, Implementation and Reporting</td>
<td>Yes</td>
</tr>
<tr>
<td>Country Arts Support Program</td>
<td>Forbes Shire Council</td>
<td>Community Arts Project</td>
<td>$3,000</td>
<td>Project Management</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Sports</td>
<td>Forbes Croquet</td>
<td>Defibrillator</td>
<td>$1,300</td>
<td>Nil</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Sports</td>
<td>Forbes Golfers Association</td>
<td>New Defibrillator</td>
<td>$1,300</td>
<td>Nil</td>
<td>Yes</td>
</tr>
<tr>
<td>Telstra Kids</td>
<td>Forbes North Public School/Forbes SACC</td>
<td>Little Bang Discovery Club – Science Kit and Program</td>
<td>$1,200</td>
<td>Nil</td>
<td>Yes</td>
</tr>
<tr>
<td>Community Sports Infrastructure</td>
<td>Forbes Shire Council</td>
<td>Stage Two, new amenities, Botanical Gardens Sports Fields</td>
<td>$178,335</td>
<td>Project Management, Implementation and Reporting</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### Total Funding: $4,572,350.50

Funding via the Clubgrants Program for the amenities at the Botanical Gardens and the Local Sports Program have all been approved since the last Council meeting.

#### 2018/2019 Grants Applied For:

<table>
<thead>
<tr>
<th>Program</th>
<th>Applicant</th>
<th>Project</th>
<th>Amount</th>
<th>Impact on Council</th>
<th>Status</th>
<th>Aligned with Community Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>RASF Grants</td>
<td>Forbes Central Rural Fire Brigade</td>
<td>New computer and printer</td>
<td>$1,657</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Country Arts Support Program</td>
<td>Council</td>
<td>Community Arts Project</td>
<td>$3,000</td>
<td>Project Management</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Clubgrants Category 3</td>
<td>Council</td>
<td>Amenities upgrade, Botanical Gardens</td>
<td>$135,264</td>
<td>Project Management, Implementation and Reporting</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Clubgrants Category 1</td>
<td>Golden Girls</td>
<td>Promotion</td>
<td>$350</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>DSS Volunteer Grants</td>
<td>Forbes Central Rural Fire Brigade</td>
<td>Shelving and computer</td>
<td>$4,100</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### DIRECTOR CORPORATE SERVICES REPORT TO COUNCIL cont’d:

<table>
<thead>
<tr>
<th>Program</th>
<th>Applicant</th>
<th>Project</th>
<th>Amount</th>
<th>Impact on Council</th>
<th>Status</th>
<th>Aligned with Community Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSS Volunteer Grants</td>
<td>Forbes Men’s Shed</td>
<td>Kitchen fit out</td>
<td>$5,000</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Back to the Track</td>
<td>Forbes Jockey Club</td>
<td>Spring Race Meet</td>
<td>$20,000</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Sports</td>
<td>Forbes Sorting and Penning Inc</td>
<td>New arena</td>
<td>$20,000</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Sports</td>
<td>Forbes Croquet</td>
<td>Defibrillator</td>
<td>$1,300</td>
<td>Nil</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Sports</td>
<td>Forbes Golfers Association</td>
<td>Defibrillator</td>
<td>$1,300</td>
<td>Nil</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Alliance Funding</td>
<td>Central West Lachlan Landcare</td>
<td>Riverside Gardens tree nursery</td>
<td>$9,830</td>
<td>Riverside Community Gardens are a 355 Committee of Council</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Alliance Funding</td>
<td>Central West Lachlan Landcare</td>
<td>Schools Eco Day</td>
<td>$7,350</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Stronger Communities</td>
<td>Men’s Shed</td>
<td>Shed Construction</td>
<td>$15,000</td>
<td>Nil</td>
<td>Unsuccessful</td>
<td>Yes</td>
</tr>
<tr>
<td>Safe and Secure Water</td>
<td>Council</td>
<td>Planning for the replacement of the Water Filtration Plant</td>
<td>$300,000</td>
<td>Project Management, Implementation and Reporting. Co contribution of $300,000</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Regional Communities Development Fund</td>
<td>Council</td>
<td>Development of the Central West Industrial Park</td>
<td>$7,796,250</td>
<td>Project Management, Implementation and Reporting. Co contribution of $2,198,750</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>DSS Volunteer Grants</td>
<td>Riverside Community Gardens</td>
<td>New mower and trailer</td>
<td>$5,000</td>
<td>Riverside Community Gardens are a 355 Committee of Council</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Regional Growth Environment and Tourism Fund</td>
<td>Forbes Arts Society</td>
<td>Expansion of the Sculpture Trail, new art gallery</td>
<td>$5,000,000</td>
<td>$208,000 a year for three years to implement the Gum Swamp Master Plan</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Community Sports Infrastructure</td>
<td>Council</td>
<td>Amenities upgrade, Botanical Gardens</td>
<td>$178,335</td>
<td>Project Management, Implementation and Reporting</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Program</td>
<td>Applicant</td>
<td>Project</td>
<td>Amount</td>
<td>Impact on Council</td>
<td>Status</td>
<td>Aligned with Community Strategic Plan</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------------------------</td>
<td>----------------------------------</td>
<td>------------</td>
<td>--------------------------------------------------------</td>
<td>-------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td>Drought Communities Programme</td>
<td>Council</td>
<td>Implementation of Lake Forbes Activation Plan</td>
<td>$1,000,000</td>
<td>Project Management, Implementation and Reporting</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Implementation of CBD Master Plan Activation Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Development of Aquatic Centre and Equestrian Precinct Master Plans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Upgrades to rural halls and sports grounds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northparkes CIP</td>
<td>Mens Shed</td>
<td>Shed Construction</td>
<td>$10,000</td>
<td>Nil</td>
<td>Unsuccessful</td>
<td>Yes</td>
</tr>
<tr>
<td>Clubgrants Cat 3</td>
<td>Council</td>
<td>Town Hall Upgrades</td>
<td>$50,000</td>
<td>Project Management, Implementation and Reporting, $53,000 co contribution drawn from Town Hall reserves</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Womens Week Funding</td>
<td>Cherie Quade, Back Room Workshop</td>
<td>Finance Workshop</td>
<td>$5,000</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Building Better Regions</td>
<td>Council</td>
<td>CBD Master Plan</td>
<td>$867,241.50</td>
<td>Project Management, Implementation and Reporting, $867,241.50 co contribution</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>FRRR</td>
<td>Cherie Quade, Back Room Workshop</td>
<td>Grease and Oil Change Rural Well Being Workshops</td>
<td>$11,200</td>
<td>Nil</td>
<td>Successful</td>
<td>Yes</td>
</tr>
<tr>
<td>Telstra Kids</td>
<td>Forbes Preschool</td>
<td>Pop-Up Preschool</td>
<td>$1,200</td>
<td>Nil</td>
<td>Unsuccessful</td>
<td>Yes</td>
</tr>
<tr>
<td>Telstra Kids</td>
<td>Forbes Toy Library</td>
<td>Library Borrowing System Upgrade and New Toys</td>
<td>$1,200</td>
<td>Nil</td>
<td>Unsuccessful</td>
<td>Yes</td>
</tr>
<tr>
<td>Everyone Can Play</td>
<td>Council</td>
<td>Inclusive and Accessible Playspaces – Forbes Aquatic Area</td>
<td>$60,000</td>
<td>Project Management, Implementation and Reporting, $61,000 co contribution</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>ATC Foundation</td>
<td>Bedgerabong Race Club</td>
<td>Irrigation System Upgrades</td>
<td>$11,000</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Communities Environment Program</td>
<td>Council</td>
<td>Tree Planting</td>
<td>$10,000</td>
<td>Project Management</td>
<td>Pending</td>
<td>Yes</td>
</tr>
</tbody>
</table>
DIRECTOR CORPORATE SERVICES REPORT TO COUNCIL cont’d:

<table>
<thead>
<tr>
<th>Program</th>
<th>Applicant</th>
<th>Project</th>
<th>Amount</th>
<th>Impact on Council</th>
<th>Status</th>
<th>Aligned with Community Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crown Reserves Improvement Fund Program</td>
<td>Forbes Shire Council</td>
<td>Forbes Indoor Heated Pool</td>
<td>$550,000</td>
<td>Project Management and Project Contingency Plan</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Crown Reserves Improvement Fund Program</td>
<td>Forbes Shire Council</td>
<td>Forbes Croquet Club Shade Shelter</td>
<td>$33,979</td>
<td>Project Management</td>
<td>Pending</td>
<td>Yes</td>
</tr>
<tr>
<td>Crown Reserves Improvement Fund</td>
<td>Forbes Kennel Club</td>
<td>Boundary fence, gate, ring and spectator seating</td>
<td>$48,909</td>
<td>Nil</td>
<td>Pending</td>
<td>Yes</td>
</tr>
</tbody>
</table>

18 Grants pending, total value $13,628,595

Grant funding, both Council and Community by Financial Year.

<table>
<thead>
<tr>
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<th>17/18</th>
<th>16/17</th>
<th>15/16</th>
<th>14/15</th>
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<td>0</td>
<td>500,000</td>
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</table>

Strategic Plans/Master Plans

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<thead>
<tr>
<th>Organisation</th>
<th>Facility</th>
<th>Strategic Plan Status</th>
<th>Master Plan Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forbes Magpies Rugby League Club</td>
<td>Spooners Oval</td>
<td>Complete</td>
<td>Pending</td>
</tr>
<tr>
<td>Forbes Golfers Association</td>
<td>Forbes Golf Course</td>
<td>Complete</td>
<td>N/A</td>
</tr>
<tr>
<td>Forbes and District Town Band</td>
<td>Forbes Band Hall</td>
<td>Complete</td>
<td>N/A</td>
</tr>
<tr>
<td>Forbes Shire Council</td>
<td>Villages and Rural Localities</td>
<td>Pending - Initial consultation undertaken and draft plan in preparation. Planning workshops to be held in February 2019.</td>
<td>N/A</td>
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<tr>
<td>Forbes Shire Council</td>
<td>Forbes Multipurpose Equestrian Precinct</td>
<td>Pending - Initial consultation undertaken and draft plan in preparation</td>
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</table>
ORGANISATION FACILITY STRATEGIC PLAN STATUS MASTER PLAN STATUS

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Facility</th>
<th>Strategic Plan Status</th>
<th>Master Plan Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forbes Business Chamber</td>
<td>Business Management Plan</td>
<td>Pending - Initial consultation undertaken and draft plan in preparation. Surveys and workshops have been held</td>
<td>N/A</td>
</tr>
<tr>
<td>Forbes Shire Council</td>
<td>Town Hall</td>
<td>Complete</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

That Council receive and note the grants update report.

---

**Alignment with Strategic Plan**

LG2.1: provide leadership through ethical, accountable and legislative decision maker. Ensure elected members are adequately resourced to enable effective representation.

**Financial and Resource Implications**

Nil.

**Policy Implications**

Nil.

**Risk Considerations**

Nil.

**Statutory/Regulatory Implications**

Nil.

**Consultation conducted**

Community consultation.

**Attachments**

Nil.
DIRECTOR ENGINEERING
REPORT TO COUNCIL
PART I
5. DIRECTOR ENGINEERING REPORT TO COUNCIL

5.1 PROPOSED REPLACEMENT OF 2 TIMBER BRIDGES

Report Author: Manager Works  
Responsible Officer: Director Engineering

Executive Summary

Roads and Maritime Services (RMS) are reviewing the options to either repair or renew both Warroo Bridge and Payten's Bridge. Both bridges are important transport assets located in the local area. Rather than repairing these bridges, RMS is seeking Council's support to replace these bridges.

Detailed Report

Warroo Bridge is located 50kms west of Forbes, half way between Forbes and Condobolin. Payten’s Bridge is located 35km east of Forbes. Warroo Bridge is located in the Forbes Local Government Area and Payten’s Bridge spans the boundary between Forbes and Cabonne councils.

Both bridges span the Lachlan River and connect the Lachlan Valley Way to important local transport links to the north. Both bridges are timber truss bridges that are very narrow, fatigued and consequently load limited. Wide or oversize loads, such as those carrying farming implements are unable to use the bridges and large heavy vehicles are forced to use long detours to cross the Lachlan River.

RMS had initially planned to repair and strengthen the bridges, but this would still be very costly and not achieve the desired goal of opening up transport links in the region.

It is acknowledged that the timber truss style of these bridges is listed on Council’s Local Environmental Heritage list (Schedule 5) of the Forbes Local Environment Plan 2013. It is considered that the economic benefit of upgrading the bridges against the cost to maintain them would be the best overall outcome for the region.

DESP Comment: While the bridges are identified as local heritage items the economic and flood mitigation benefit of replacing the bridges will provide significant benefits to the Forbes Local Government Area. However, an assessment for the demolition of the bridges from a heritage perspective is required as a part of an assessment in accordance with Part 5 Infrastructure and Environmental Impact Assessment (formally review of environmental factors) of the Environmental Planning and Assessment Act 1979, prior to the bridges being demolished.

RECOMMENDATION

That Council endorse the replacement of Warroo Bridge and Payten's Bridge with new bridges that are two lanes and meet Higher Mass Limit (HML) Standards and enhance the economic benefit to the region.
### Alignment with Strategic Plan
IS9. Ensure that local roads are optimised to allow for better freight movement to farms and distribution points.

### Financial and Resource Implications
Nil – Externally funded.

### Policy Implications
Nil.

### Risk Considerations
Nil.

### Statutory/Regulatory Implications
Nil.

### Consultation conducted
Nil.

### Attachments
Nil.
DIRECTOR PLANNING AND GROWTH
REPORT TO COUNCIL
PART I
6. DIRECTOR PLANNING AND GROWTH REPORT TO COUNCIL

6.1 DEVELOPMENT APPLICATIONS

Report Author: Trainee Health and Building Surveyor
Responsible Officer: Director Planning and Growth

Executive Summary

This report provides details of development applications, modifications to existing development consents and complying development certificates lodged with Council during the March 2019 reporting period.

Detailed Report

During the March 2019 reporting period, there were 11 Development Applications lodged: 2019/22 to 2019/32.

Development Type:

<table>
<thead>
<tr>
<th>Application Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alterations</td>
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<tr>
<td>Subdivision</td>
<td>2</td>
</tr>
<tr>
<td>Shed</td>
<td>4</td>
</tr>
<tr>
<td>Stock and Domestic Bore and Pipeline</td>
<td>1</td>
</tr>
<tr>
<td>Event</td>
<td>2</td>
</tr>
<tr>
<td>Dwelling</td>
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Application details:

<table>
<thead>
<tr>
<th>DA Number</th>
<th>Location</th>
<th>Description</th>
<th>Total $</th>
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</thead>
<tbody>
<tr>
<td>2019/22</td>
<td>120B Calarie Road, Forbes</td>
<td>Residential Subdivision</td>
<td>0.00</td>
</tr>
<tr>
<td>2019/23</td>
<td>6 Bathurst Street, Forbes</td>
<td>Residential Shed</td>
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</tr>
<tr>
<td>2019/24</td>
<td>4/19B Oxford Street, Forbes</td>
<td>Alterations</td>
<td>3,400.00</td>
</tr>
<tr>
<td>2019/25</td>
<td>192 Back Yamma Road, Forbes</td>
<td>Hayshed and Workshop</td>
<td>70,000.00</td>
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<tr>
<td>2019/26</td>
<td>57 Reymond Street, Forbes</td>
<td>Torrens Title Residential Subdivision</td>
<td>0.00</td>
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<tr>
<td>2019/27</td>
<td>96-98 Sam Street, Forbes</td>
<td>Commercial Shed</td>
<td>250,000.00</td>
</tr>
<tr>
<td>2019/28</td>
<td>840 Windmill Road, Forbes</td>
<td>Stock and Domestic Bore and Pipeline</td>
<td>27,300.00</td>
</tr>
<tr>
<td>2019/29</td>
<td>Waayourigong Parish, Forbes</td>
<td>Dwelling and In-ground Swimming Pool</td>
<td>800,000.00</td>
</tr>
<tr>
<td>2019/30</td>
<td>Crown Reserve: 97945 Bedgerabong Road, Forbes</td>
<td>Tourism Event – Frost and Fire</td>
<td>0.00</td>
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<tr>
<td>2019/31</td>
<td>142 The Bogan Way, Forbes</td>
<td>Machinery Storage Shed</td>
<td>62,000.00</td>
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<tr>
<td>2019/32</td>
<td>Forbes Parish, Forbes</td>
<td>The Amazing Grazing Community Breakfast</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Total development value: $1,232,700.00

RECOMMENDATION

That Council note the lodgement of 11 Development Applications with a total value of $1,232,700.00 for the March 2019 reporting period.
**Alignment with Strategic Plan**
L2.2: Comply with statutory obligations for development control, environmental health and animal control. Activity: Provide an effective development application, assessment and determination system, including a pre-lodgement service and effective customer service within legislative and regulatory requirements.

**Financial and Resource Implications**
Nil.

**Policy Implications**
Nil.

**Risk Considerations**
Nil.

**Statutory/Regulatory Implications**
Nil.

**Consultation conducted**
Nil.

**Attachments**
Nil.
Executive Summary

The CBD Masterplan was adopted at the June 2018 Council Meeting, except for the area of Templar Street.

Council held a meeting on 3 December 2018 with Councillors, Business Chamber and members of the public to discuss which option of Templar Street was preferred. Option 2 was the preferred outcome for Templar Street.

Of the three options, it was considered that Option 2 was the most preferred at the 3 December meeting. However, Option 3 was spoken of highly.

A report was prepared for the December 2018 Council Meeting recommending the adoption of Option 2 for Templar Street. Council resolved to “receive design plans at the March meeting showing actual dimensions, landscaping and parking spaces for options 2 and 3 and move the shaded area in front of the dentist.”

Based on this resolution, Group GSA have prepared four design plans detailing the car parking, landscaping, photo montages, dimensions for the “plaza” space and costing for Option 2A, Option 2B, Option 3A and Option 3B.

A plaza is defined as “an open space designed for public use and defined by surrounding buildings and/or streets. Its primary functions are to encourage a diversity of opportunities for social interaction and activities, to provide relief and relaxation, to expand and reinforce the public realm and to contribute to the liveability and general amenity of the downtown and other developing parts of the city.”

Detailed Report

Since the public exhibition of the CBD Masterplan in March 2018, there have been three revisions of the design for Templar Street Option 2 and Option 3.

Four Options have been developed that are variations on Option 2 and Option 3, the options are titled Option 2A, Option 2B, Option 3A and Option 3B. The revised designs have been prepared based on previous submissions received during the public exhibition period and the feedback from the meeting held on the 3 December 2018.

This report analyses the changes to the Options presented at the December meeting, the positives and negatives of each option and provides an estimate cost for each Option. The costing have been prepared by Group GSA and include contingencies for design and construction.

For context it is important to understand the existing condition of Templar Street and the design vision intended for Templar Street.

Existing condition of Templar Street

1. two way traffic,
2. parking bays at 45 degrees rear to kerb,
3. parking bays are 5 metres in length resulting in car overhanging the footpath,
4. minimal line marking,
5. the road width is 10m, with the kerb to kerb width being 20 metres,
6. there is 8 existing trees within the kerbs on either side of Templar Street,
7. catenary (string) lighting above the street, and
8. 23 car parking bays (22 +1 disabled car parking space)

Design vision and parameters for Templar Street

During the initial workshops and consultation with the Forbes community design parameters and a vision was set for Templar Street. This formed part of the CBD Masterplan that was placed on public exhibition and was also presented at the December workshop.

The design parameters are stated below and will be used to critique each option within this report. Please note the tables in the report have been colour coded using the traffic light system to show, green for satisfactory addressed, amber for achievable but not yet demonstrated and red for unsatisfactory.

The design vision for Templar Street was to make this street the “heart” of Forbes. To achieve this vision the following design parameters were developed, at the initial community consultation stages.

1. **Sense of place**, has its own character. Celebrate and highlight attractive buildings and viewpoints.
2. **Orientation** – north facing for winter light, access to sun, ability to create shade.
3. **Environmental comfort** – create shade using trees or structures, water bubbler, water feature.
4. **Create a low speed environment**. Consider no kerbs, use of pavers, sweep paths, sight lines and traffic direction.
5. **Implied separation between vehicles and pedestrians**; utilise trees, bollards, low planting, and furniture.
6. **Allow for gathering places for pedestrians** (and cyclists) to stop, interact and sit, socialise.
7. **Encourage street activation**; maintain car parking, outdoor dining, public seating, play elements, focal element e.g. water feature or other.
8. **Safety of pedestrians** – low speed environment, maintain good sight lines where pedestrians cross the road, good levels of lighting
9. **Opportunity to creates seasonal change**……deciduous trees, trees that flower in spring
10. **Allows for some flexibility in the way the street is utilised** i.e. temporary street closure
11. **Consider programming of the street**……Christmas, festivals, market days, concerts
Please note, Council’s previous preference was to raise the entire length of Templar Street between Lachlan Street and Rankin Street, however, the four design presented all only nominate the section between Meaghers Lane and Rankin Street as being raised. It is considered a suitable compromise given the likely expense to completely raise the entire section between the two main roads.

Option 2A presented at the December community consultation

Option 2A presented to the December workshop proposed:

- Raising the pavement to be flush with the kerb from the entrance from Lachlan Street to Meaghers Lane,
- Maintain two way traffic,
- Removing kerbs at the north-western end of Templar Street,
- Removing the south western bank of car parking (loss of 4 spaces),
- Providing flush paving from Meaghers Lane to Rankin Street,
- Pedestrian verge increases from 195m$^2$ to 370m$^2$ flush road pavement,
- Retain 7 trees,
- Proposed 26 trees,
- Road to be closed for events with traffic management.
- Total car parking proposed was 18(+ 2 disabled spaces) or 19 spaces (+ 1 disabled space)
Revised Option 2A
Changes to Option 2A presented in December

Revised Option 2A proposes the following changes:

- The raised pavement area is now from Rankin Street to Meaghers Lane,
- Parking bays at 45° nose in, which alters the direction of the parking bays,
- Kerb alignment altered on south western side only (Rankin Street entrance),
- Proposes 27 trees and retains 7 existing trees,
- Maintains kerb lines from Rankin Street,
- Wheel stops for each parking bay,
- Provides a total shared road and pedestrian area “shared zone” of 1171m²,
- Provides a raised pedestrian crossing from Lachlan Street into Templar Street,
- Provides level threshold connections across both laneways,
- Feature planting at both the entrance from Rankin Street and Lachlan Street to highlight the entry and exit,
- Provides lower ground cover planting within the kerbs,
- Provides street lights,
- Provides a water feature within the north western corner,
- Provides robust street furniture to define the edge of the plaza,
- Pergola Structures part roofed/part vine covered located within the south western break out space and within the north-western kerb,
- 18 car parking bays with 1 disabled proposed total loss of 4 car parking bays along the south western side of Templar Street. The number of spaces proposed to be removed is the same as the Original Option 2.
Positives

- Substantially increased shared zone that will achieve the “plaza” effect,
- Provides immediate shade through the proposed pergolas structures along the south western and north western side,
- Provides opportunities to leverage sculptures and integrated sculpture play,
- Raises the paved area along the south western side from just east of Collette Lane to Rankin Street that will define the “plaza” pedestrian/shared zone space,
- Provides substantial increase in the number of trees within Templar Street while retaining 7 of the existing trees,
- Provides a flexible design that can be utilised for many different types of events, markets or outdoor dining, and
- The raising of the pavement, the increased trees and defining the plaza area through pergolas and street furniture creates a ‘sense of enclosure’ that will create a meeting place within the heart of the CBD.

Negatives

- Will result in the removal of the four car parking bays in the south western side of Templar Street.

Design parameters assessment Option 2A

<table>
<thead>
<tr>
<th>Design Parameters</th>
<th>Achieved or not achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sense of place - has its own character</td>
<td>A “sense of place” will be achieved through the raising the pavement from Collett Lane to Rankin Street, additional trees, street furniture on the edge of the shared zone, pergola structures and sculpture play within the south western section of Templar Street.</td>
</tr>
<tr>
<td>Orientation - north facing for winter, provides shade and has access to sunlight</td>
<td>The location of the proposed plaza will have a south western orientation. To provide immediate shade relief two overlapping pergola structures (5x5m) are proposed on the south western side. The pergolas are designed to be part roofed with part vine covering. The design of the pergolas will permit winter sunlight and shade in summer. The south western side will provide sufficient shade for pedestrians in summer to escape the north westerly sun. While the north western side will be impacted heavily in the summer the existing awning, proposed trees and one pergola will provide sufficient shade during the summer months. Design parameter achieved.</td>
</tr>
<tr>
<td>Environmental comfort – create shade using trees or structures, water bubbler, water feature</td>
<td>Environmental comfort will be partially improved by part of Option 2A through the addition of 27 trees, the provision of two overlapping pergolas to the south west that will be partly vine covered to permit winter sun and the addition of a water feature within the northern corner of Templar and Rankin Street. However, the location of the pergolas within the south west plaza will not improve the environmental comfort to the north where it is needed within the summer months. Option 2A does provide partial improvements to the environmental comfort.</td>
</tr>
</tbody>
</table>
Create a low speed environment. Consider no kerbs, use of pavers, swept paths, sight lines | The use of raised pedestrian crossing from the Lachlan Street, Collett Street and Meagher Lane entrances to Templar Street. The raising of the pedestrian crossing’s at these entrances immediately indicates a change in traffic conditions. The realignment of the south western kerb of Templar Street, the raising of the threshold from Collet Lane to Rankin Street and the changing of the road treatment to pavers indicates to the driver to slow down as this is a “shared zone”.

These changes in the road treatments and access are associated with low speed environments. The driver's perception and speed within these environments changes as a result.

Option 2A has achieved the design parameter to create a low speed environment.

Implied separation between vehicles and pedestrians; utilise trees, bollards, low planting, furniture | The edge conditions of the plaza and along Templar street within Option 2A, proposes robust street furniture, pergolas, and trees which will imply the separation between vehicles and pedestrians.

Option 2A has achieved this design parameter.

Allow for gathering places for pedestrians | Option 2A proposes the majority of the plaza space within the removed south western parking bay. The realignment of this kerb will provide 485m² of pedestrian area within this space, which will provide adequate area to facilitate “gathering places for pedestrians”.

To capitalise on this pedestrian “plaza” area pergolas, sculpture play, water features and street furniture is proposed within this space. The combination of these features will facilitate interaction “gathering places” for pedestrians.

Option 2A achieves this design parameter.

Encourage street activation; maintain carparking, outdoor dining, public seating, play elements, focal element e.g. water feature or other | Option 2A proposes the removal of 5 car parking bays. In total this Option will provide 18 car parking bays (17 +1 disabled or 16 +2 disabled). This is achieved through removing the south western parking bank and one space from the north western bank. Car parking could not be maintained to achieve this design outcome.

As previously mentioned street furniture is proposed along both sides of Templar Street and increased provision within the south western plaza space.

A water feature is proposed within the north western corner (identified as 2 on the plan).

Opportunities for outdoor dining can be provided within the increased width of the footpath along the south eastern side of Templar Street.

Option 2A partially achieves this design parameter due to the removal of car parking spaces.

Safety of pedestrians – low speed environment, maintain good sight lines where pedestrians cross the road, good levels of lighting | Option 2A, proposes street lighting in conjunction with the catenary lighting to provide good visibility for pedestrians using the shared zone and the whole of Templar Street.

Sight lines have been maintained within this design and pedestrian safety is considered through the proposed pedestrian crossing at Lachlan Street.

Option 2A achieves design parameter.
Opportunity to create seasonal change
deciduous trees, trees that flower in spring

Options 2A, 2B and 3B have not designated species or provided a schedule of tree species for Templar Street. The tree species would be picked from the schedule provided within the adopted CBD Masterplan on page 52.

The design parameter could be achieved once species were chosen from page 52 of the CBD Masterplan.

Allowed for some flexibility in the way the street is utilised i.e. temporary street closure

Options 2A, 2B and 3A facilitate partial closure of the road within the raised plaza space or full road closure of the entirety of Templar Street.

Option 2A achieves the design parameter.

Consider programming of the street
Christmas, festivals, market days, concerts

All options will provide 3 phase power within the street lighting to facilitate markets, festivals and the like.

The proposed street furniture will provide seating for events within Templar Street.

However, the pergolas within the south west will not provide sufficient shading to cater for summer events. Sufficient shade will only be provided once the additional trees have been established.

Option 2A partially achieves this design parameter.

Cost

The estimated cost for Option 2A is $3,006,317. The estimation of this cost of works includes:

1. Demolition and Alterations,
2. Paving and finishes,
3. Plants and associated works,
4. Street furniture,
5. Electrical Services,
6. Hydraulic Services,
7. Pits,
8. Stormwater,
9. Design Contingency of 15%, and
10. Construction Contingency of 10%.

This is just an estimation and is subject to more detailed costings when design and construct plans have been prepared.
Option 2B
Option 2B differences/changes from Option 2A

- The raised pavement area remains from Rankin Street to Meaghers Lane,
- Parking bays still proposed to be 45° nose in, which alters the direction of the parking bays,
- Kerb alignment altered on south western side only (Rankin Street entrance),
- Remove the car parking spaces from the north west instead of the south west,
- Proposes the same number of car parking bays (18 carpark bays 17 +1 disabled or 16 + 2 disabled),
- Retains 7 of the existing trees instead of 8,
- Proposes 28 trees instead of 27 trees,
- Provides sculpture and outdoor play along the north western side,
- Provides pergola structures to the north western side only,
- Provides robust seating to the north western side only, and
- Provides 1162m$^2$ of shared zone “plaza space” compared to 1171m$^2$ provided in Option 2A.

Common features between Option 2A and Option 2B

- Maintains kerb lines from Rankin Street,
- Wheel stops for each parking bay,
- Provides a raised pedestrian crossing from Lachlan Street into Templar Street,
- Provides level threshold connections across both laneways,
- Feature planting at both the entrance from Rankin Street and Lachlan Street to highlight the entry and exit,
- Provides lower ground cover planting within the kerbs, and
- Provides street lights.
Positives

- Substantially increased shared zone that achieves the “plaza” effect,
- Provides immediate shade through the proposed pergolas structures to north western side,
- Provides opportunities to leverage sculptures and integrated sculpture play,
- Raises the paved area along the south western side from Meagher Lane to Rankin Street that will define the “plaza” pedestrian/shared zone space,
- Provides substantial increase in the number of trees within Templar Street while retaining 10 of the existing trees,
- Maintains the 3 of the 4 parking bays within the south western bank,
- Provides a flexible design that can be utilised for many different types of events, markets or outdoor dining, and
- The raising of the pavement, the increased trees and defining the plaza area through pergolas and street furniture creates a ‘sense of enclosure’ that will create a meeting place within the, heart of the CBD.

Negative

- Less opportunity to provide immediate shade through the construction of pergolas. They can only be provided to the north western side.

**Design parameter assessment for Option 2B**

<table>
<thead>
<tr>
<th>Design Parameters</th>
<th>Achieved or not achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sense of place - has its own character</td>
<td>A “sense of place” will be achieved by this option through the raising the pavement from Collett Lane to Rankin Street, additional trees, street furniture on the edge of the shared zone, pergola structures and sculpture play within the north western section of Templar Street.</td>
</tr>
<tr>
<td>Orientation - north facing for winter, provides shade and has access to sun light</td>
<td>The location of the proposed plaza will be within the north western section of Templar Street. To provide immediate shade relief two overlapping pergola structures (5x5m) are proposed on the north western side. The pergolas are designed to be part roofed with part vine covering. The design of the pergolas will permit winter sunlight and provide adequate shade in summer. The pergolas will provide immediate shade relief while the additional trees are being established. Once the trees are established further shading will be provided.</td>
</tr>
<tr>
<td>Environmental comfort – create shade using trees or structures, water bubbler, water feature</td>
<td>Environmental comfort will be improved as a part of Option 2B through: 28 additional trees are proposed as a part of Option 2B and 7 of the existing trees are proposed to be retained. Once established the trees will provide shade for both sides of Templar Street. To provide immediate shade relief two overlapping pergola structures (5x5m) are proposed on the north western side. The pergolas are designed to be part roofed with part vine covering. The design of the pergolas will permit winter sunlight and provide adequate shade in summer. A sculpture/water (labelled 2 on the plan) is proposed within the northern corner of Templar and Rankin Street. All aspects defined within the design parameter for environmental comfort have been achieved within Option 2B.</td>
</tr>
</tbody>
</table>
Create a low speed environment. Consider no kerbs, use of pavers, swept paths, sight lines

The use of raised pedestrian crossing from the Lachlan Street, Collett Street and Meagher Lane entrances to Templar Street. The raising of the pedestrian crossing’s at these entrances immediately indicates a change in traffic conditions.

The realignment of the north western kerb of Templar Street, the raising of the threshold from Collet Lane to Rankin Street and the changing of the road treatment to pavers indicates to the driver to slow down as this is a shared space “shared zone”.

These changes in the road treatments and access are associated with low speed environments. The driver’s perception and speed within these environments is changed as a result of the changes to the road treatments and access.

Option 2B has achieved the design parameter to create a low speed environment.

Implied separation between vehicles and pedestrians; utilise trees, bollards, low planting, furniture

The edge conditions of the plaza and along Templar Street within Option 2B will be treated with robust street furniture, pergolas, and trees. The combination of the trees, furniture and pergolas will mark the different spaces and provide the separation between vehicles and pedestrians.

Option 2B has achieved the design parameter to create an implied separation between vehicles and pedestrians.

Allow for gathering places for pedestrians

Option 2B proposes the majority of the plaza space within the removed north western parking bay. The kerb is realigned along this section to provide 485m2 of pedestrian area.

To capitalise on this pedestrian “plaza” area pergolas, sculpture play, water features and street furniture is proposed within this space. The combination of these features will facilitate interaction “gathering places” for pedestrians.

Option 2B achieves this design parameter.

Encourage street activation; maintain carparking, outdoor dining, public seating, play elements, focal element e.g. water feature or other

Option 2B proposes the removal of 5 car parking bays. In total this Option will provide 18 car parking bays (17 +1 disabled or 16 +2 disabled). One car parking bay is proposed to be removed from the south western bank. Car parking could not be maintained to achieve this design outcome.

As previously mentioned street furniture is proposed along both sides of Templar Street and increased provision within the north western plaza space.

A water feature is proposed within the north west plaza space (identified as 2 on the plan).

Opportunities for outdoor dining can be provided within the increased width of the footpath along the south eastern side of Templar Street.

Option 2B partially achieves this design parameter due to the removal of car parking spaces.

Safety of pedestrians – low speed environment, maintain good sight lines where pedestrians cross the road, good levels of lighting

Option 2B proposes street lighting in conjunction with the catenary lighting to provide good visibility for pedestrians using the shared zone and the whole of Templar Street.

Sight lines have been maintained within this design and pedestrian safety is considered through the proposed pedestrian crossing at Lachlan Street.

Option 2B achieves design parameter.
Opportunity to create seasonal change
deciduous trees, trees that flower in spring

Options 2A, 2B and 3B have not designated species or provided a schedule of tree species for Templar Street. The tree species would be picked from the schedule provided within the adopted CBD Masterplan on page 52.

The design parameter could be achieved once species were chosen from page 52 of the CBD Masterplan.

Options 2A, 2B and 3A facilitate partial closure of the road within the raised plaza space or full road closure of the entirety of Templar Street.

Option 2B achieves the design parameter.

Allows for some flexibility in the way the street is utilised i.e. temporary street closure

All options will provide 3 phase power within the street lighting to facilitate markets, festivals and the like.

The proposed street furniture will provide seating for events within Templar Street. However, the pergolas to the north will not provide sufficient shading to cater for an event within summer, while the proposed trees are being established.

Option 2B partially achieves this design parameter.

Consider programming of the street
Christmas, festivals, market days, concerts

Cost

The estimated cost for Option 2B is $3,088,257. The estimation of this cost of works includes:

1. Demolition and Alterations,
2. Paving and finishes,
3. Plants and associated works,
4. Street furniture,
5. Electrical Services,
6. Hydraulic Services,
7. Pits,
8. Stormwater,
9. Design Contingency of 15%, and
10. Construction Contingency of 10%.

This is just an estimation and is subject to more detailed costings when design and construct plans have been prepared.
Option 3 presented at the December Community Consultation

Option 3 presented to the December workshop proposed

- One way traffic with the traffic direction being from Lachlan Street,
- Remove the car parking bays on the north west and south western side of Templar Street,
- Proposed 14 car parking spaces with 2 disabled spaces (loss of 10 spaces),
- Pedestrian verge increases to 780m² plus 175m² of flush road pavement,
- Reconfigure the kerb and road at the northern end of Templar Street,
- Retain 7 of the existing trees and provide 20 shade trees and 27 palm trees,
- Raise the pavement from Lachlan Street to slightly past Meagher Lane, providing threshold crossings at this point and at Rankin Street,
- Pave the northern section of Templar Street,
- Realign angled parking to suit one-way vehicle access,
- Provide play opportunities within the area adjacent to Meaghers Lane along the north western side of Templar Street,
- Provide shade structures and street furniture within the southwestern section of Templar Street, and
- Increase the width of the verges.
Revised variations of Option 3 (known as Option 3A and Option 3B)

Option 3A
Revised Option 3A proposed the following changes:

- Increase the shared zone from 975m2 to 1162m2 (pedestrian area 762m2 + 400m2 of shared road),
- Still proposes one way traffic with the direction being from Lachlan Street to Rankin Street,
- Proposes raising the pavement from car parking bay 16 to Rankin Street instead of from Lachlan Street to Meaghers Lane,
- Proposes 15 palm trees, 21 shade trees and 7 existing trees,
- Maintains three car parking spaces within the south western bank of parking,
- Proposes 18 car parking bays (17 + 1 disabled), this increases the car parking provided in the original option 3 by 4 car parking bays,
- Plaza spaces occurs in the north western side instead of the south western side,
- Provides a shade sail from the south western to the north western side,
- Realigns the kerb with Rankin Street to account for the north western break out space,
- Kerb alignment altered on the south eastern side only,
- Provides ground cover planting within the kerbs,
- Provides opportunity for sculptures/sculpture play under the shade sail to the north western side,
- Provides a water feature at the entrance to Templar Street, on the corner of Rankin Street and Templar Street,
- Provides level threshold connections across the laneways,
- Provides the disabled spaces on the flush paved area within the south western parking bay,
- Provides robust seating to define plaza within the flushed paved area on the south western and north western side.
Positives of Option 3A

- Provides a shade sail that will be aligned with the catenary lighting, this will provide immediate shade relief to the “plaza” and verge area of the northern section of Templar Street, this gives the new trees time to be established,
- The shade sail can be customised in terms of colours and can be connected to street poles that provide the structural supports for the shade sails. These poles could be integrated to providing lighting, smart technology (i.e. Wi-Fi) and power points with three phase power,
- The provision of the palm trees, evergreens and other tree species will create an oasis effect for the plaza area, this will be supported by the water feature located within the north western corner,
- The location of the poles and shade sail will not interfere with traffic movements and parking, and
- The inclusion of the palm trees, the shade sail and other species reduces the human scale and encloses the plaza space.

Negative

- Proposes the two disabled car parking spaces within the southwestern parking bay.

Design parameter assessment for Option 3A

<table>
<thead>
<tr>
<th>Design Parameters</th>
<th>Achieved or not achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sense of place - has its own character</td>
<td></td>
</tr>
<tr>
<td>Option 3A creates an “oasis” character for Templar Street through the use of a shade sail with a netting design, palm trees and the proposed water feature within the Rankin Street corner. Palm trees will be provided as entrance statement trees on the Lachlan Street, Rankin Street and laneway entrances to Templar Street. This continues the “oasis” design character throughout Templar Street beyond the plaza space. The use of palms within Templar Street, connects Templar Street with the surrounding streets within the CBD. These design features are in addition to the raising of the pavement from Collett Lane to Rankin Street, additional trees, street furniture and sculpture play that are common to all of the proposed options.</td>
<td>Design parameter achieved.</td>
</tr>
<tr>
<td>Orientation - north facing for winter, provides shade and has access to sun light</td>
<td></td>
</tr>
<tr>
<td>Option 3A proposes a northern plaza and shared zone space. The interlocking “netting” shade sail design from the south west side to the north west side provides sufficient shade within the summer months, while permitting northern light through the spaces between the interlocking within the winter months. The shade sail will provide immediate shade while the proposed trees are being established.</td>
<td>Design parameter achieved.</td>
</tr>
</tbody>
</table>
| Environmental comfort – create shade using trees or structures, water bubbler, water feature | Option 3A, improves the environmental comfort of Templar Street through:  
The interlocking shade sail from the south west to the north west side of Templar Street,  
Proposes 15 palms and 21 trees and retains 7 of the existing trees, and  
Proposes a water feature within the plaza space in the northern section of Templar Street.  
The combination of these features creates an “Oasis” character within Templar Street that changes the psychological feel of the Templar Street environment. Design parameter achieved. |
| Create a low speed environment. Consider no kerbs, use of pavers, swept paths, sight lines | Option 3A, proposes the most significant change to create a low speed environment through changing the traffic to being one way instead of two way traffic direction.  
In addition, the realignment of the north western kerb of Templar Street, the raising of the threshold from Collet Lane to Rankin Street and the changing of the road treatment to pavers indicates to the driver to slow down as this is a shared space “shared zone”.  
These changes in the road treatments and access are associated with low speed environments. The driver’s perception and speed within these environments is changed as a result of the changes to the road treatments and access. Design parameter achieved. |
| Implied separation between vehicles and pedestrians; utilise trees, bollards, low planting, furniture | Option 3A, will define the pedestrian and vehicle separation through street furniture, wheel stops and trees.  
Option 3A has achieved the design parameter to create an implied separation between vehicles and pedestrians. Design parameter achieved. |
| Allow for gathering places for pedestrians | Option 3A, proposes the majority of the plaza space to the north with flexibility for use of the shared zone space under the shade sail and to the south west. The provision of the shade sail allows for pedestrians “gather” to utilise the space all year round.  
The kerb is proposed to be realigned in this section to provide an area of 485m² dedicated for pedestrians. This will encourage gathering and interaction within this space.  
To capitalise on this pedestrian “plaza” area sculpture play, water features and street furniture is proposed within this space. The combination of these features will create an optimal “gathering place” for pedestrians, Design parameter achieved. |
**Encourage street activation; maintain carparking, outdoor dining, public seating, play elements, focal element e.g. water feature or other**

Option 3A proposes the removal of 5 car parking bays. In total this Option will provide 18 car parking bays (17 +1 disabled or 16 +2 disabled). One car parking bay is proposed to be removed from the south western bank. Car parking could not be maintained to achieve this design outcome.

As previously mentioned street furniture is proposed along both sides of Templar Street, with maximum provision for street furniture occurring within the north western plaza space.

A water feature is proposed within the north west plaza space (identified as 2 on the plan).

Opportunities for outdoor dining can be provided within the increased width of the footpath along the south eastern side of Templar Street.

Option 3A partially achieves this design objective as 5 car parking spaces are proposed to be removed.

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**Safety of pedestrians – low speed environment, maintain good sight lines where pedestrians cross the road, good levels of lighting**

Option 3A proposes street lighting in conjunction with the catenary lighting to provide good visibility for pedestrians using the shared zone and the whole of Templar Street.

Sight lines have been maintained within this design and pedestrian safety is considered through the proposed pedestrian crossing at Lachlan Street.

Option 3A achieves the design parameter.

---

**Opportunity to creates seasonal change deciduous trees, trees that flower in spring**

Option 3A proposes deciduous trees, evergreen trees and palm trees within the design. Option 3A provides the greatest increase in trees within Templar Street.

The use of different species of trees in conjunction with the palm trees will change the feel of the place based on the season.

The tree species would be picked from the schedule provided within the adopted CBD Masterplan on page 52.

Design parameter achieved.

---

**Allows for some flexibility in the way the street is utilised i.e. temporary street closure**

Options 2A, 2B and 3A facilitate partial closure of the road within the raised plaza space or full road closure of the entirety of Templar Street.

Option 3A achieves the design parameter.

---

**Consider programming of the street Christmas, festivals, market days, concerts**

All options will provide 3 phase power within the street lighting to facilitate markets, festivals and the like.

The shade sail will provide all weather use of the space for events and therefore has considered the different climate conditions present for different events throughout the year.

The proposed street furniture along Templar Street and within the north west plaza space will provide seating to cater for events in Templar Street.

The street lighting and potential smart poles will provides the ability to have night events within Templar Street. The smart poles could also be integrated into events.

Option 3A achieves the design parameter.
Cost

The estimated cost for Option 3A is $3,126,857. The estimation of this cost of works includes:

1. Demolition and Alterations,
2. Paving and finishes,
3. Plants and associated works,
4. Street furniture,
5. Electrical Services,
6. Hydraulic Services,
7. Pits,
8. Stormwater,
9. Design Contingency of 15%, and
10. Construction Contingency of 10%.

This is just an estimation and is subject to more detailed costings when design and construct plans have been prepared.

Option 3B
Differences between Option 3A and Option 3B

- Two way traffic maintained,
- No car parking bays are proposed to be removed,
- Kerb alignment altered on south western side only,
- Provides a 639m² pedestrian area compared to 762m² of pedestrian area provided within Option 3A,
- Provides two (5x5m) pergola structures on either side of the of Templar Street, and
- Proposes 27 trees within the medians and will retain 8 of the existing trees, this is a reduction of 9 trees from the trees proposed within Option 3A, and
- No opportunities for plaza space to occur unlike Option 3A.

Common features between Option 3A and Option 3B

- Wheel stops provided for each car parking bay,
- Provides 45 degree nose in angle parking,
- Provides a raised pavement from the laneways to Rankin Street,
- Provides level threshold connections across both laneways,
- Feature planting at both the entrance from Rankin Street and Lachlan Street to highlight the entry and exit,
- Provides lower ground cover planting within the kerbs, and
- Provides street lights.
Positives

- Maintains existing parking spaces,
- Provides a greening of Templar Street through the increase in the number of trees,
- Creates a plaza space through the raised paved section, street furniture and pergolas at the edge of the raised shared zone which enclose the space and provide opportunities for incidental interactions, and
- Provides a flexible space that can be used for a multitude of uses.

Negatives

- As a result of maintaining parking and the two way traffic this Option doesn’t provide significant changes to Templar Street.

Design parameter assessment for Option 3B

<table>
<thead>
<tr>
<th>Design Parameters</th>
<th>Achieved or not achieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sense of place - has its own character</td>
<td>This option, will not change the character from the existing character of Templar Street as the maintaining of the car parking spaces and the two way traffic does not provide opportunity to create a “plaza”. The only difference will be the raising of the pavement between Collett Lane and Rankin Street. Design parameter not achieved.</td>
</tr>
<tr>
<td>Orientation - north facing for winter, provides shade and has access to sunlight</td>
<td>This option does not provide a plaza space. This means there is less opportunity to provide shade structures to the north as the structures have to be designed around the existing kerbs. However, despite the restrictions one (5x5m) pergola has been incorporated into the north western side of Templar Street. This will provide minimal shade during summer. Once the trees are established further shading will be provided. Design parameter is partially achieved as there is limited opportunity given the design to provide shade.</td>
</tr>
<tr>
<td>Environmental comfort – create shade using trees or structures, water bubblers, water feature</td>
<td>This design will provide 27 trees and retain 8 trees and will provide three pergolas (only one along the northern side) along Templar Street. Environmental comfort will be minimally improved by this option, as there is limited opportunity to provide pergolas or water features. Design parameter has been partially achieved given the limited opportunity to provide the features specified in environmental comfort.</td>
</tr>
<tr>
<td>Create a low speed environment. Consider no kerbs, use of pavers, swept paths, sight lines</td>
<td>The raising of the threshold from Collet Lane to Rankin Street and the changes the driver’s perception and speed when driving through this space. However, maintaining the car parking, two way traffic and all of the car parking spaces will not alter the speed environment of Templar Street. Design parameter partially achieved.</td>
</tr>
<tr>
<td>Implied separation between vehicles and pedestrians; utilise trees, bollards, low planting, furniture</td>
<td>The edge conditions adjoining the car parking area of north Templar Street will be treated with a pergola, trees, wheel stops and street furniture. Option 3B has achieved the design parameter.</td>
</tr>
<tr>
<td>Encourage street activation; maintain car parking, outdoor dining, public seating, play elements, focal element e.g. water feature or other</td>
<td>Option 3B maintains car parking, however, does not provide any form of street activation apart from the seating and pergolas provided along Templar Street. Option 3B partially achieves design parameter.</td>
</tr>
</tbody>
</table>
Safety of pedestrians – low speed environment, maintain good sight lines where pedestrians cross the road, good levels of lighting

| Option 3B proposes street lighting in conjunction with the catenary lighting to provide good visibility for pedestrians using the shared zone and the whole of Templar Street. | Option 3B proposes street lighting in conjunction with the catenary lighting to provide good visibility for pedestrians using the shared zone and the whole of Templar Street. |
| Safety lines have been maintained within this design and pedestrian safety is considered through the proposed pedestrian crossing at Lachlan Street. | Option 3B achieves design parameter. |

Opportunity to creates seasonal change deciduous trees, trees that flower in spring

| Options 2A, 2B and 3B have not designated species or provided a schedule of tree species for Templar Street. The tree species would be picked from the schedule provided within the adopted CBD Masterplan on page 52. | The design parameter could be achieved once species were chosen from page 52 of the CBD Masterplan. |

| Option 3B achieves design parameter. | Option 3B achieves design parameter. |

Allows for some flexibility in the way the street is utilised i.e. temporary street closure

| The design of Option 3B, does allow for flexibility in the way the street is used as the raised threshold from Collett Lane to Rankin Street will provide an area that can be utilised for events. However, the use of this section would always require road closures as there is no “plaza” space that could facilitate smaller events without the road being closed. | No further pedestrian area is provided that can be regularly used for seating, gatherings or a place to sit and have coffee. |
| The traffic conditions of Templar Street remain relatively the same. | Design parameter partially achieved. |

Consider programming of the street Christmas, festivals, market days, concerts

| All options will provide 3 phase power within the street lighting to facilitate markets, festivals and the like. | All options will provide 3 phase power within the street lighting to facilitate markets, festivals and the like. |
| The proposed street furniture will provide seating for events within Templar Street. | The proposed street furniture will provide seating for events within Templar Street. |
| However, the pergolas to the north will not provide sufficient shading to cater for an event within summer. Sufficient shade will be provided once the trees have been established. | However, the pergolas to the north will not provide sufficient shading to cater for an event within summer. Sufficient shade will be provided once the trees have been established. |

Cost

The estimated cost for Option 3B is $2,557,083. The estimation of this cost of works includes:

1. Demolition and Alterations,
2. Paving and finishes,
3. Plants and associated works,
4. Street furniture,
5. Electrical Services,
6. Hydraulic Services,
7. Pits,
8. Stormwater,
9. Design Contingency of 15%, and
10. Construction Contingency of 10%.
Summary Table

<table>
<thead>
<tr>
<th>Design Parameters</th>
<th>Option 2A</th>
<th>Option 2B</th>
<th>Option 3A</th>
<th>Option 3B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sense of place</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Red</td>
</tr>
<tr>
<td>Orientation</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Environmental comfort</td>
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<td>Green</td>
<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Create a low speed environment</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Implied separation between vehicles and pedestrians</td>
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<tr>
<td>Allow for gathering places for pedestrians</td>
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<td>Green</td>
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</tr>
<tr>
<td>Encourage street activation</td>
<td>Amber</td>
<td>Amber</td>
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<td>Amber</td>
</tr>
<tr>
<td>Safety of pedestrians</td>
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<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Opportunity to creates seasonal change</td>
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<td>Green</td>
<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Allows for some flexibility in the way the street is utilised</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Amber</td>
</tr>
<tr>
<td>Consider programming of the street</td>
<td>Amber</td>
<td>Amber</td>
<td>Green</td>
<td>Amber</td>
</tr>
</tbody>
</table>

Based on the assessment above, there is one viable option that achieves the design objectives and satisfies the most design parameters this is option 3A.

Option 3A creates an “oasis” character for Templar Street through the proposed shade sail, palm trees and water feature within the Rankin Street corner.

Palms trees will be integrated with deciduous species and the existing trees within Templar Street, the variation of the heights will reduce the human scale and enclose the plaza and shared zone space. The integration with other tree species will change the feel of Templar Street depending on the season.

The Palm trees will be provided as entrance statement trees on the Lachlan Street, Rankin Street and laneway entrances to Templar Street. This continues the “oasis” design character throughout Templar Street beyond the plaza space. The use of palms within Templar Street, connects Templar Street with Court Street and the proposed Lachlan Street gateway trees.

The proposed shade sail will span from the south western side to the north western side which will be supported by poles that can incorporate integrated smart technology and lighting. The shade sail will not interfere with the existing catenary lighting within Templar Street. The shade sail will provide significant coverage of the northern section of Templar Street, which will allow the plaza space to be a flexible space that can cater for events all year round.

The “oasis” character created by Option 3A will create a “heart” within the CBD of Forbes that will be unique to Forbes.

Option 3A will maintain three car parking spaces within south western bank of parking, with the loss of one space, therefore addressing the issues raised within previous submissions.

The one way traffic proposed within Option 3A will be a significant change to Templar Street. However, changing the traffic conditions will achieve the best design outcome of the space and will achieve the vision of making Templar Street the “heart of the CBD”.

FORBES SHIRE COUNCIL
ORDINARY BUSINESS PAPER – 18 APRIL 2019

DIRECTOR PLANNING AND GROWTH REPORT TO COUNCIL cont’d
It is important to remember that the proposed changes to Templar Street will remain for a long time and therefore any design for Templar Street will need to be flexible, resilient and provide a unique character, Option 3A achieves all of these aspects.

Option 3A also provides adaptable readiness for design change into the future should the need arise, this may be to remove all parking from the raised section, restrict vehicular access to particular times of the day or close it to traffic completely.

Parking Impacts

Each of the options presented will have a level of impact on the existing parking arrangements within Templar Street, however, to offset these impacts consideration should be given to changes which could be made to the existing road network within the CBD to accommodate additional spaces.

The below plan highlights the ability to readily change the existing parallel parking adjacent to Matthews Williams to angled parking to increase parking specifically in this area from 4 to 7 to help address any concerns raised from reduced parking in the CBD.

Proposed Staging Plan

To assist in the development and take up of the changes to Templar Street a proposed staging plan may be included in the CBD Masterplan (Templar Street precinct) to nominate the stages of development for the area. The benefit of this staging plan would be to start with the simple cost effective works early and make the changes to the traffic flow and parking prior to the major infrastructure being installed to gauge the community satisfaction with the design.
Next Steps

The next step forward will be to amend the CBD Masterplan to include the chosen Templar Street Option and prepare a tender for a consultant to prepare the construction plans for Stage 1 of the CBD Masterplan, this will be for the gateways to the CBD, the grant funded portion of Rankin Street and for the upgrades to Templar Street.

It is considered of great importance for Council to make a decision at this Council meeting as the grant funding for the project expires in April 2020. There is much preparation to do prior to commencement of construction such as to go to tender for design and complete a detailed design of the street. This includes engineering designs and a landscape plan.

Funding for Templar Street and the CBD Masterplan

The estimated costs presented within this report for each option will vary when design and construct plans have been prepared for Templar Street.

Templar Street can also be staged, with the stages for upgrading Templar Street to be clarified when plans are prepared for the design and construction of Templar Street.

Council has been granted $573,000 for Templar Street from the Stronger Country Communities, this funding is for the provision of:

1. Trees, supplied and planted,
2. Irrigation,
3. Line marking,
4. 100mm thick concrete base to pavers,
5. Pavers laid on concrete base,
6. Bollards including electrical reticulation,
7. Seating,
8. Drinking fountain,
9. Labour and material to install donated sculpture,
10. Concrete kerb and gutter,
11. Planter box on wheels,
12. 240 litre bins,
13. Play equipment and soft fall,
14. Water feature,
15. Public art,
16. Allow to locate and connect electricity, and
17. All to locate and connect to town water.

Note this funding was applied and granted prior to the estimates being provided by Group GSA for the four options for Templar Street.

The term for the Stronger Country Communities is until October 2020.

A second grant has been awarded to the value of $876,000 from the Building Better Regions fund. This grant is for Rankin Street, Target Corner and the Northern Gateway and does not relate to the works to be undertaken in Templar Street.

Both grants are matching require Council to incorporate a component of funding, this funding will need to be allocated within the budget for the next financial year.

To be successful for future grants Council will need to be able to show progress has been made on Stage 1 of the CBD Masterplan.
It is also important to note that the 7.12 Fixed Development Consent levies will be amended to include the CBD Masterplan within Appendix 1 - Capital Works Program. Contributions collected via the Fixed Development Consent levy can be directed to any of the Capital Works identified within Appendix 1. The current amount held within the 7.12 Fixed Development Consent Levy is $231,864.88.

**Governance**

The CBD Masterplan is to be implemented over the next 10 years. Stage 1 gateways and Templar Street only addresses the first priority that was adopted within the CBD Masterplan. To ensure the successful completion of the CBD Masterplan over the next 10 years it would be recommended that a committee or the CBD Working Group govern the implementation of the CBD Masterplan from this point forward.

**RECOMMENDATION**

That Council:

1. adopt Option 3A for Templar Street,
2. amend the adopted CBD Masterplan to include Option 3A;
3. authorise a committee or the CBD Masterplan working group to govern the implementation of the CBD Masterplan;
4. progress to preparing a tender for the construction plans for Stage 1 of the CBD Masterplan.

**Alignment with Strategic Plan**

RU9: Develop and implement measures to enhance urban streetscapes and town entrances throughout our town and villages.

**Financial and Resource Implications**

Council will need to fund the CBD Master Plan and Templar Street to match the grant ratios and budget for the stages within each financial year.

**Policy Implications**

The CBD Master Plan will need to be amended to include Templar Street.

**Risk Considerations**

The inclusion of Templar Street within the CBD Master Plan will provide a positive outcome that will be implemented in the short term as it forms Stage 1 of the CBD Master Plan.

**Statutory/Regulatory Implications**

The recommendation conforms to statutes and regulations.

**Consultation conducted**

No consultation was held prior to this meeting with internal or external stakeholders.

**Attachments**

- Group GSA Templar Street Options – refer Appendix 1
- Estimated costs – refer Appendix 2
TEMPLEAR ST OPTIONS

For: Forbes Shire Council
Date: 26 FEBRUARY 2019
## Templar Street Options

<table>
<thead>
<tr>
<th>Issue</th>
<th>Title</th>
<th>Date</th>
<th>Prepared</th>
<th>Checked</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>For Client Review</td>
<td>22 January 2019</td>
<td>S.Stankiewicz</td>
<td>F. Ratcliffe</td>
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<tr>
<td>2</td>
<td>For Client Review</td>
<td>28 February 2019</td>
<td>S.Stankiewicz</td>
<td>F. Ratcliffe</td>
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<td>3</td>
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</tr>
</tbody>
</table>
TEMPLAR ST - EXISTING CONDITIONS

Notes
+ Parking Bays at 45° Rear to kerb
+ Parking bays are 6 metres length
+ Car overhang to kerb
+ Two-way road
+ Road width 10 metres
+ Kerb to kerb 20 metres
+ 23 carpark bays 22 + 1 disabled (to current AS)
TEMPLAR ST - OPTION 2A (ORIGINAL SCHEMATIC DESIGN)

Notes:
+ Parking Bays at 45° Nopo in
+ Parking bays allow for wheelchair stops (6.7 metres length)
+ No car overhang to kerb
+ Two-way road
+ Kerb alignment altered on South West side only
+ Plaza space occurs on South West corner
+ Break out seating area to North West corner
+ 10 carpark bays 18 + 1 disabled (to current AS)

Key:
- Pedestrian Area Total - 736m²
- Shared Road Total - 436m²
- Shared Zone Total - 117m²

1:500 @ A3
TEMPLAR ST - OPTION 2B (REVISED SCHEMATIC DESIGN)

Notes:
+ Parking Bays at 45° Nose in
+ Parking bays allow for wheel stops (5.7 metres length)
+ No car overhang to kerb
+ Two-way road
+ Kerb alignment altered on South West side only
+ Plaza space occurs on North West corner
+ 18 carpark bays 17 + 1 or 16 + 2 disable to current AS)
TEMPLAR ST - OPTION 3A (PROPOSED ONE WAY SYSTEM - REMOVING SOUTH-WEST CARPARKS)

Notes
+ Parking Bays at 45° Nose in
+ Parking bays allow for wheel-stops (6.7 metres length)
+ No car overhang to kerb
+ One-way road
+ Kerb alignment altered on South East side only
+ Breakout space occurs on North West corner
+ 16 carpark bays 17 + 1 disabled (to current AS)
+ Plaza space occurs on South West Corner

Key
- Pedestrian Area Total - 782m²
- Shared Road Total - 400m²
- Gated Zone Total - 1160m²

1:500 @ A3

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Notes
+ Parking Bays at 45° Nose in
+ Parking bays allow for wheel-stops (6.7 metres length)
+ No car overhang to kerb
+ One-way road
+ Kerb alignment altered on South West side only
+ Small plaza space occurs on North East corner
+ 23 carpark bays 22 + 1 disabled (to current AS) or (option: additional disabled carpark)

Key
- Pedestrian area total - 636m2
- Shared Road total - 540m2
- Shared Zona - 1171m2
TEMPRAR ST - OPTION 2A

Legend:
- Existing kerb line
- Proposed kerb
- Road
- Paved plaza space
- Lined zone
- Feature planting

Notes:
1. Feature planting highlighting entry + exit
2. Robust seating to define plaza within flush paved area
3. Opportunity for play space or cultural play
4. Raised threshold creates level paved area
5. 45 degree node in parking with wheel stops
6. Additional tree planting
7. Existing trees to be retained
8. Raised pedestrian crossing
9. Two-way road system
10. Outdoor dining/real display under awning
11. Level threshold connection across laneway
12. Pergola structure (part covered/part vine covered - seating under)
13. Trees within median - adding shade + enclosure to road
14. Sculpture/water feature

Scale: 1:500 A3
TEMPLAR ST - OPTION 2A ARTIST IMPRESSION
TEMPLAR ST - OPTION 3A ARTIST IMPRESSION

- Paving
- Sculptural play
- Shade trees
- Share zones
- Water features
TEMPLAR ST - OPTION 3B

Legend
- Existing kerb line
- Proposed kerb
- Road
- Pavement space
- Shared zone
- Footpath
- Planting
- Seating
- Lighting
- Existing trees
- Proposed trees

Notes
1. Pergola structure (canopy roof) part way covered within pedestrian verge, seating under
2. Seating + street furniture define pedestrian verge
3. Raised threshold create level paved area to shared plaza spaces
4. Include trees within median for shade + anchor road
5. 45 degree slope in paving with wheel stops to prevent car overhang to kerb
6. Future trees + planting highlighting entry to Templar St
7. Raised pedestrian threshold
8. Two-way road system
9. Outdoor dining + outdoor shop display under awning
10. Level threshold connection across laneway
11. Car parking maintained within Templar St
12. Retain existing trees where possible
13. Include root within median for shade + anchor road
TEMPLAR ST - OPTION 3B ARTIST IMPRESSION
## APPENDIX 2 – ESTIMATED COSTS

### TEMPLAR STREET OPTION COMPARISONS – INDICATIVE COSTS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Option 2A</th>
<th>Option 2B</th>
<th>Option 3A</th>
<th>Option 3B</th>
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<tbody>
<tr>
<td>Demolition &amp; Alterations</td>
<td>$136,310</td>
<td>$134,410</td>
<td>$134,410</td>
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<tr>
<td>Paving &amp; Finishes</td>
<td>$838,233</td>
<td>$849,300</td>
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<td>Plants &amp; associated works</td>
<td>$173,100</td>
<td>$171,200</td>
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<tr>
<td>Street Furniture</td>
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<td>$631,200</td>
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<td>Electrical Services</td>
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<td>Hydraulic Services</td>
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<td>Pits</td>
<td>$57,800</td>
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<tr>
<td>Stormwater</td>
<td>$30,000</td>
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<td>$30,000</td>
<td>$20,000</td>
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<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>$2,376,939</strong></td>
<td><strong>$2,441,310</strong></td>
<td><strong>$2,471,816</strong></td>
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<td>Design Contingency 15%</td>
<td>$356,480</td>
<td>$346,197</td>
<td>$370,772</td>
<td>$303,212</td>
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<tr>
<td>Construction Contingency 10%</td>
<td>$273,302</td>
<td>$280,751</td>
<td>$284,258</td>
<td>$232,462</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$3,006,317</strong></td>
<td><strong>$3,088,257</strong></td>
<td><strong>$3,126,840</strong></td>
<td><strong>$2,557,084</strong></td>
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| Secured Funding                   | $0                            | $0                            | $0                            | $0                            |
| Balance                            |                               |                               |                               |                               |
6.3 PLANNING PROPOSAL: 23 and 25 LOWER WAMBAT STREET FORBES

Report Author: Town Planner
Responsible Officer: Director Planning and Growth

Executive Summary

This report seeks endorsement from Council to initiate a Planning Proposal to amend the minimum lot size of the Forbes Local Environmental Plan 2013 for 23 and 25 Lower Wambat Street Lots 3 and 4 of DP 618865.

Detailed Report

Council has received a Planning Proposal Application to amend the minimum lot size for Lot 3 and 4 DP 618865 (23 and 25 Lower Wambat Street) from a split zone 2ha/10ha to 2ha only. The split zoning means that any subdivision of the lots must meet the higher of the two minimum lot size. As Lot 3 is approximately 5ha and Lot 4 is 4ha, it is not possible to subdivide the land to meet the 10ha minimum. The proposal aims to create only one Minimum Lot Size for the land, thus enabling subdivision.

Current Minimum Lot Size where AB denotes 10ha and Z denotes 2ha.
Proposed Minimum Lot Size as depicted in the Planning Proposal

Proposed Subdivision of Land as depicted in the Planning Proposal
The following table addresses key issues for the proposal and how they have been addressed.

<table>
<thead>
<tr>
<th>Issue</th>
<th>Description</th>
<th>Mitigation</th>
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</thead>
<tbody>
<tr>
<td>Flood Risk</td>
<td>10ha portion of the lot is a High Hazard Floodway. The Department of Planning and Environment have a history of refusing proposals in flood prone land.</td>
<td>The proposed lot layout will not create an opportunity for new dwellings in the High Hazard Floodway zone. Dwellings in low hazard flood storage is considered to be managed through Council’s DCP controls.</td>
</tr>
<tr>
<td>Services</td>
<td>The site must have sufficient infrastructure to service the site. The site is currently serviced by water. There is no sewer to the site and given the sites proximity to the river onsite disposal is not considered satisfactory. Councils DCP requires the site to be connected to Councils Sewer.</td>
<td>The proposal suggests to extend the existing sewer line along Wambat Street to the site to allow the proposed lots to be fully serviced by both water and sewer. This would be considered a suitable solution for effluent disposal.</td>
</tr>
<tr>
<td>Precedence</td>
<td>The proposal may increase the precedence of spot rezoning for Lower Minimum Lot Size in Flood Zones.</td>
<td>The proposal does not create lots smaller than those in the surrounding area. All Planning Proposals must be assessed on their merits.</td>
</tr>
</tbody>
</table>

Council staff have reviewed the application and have deemed it to be satisfactory and recommend requesting a Gateway Determination from the NSW Department of Planning and Environment.

**RECOMMENDATION**

That Council:

1. support the planning proposal to change the minimum lot size for 23 and 25 Lower Wambat Street, Forbes;

2. authorise the General Manager to prepare a planning proposal in relation to the above amendment;

3. authorise the General Manager to submit the above planning proposal to the Department of Planning and Environment requesting Gateway Determination in accordance with the requirement of Section 3.33 of the Environmental Planning and Assessment Act 1979; and

4. authorise the General Manager to place the proposal on public exhibition following the receipt of the Gateway Determination.

**Alignment with Strategic Plan**

E4.2: Ensure Best practice planning controls and building compliance.

**Financial and Resource Implications**

Nil – report to be completed by staff.

**Policy Implications**

Nil.

**Risk Considerations**

Nil.

**Statutory/Regulatory Implications**

Complies with Environmental Planning and Assessment Act 1979.

**Consultation conducted**

Nil – consultation will be held after Gateway Determination.

**Attachments**

Planning Proposal prepared by Geolyse in support of the proposal – refer Appendix 1
PLANNING PROPOSAL
AMENDMENTS TO FORBES LOCAL ENVIRONMENTAL PLAN 2012

MINIMUM LOT SIZE AMENDMENT AT 23 AND 25 LOWER WAMBAT STREET,
FORBES

• Civil, Environmental & Structural Engineering • Surveying • Environmental • Planning • Architecture
PLANNING PROPOSAL
AMENDMENTS TO FORBES LOCAL ENVIRONMENTAL PLAN 2012

MINIMUM LOT SIZE AMENDMENT AT 23 AND 25 LOWER WAMBAT STREET, FORBES FROM 10 HECTARES TO 2 HECTARES

PREPARED FOR:

APRIL 2019
<table>
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<th>Planning Proposal</th>
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<tr>
<td>Project:</td>
<td>Amendment to Forbes Local Environmental Plan 2012</td>
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<td>Client:</td>
<td></td>
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<td>Report Ref.:</td>
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<td>Status:</td>
<td>Final (Revised)</td>
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<td>Issued:</td>
<td>4 April 2019</td>
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Geolyse Pty Ltd and the authors responsible for the preparation and compilation of this report declare that we do not have, nor expect to have a beneficial interest in the study area of this project and will not benefit from any of the recommendations outlined in this report.

The preparation of this report has been in accordance with the project brief provided by the client and has relied upon the information, data and results provided or collected from the sources and under the conditions outlined in the report.

All information contained within this report is prepared for the exclusive use of Louise Bernardi to accompany this report for the land described herein and are not to be used for any other purpose or by any other person or entity. No reliance should be placed on the information contained in this report for any purposes apart from those stated therein.

Geolyse Pty Ltd accepts no responsibility for any loss, damage suffered or inconveniences arising from; any person or entity using the plans or information in this study for purposes other than those stated above.
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APPENDICES

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AHIMS Search Result

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## ABBREVIATIONS

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<th>Full Name</th>
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<tr>
<td>PP</td>
<td>Planning Proposal</td>
</tr>
<tr>
<td>DPE</td>
<td>NSW Department of Planning and Environment</td>
</tr>
<tr>
<td>EP&amp;A Act</td>
<td>Environmental Planning and Assessment Act 1979</td>
</tr>
<tr>
<td>SEPP</td>
<td>State Environmental Planning Policy</td>
</tr>
<tr>
<td>LEP</td>
<td>Local Environmental Plan</td>
</tr>
<tr>
<td>AHD</td>
<td>Australian Height Datum</td>
</tr>
<tr>
<td>LGA</td>
<td>Local Government Authority</td>
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1.1 INTRODUCTION

Geolyse Pty Ltd has been commissioned by Louise Bernardi to prepare a Planning Proposal (PP) to amend the Forbes Local Environmental Plan 2012 (FLEP) to reduce the applicable Minimum Lot Size at 23 to 25 Lower Wambat Street, Forbes from 10 hectares to 2 hectares, and thereby enabling the site to be subdivided with the consent of Council.

Lot 3 has an area of approximately 5 hectares and Lot 4 has an area of approximately 3.8 ha. Both properties currently contain dwellings. This land is part zoned RU4 – Primary Production Small Lots (southern extent) and part zoned R5 – Large Lot Residential (northern extent). A minimum lot size (MLS) for the purposes of subdivision of 2 ha applies to the R5 portion and the applicable MLS for the RU4 zoned land is 10 ha.

The intention of the PP is to enable the further subdivision of the two parcels of land, with the capacity to build dwellings on the subdivided lots. This PP affects the Minimum Lot Size Map – Sheet LSZ_003B of the Forbes Local Environmental Plan 2012 (FLEP).

The proposal is considered to be of a minor nature and in this respect approval is sought from the Director-General of the Department of Planning as part of the Gateway Determination.

Details of the proposal’s compliance with relevant strategic, regional, and local planning instruments, state environmental planning policies, and ministerial directions are contained in the following sections.

1.2 SCOPE OF REPORT

This PP has been prepared in accordance with the NSW Department of Planning’s advisory documents ‘A Guide to Preparing Local Environmental Plans’ and ‘A Guide to Preparing Planning Proposals’. The latter document requires the PP to be provided in five (5) parts, those being:

- Part 1 – A statement of the objectives or intended outcomes of the proposed LEP;
- Part 2 – An explanation of the provisions that are to be included in the proposed LEP;
- Part 3 – The justification for those objectives, outcomes, and provisions and the process for their implementation;
- Part 4 – Mapping; and
- Part 5 – Details of the community consultation that is to be undertaken on the Planning Proposal.

It is noted that Part 4 would be confirmed following a Gateway Determination of this Planning Proposal by the NSW Department of Planning and Environment.

1.3 STRUCTURE

This PP is provided in the following structure:

- Section 2 provides an overview of the subject site; the development intent; and development constraints;
- Section 3 provides a statement of the objective and explanation of provisions of the PP;
- Section 4 provides justification regarding the need for the PP; outlines its relationship to strategic planning strategies; and overviews the environmental, economic, and social impacts of the proposal;
- Section 5 provides the proposed mapping amendments relating to the PP area, and
- Section 6 details how community consultation is to be undertaken with respect to the PP.
Overview

2.1 THE SUBJECT SITE

2.1.1 SITE DESCRIPTION AND LOCATION

The Planning Proposal is lodged in relation to two (2) parcels of land, located in a semi-rural and large lot residential setting, approximately 1 kilometre south of Forbes at 23 and 25 Lower Wambat Street. The subject allotments are formally known as Lots 4 and 3 in DP 618866, with Lot 4 being approximately 3.6 hectares in size and Lot 3 being approximately 5 hectares in size.

Figure 1 below provides an aerial view of the subject site and locality.

![Aerial view of the subject site](image)

Figure 1: The subject site

The site features vehicular access to each lot via Lower Wambat Street, situated at the northern frontage of the lots. The site also features a 210m frontage to the Lachlan River which is situated along the southern boundary.

2.2 DEVELOPMENT INTENTION

The intent of this PP is to allow subdivision over land that features a split zoning and existing large lot residential characteristics, thus minimising conflict between land uses. This allows appropriately zoned land the potential for subdivision in the future, and development of future residential dwellings, subject to separate consent being granted.
2.2.1 EXISTING LAND ZONING

The land immediately surrounding the site is considered to be semi-rural and residential in character. The existing Land Zoning Map – sheet LZN_005B of the Forbes Local Environmental Plan 2012 (FLEP), represents a mixed predominant land zoning of RU4 – Primary Production Small Lots and R5 – Large Lot Residential, in the area. The subject site falls within both of these land zones, as represented in Figure 2 below, with the subject allotments being outlined in red. The variety of rural and also residential land zonings is due to the sites close proximity to both the Lachlan River and the Forbes urban area.

![Land Zoning Map - Sheet LZN_005B](image)

Figure 2: Existing Land Use Zoning extract

The RU4 zoning does not fully reflect the subject site, nor the adjoining allotments in context of their actual sizing and on-site operations. It is noted there are a number of large lot residential allotments, alongside many residential dwellings and onsite uses in the locality of a similar size to those to be realised via this planning proposal and future subdivision, including smaller lots within the RU4 zone fronting the river.

2.2.2 EXISTING MINIMUM LOT SIZE RESTRICTIONS

Upon viewing the existing Minimum Lot Size Map – Sheet LSZ_005B it is evident that given the split land zoning over the site, there is also split minimum applicable lot sizes. The predominant minimum lot size for the RU4 zoned land is that of 10 ha, whereas the R5 zoned land features a minimum of 2 ha. The minimum lot size boundary reflects the zone boundary. The MLS and zone boundary are noted to reflect the 1:100 year flood planning area LEP mapping. This is discussed later in this report.
2.2.3 PROPOSED MINIMUM LOT SIZE REQUIREMENTS

The intention of amending the applicable minimum lot size (MLS) over the subject site is to provide the ability of subdivision of the two parcels of land, with the capacity to build dwellings on the subdivided lots (one dwelling per lot). By reference to the current lot size applying to the land, it is not currently possible to carry out the subdivision as proposed.

The entirety of the subject site is proposed to feature an amended MLS, as represented in Figure 4 below.
The implication of the current split zoning, is that each area is obliged to ensure that any lot created via subdivision achieves the appropriate minimum lot size. While the subdivision of these lots has the potential to achieve the 2 ha MLS applying to the R5 zone, the 10 ha MLS applying to the RU4 zone cannot be achieved.

The amended MLS will allow for future subdivision of this land to create additional allotments, which would meet the minimum lot size in the area and could feature a lawful dwelling on each future allotment.

In this regard an amendment to the above mentioned Minimum Lot Size provisions of the FLEP would be required in order for the future development of these sites to be permissible and compliant.

For the avoidance of doubt, any future dwellings would located on the current R5 zoned land and not within the RU4 zone. This is achieved by virtue of the fact that the existing dwellings on the two lots are both in the more southerly extent of the lots, meaning there is insufficient room to create new lots that would provide an opportunity for dwellings to be constructed within the RU4 zone. This would be further reinforced via the implementation of building envelopes in respect of a future subdivision development application.

A concept lot layout is provided in Figure 5 which demonstrates the logical design of future lots would not result in additional dwellings being constructed within the RU4 zone.

**Figure 5:** Concept lot layout satisfying 2 ha minimum lot size

### 2.2.4 PROPOSED DEVELOPMENT OBJECTIVES

The subject allotments that forms part of the PP, and the proposed amended MLS are to be developed and maintained generally in accordance with the following objectives:

- Allow future subdivision of land for large lot residential purposes in accordance with the 2 ha minimum lot size.
- Provide opportunities for subdivision to create lots consistent with the smaller of the two minimum lot sizes.
• To provide residential housing setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.

The amended MLS specific to the two allotments involves no material change to the existing development of the subject site.

2.2.5 SERVICES

The subject site has access to the Forbes Shire Council’s reticulated water and sewerage disposal systems, subject to some extension of services. Water is currently available to the site while sewer services currently terminate at the southern end of Wambat Street, approximately 750 metres from the subject site. These services would need to be extended at the cost of the applicant to service all lots in any proposed subdivision.

Telecommunication connections are available to the site, as are electricity services, with overhead powerlines traversing the site, running in an east-west orientation.

2.3 DEVELOPMENT CONSTRAINTS

2.3.1 TOPOGRAPHY AND SOILS

The subject site is situated on the northern banks of the Lachlan River. Majority of the northern portion of the site is cleared of significant vegetation, however there are scattered established trees in some parts, with a belt of vegetation along the river frontage.

The land subject to this PP is located within the South West Slopes Bioregion. Soils within this region, according to the Office of Environment & Heritage – Bioregions of NSW, are:

> The overall pattern of soils in these landscapes is one where shallow, stony soils are found on the tops of ridges and hills. Moving downslope, texture contrast soils are the norm with subsols derived from the underlying weathered rock and the topsoils being an homogenised surface mantle of coarser material derived from all parts of the slope.

This soil type is consistent with being able to sustain both residential development and uses. Future residential accommodation would be subject to separate assessment, including geotechnical investigation as required.

2.3.2 FLORA AND FAUNA

In accordance with Terrestrial Biodiversity Map BIO_005 of the FLEP, the subject site features areas that are mapped as being of high biodiversity sensitivity. The areas indicated as high biodiversity are generally situated over the southern portions of the land, along the Lachlan River frontage. This is in line with the majority of vegetation over the site being situated along the river frontage.

This land would not be subject to clearing of vegetation as a result of this PP. In addition, the concept proposed subdivision, in accordance with the attached Concept Lot Layout, attached as Figure 5, it is also represented that no vegetation would be adversely impacted as a result of land subdivision, noting that this would be the subject of further assessment at DA stage.

2.3.3 BUSHFIRE

The subject site is not considered bushfire prone land in accordance with Forbes Shire Council bushfire prone lands mapping.
2.3.4 FLOODING

A review of Lots 3 and 4 in DP 618865 indicate these lots are within both ‘Low Hazard Flood Storage’ and ‘High Hazard Floodway’, as shown in detail in Figure 1 below.

The ‘High Hazard Floodway’ classification is located on the southern extent of Lots 3 and 4 in DP 618865, as the southern extent of these lots abounds the Lachlan River. It is noted that no development is proposed within this ‘High Hazard Floodway’ classification. The northern portion of each of these lots is located within the more regional floodplain, as noted by the low hazard classification.

A copy of Council’s ‘Forbes Flood Study’ dated November 2001, completed by Sinclair Knight Merz, was obtained, which is the basis for the flood mapping on Council’s website. From a review of this model the surrounding defined flood levels (DFLs) have been extracted and are presented on Figure 8 below.

![Map showing flood risk areas](image)

Figure 6: Extract of Council’s Flood Risk Precincts including predicted Defined Flood Levels (m AHD)

Based on these details it is anticipated that the DFL for Lots 3 and 4 in DP 618865 would be of the order of 237.50m AHD.

Figure 7 below indicates the predicted flood inundation extent (with the arrows showing anticipated flooding beyond the project study area).

This indicates that the floodplain width in the vicinity of Lots 3 and 4 in DP 618865 would be of the order of 2.33km.
Figure 7: Extract from SKM’s 1962 Flood Inundation on 2000 Topography

Geolyse have obtained the current available topography for Lots 3 and 4 in DP 618865, which is sourced from the Parkes 5m DEM data provided by the NSW government, as shown in Figure 8 below.
This indicates that the typical levels on the site, within the ‘Low Hazard Flood Storage’ Zone is 237.4m AHD, hence an anticipated depth for the Defined Flood Event would be in the order of 0.1m.

Including an additional 0.5m of freeboard this estimates a total depth of 0.6m. This would be considered the maximum fill depth necessary for the construction of a house pad on a future potential lot.

In considering the width of the floodplain (2.33km) and the total depth of the fill (0.6m), and the location of the potential house pad with in the ‘Low Hazard Flood Storage’ zone within the floodplain it is anticipated that this will not create any significant adverse flood level impacts on the floodplain. It is anticipated that any potential impacts within the floodplain would be localised around the future pad only.

It is recommended that consideration is given to the placement of the future pads for the existing dwellings on Lots 3 and 4 in DP 918865 and the neighbours. This placement should ensure that the potential localised flood level impacts do not adversely impact on the existing dwellings. This can be achieved by placing the house pads sufficiently away from the existing dwellings (say around 100m) or by placing the future homes on stilts, allowing free flowing conditions under the future dwelling.

It is considered the above recommendations are achievable. In accordance with the Concept Lot Layout, attached as Figure 5, the proposed lots are of sufficient dimensions to allow the 100m set back to any proposed pads to be complied with.

Given the arrangement of the concept lot layout, and the constraints of the land with respect to future subdivision design, any future dwellings would be located in the northern extent of the site. This would
mean they would be close to the road and would have adequate capacity to safely evacuate the site in the event of a flood emergency, in the same way as the residents of the existing dwellings on the land. Also, noting the level of the land and the discussion above, the maximum depth of water on the site would be 0.1 metres. It is therefore ensured that safe wading depth as per the floodplain manual is achievable for any future dwelling.

Noting any future dwellings would be developed on the R5 portion of the land (per the concept layout) the following range of land uses would be potentially able to be developed, as per the below.

2 Permitted without consent
- Environmental protection works; Extensive agriculture; Home-based child care; Home occupations; Roads;
- Water reticulation systems

3 Permitted with consent
- Bed and breakfast accommodation; Building identification signs; Business identification signs; Dual
- occupancies; Dwelling houses; Home industries; Roadside stalls; Any other development not specified in
- item 2 or 4

4 Prohibited
- Agriculture; Air transport facilities; Airports; Amusement centres; Animal boarding or training establishments;
- Biocides treatment facilities; Boat building and repair facilities; Car parks; Cemeteries; Charter and tourism
- boating facilities; Commercial premises; Correctional centres; Crematoria; Entertainment facilities; Exhibition
- homes; Exhibition villages; Forestry; Freight transport facilities; Function centres; Heavy industrial storage
- establishments; Helipads; Highway service centres; Industrial retail outlets; Industrial training facilities;
- Industries; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Passenger transport facilities;
- Public administration buildings; Recreation facilities (indoor); Recreation facilities (major); Registered clubs;
- Research stations; Residential accommodation; Resource recovery facilities; Restricted premises; Rural
- industries; Service stations; Sewage treatment plants; Sex services premises; Signage; Storage premises;
- Tourist and visitor accommodation; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle
- repair stations; Warehouse or distribution centres; Waste disposal facilities; Water treatment facilities; Wharf
- or boating facilities; Wholesale supplies

By reference to the concept plan at Figure 5 all of proposed Lot 1 would be within the R5 zone. As the zoning of the land will not change via this PP, there is no change to the FLEP that would result in any additional potentially sensitive land uses being made permissible in the R5 zone. Concept Lot 2 is predominantly within the R5 zone, with a portion in the south-eastern corner located within the RU4 zone. The range of permissible uses within the RU4 zone is more limited than within the R5 zone and therefore unlikely to lead to any additional impacts with respect to potentially sensitive land uses.

By virtue of the above assessment it is demonstrated that the proposed amendment would not increase risk to community members.

2.3.5 CONTAMINATION

The subject allotment has historically been utilised for agricultural purposes, primarily the grazing of cattle, and more recently for occupation in a large lot residential capacity. Table 1 of the Managing Contaminated Land Planning Guidelines (Guideline) states that agricultural activities may cause contamination. However, Appendix A of the Guideline ‘Industries and Chemicals Used’ states that the associated chemicals with this use are fertilisers, insecticides, fungicides and herbicides. Given the primary agricultural use for the site has been the grazing of cattle, it is highly unlikely that any of the above mentioned forms of chemicals have been utilised on the site.

Furthermore, the subject area on this allotment that is specifically relevant to this PP has most been recently been utilised for residential purposes. It is therefore considered to be even more unlikely that the subject site has any form of contamination.

Consideration of the likelihood of contamination, and the need for remediation, has therefore been provided and the obligations of SEPP55 are satisfied.
2.4 SOCIAL AND CULTURAL CONSIDERATION

2.4.1 ABORIGINAL ARCHAEOLOGY

A search of the Aboriginal Heritage Information Management System (AHIMS) has revealed that no Aboriginal sites have been recorded in or near the subject site, nor have any Aboriginal places been declared in or near the subject site.

The result of the AHIMS search is attached at Appendix A.

2.4.2 EUROPEAN HERITAGE

Schedule 5 – Environmental Heritage of the Forbes Local Environmental Plan 2012 does not identify any items of local heritage significance on the site. Likewise, the State Heritage Register does not identify any items of state heritage significance on the site.

2.5 PRECEDENT

As a site specific rezoning, the proposal has the potential to be viewed as setting a precedent which other developers may seek to use to justify other re-zonings in the LGA. For the following reasons, it is considered this is unlikely:

• The positioning of the existing dwellings on the site ensures that a future subdivision would allow any future dwellings to be built outside the flood planning area;

• Other lots in the immediate locality are already smaller in size than the subject lots and benefit from the 2 hectare minimum lot size sought by this PP. As such, seeking a reduction to the minimum lot size to 2 hectares would not provide any measurable benefit. Any proposal seeking to reduce the minimum lot size to a size that is less than 2 hectares would result in development that is out of character with development in the locality. This PP would result in development that is in keeping with the existing character and therefore it could not be viewed as justifying MLS reductions below 2 hectares;

• Lots to the south of the river are generally more significantly affected by flood impacts and for this reason would not be suitable for further development; and

• Lots further removed from this locality would not be expected to benefit from connection to reticulated services and would therefore result in greater impacts to the environment.

In short, the characteristics of this site are sufficiently unique such that it is unlikely that this PP would lead to the setting of an undesirable precedent.
Intent and Provisions

3.1 OBJECTIVE

The intention of this Planning Proposal (PP) is to amend the minimum lot size applicable to Lot 4 and 3 in DP 618865 at 23 and 25 Lower Wambat Street, Forbes from 10 ha to 2 ha pursuant to the Forbes Local Environmental Plan 2012 (FLEP).

This reduction in MLS is to provide the ability of subdivision of the two parcels of land, with the capacity to build dwellings on the subdivided lots (one dwelling per lot).

3.2 EXPLANATION OF PROVISIONS

The PP affects Minimum Lot Size Map – Sheet LSZ_0058 of the Forbes Local Environmental Plan 2012.

The PP seeks to amend the minimum lot size for the land affected by the amended rezoning, being the R5 and RU4 zoned land to comprise a minimum lot size of 2 ha, as shown in Figure 4.

An indicative concept lot layout is provided in Figure 5.
Justification

The overarching principles that guide the preparation of PP’s are:

• The level of justification should be proportionate to the impact the PP would have;
• It is not necessary to address a question if it is not considered relevant to the PP; and
• The level of justification should be sufficient to allow a Gateway determination to be made with confidence that the LEP can be finalised within the timeframe proposed.

The following justification addresses each relevant question applicable to the PP to ensure confidence can be given to the Gateway determination.

4.1 NEED FOR THE PLANNING PROPOSAL

4.1.1 RESULT OF ANY STRATEGIC STUDY OR REPORT

A Planning Proposal is required as an amendment to the FLEP is proposed.

The objective is to reduce the minimum applicable lot size over the entirety of both Lot 4 and 3 at 23 and 25 Lower Warrabul Street, Forbes from 10 ha to 2 ha.

The proposal is not specifically addressed via a strategic study or report however the impact is minor due to the small scale nature of the proposal and therefore it is considered that lack of strategic support via a local study is not a barrier to the PP proceeding.

Demand exists for additional residential land and subsequent use of the site. The analysis at Section 2.3.4 adequately demonstrates the safety of future occupants and existing residents within the broader floodplain would not be adversely impacted.

4.1.2 BEST MEANS OF ACHIEVING THE OBJECTIVES OR INTENDED OUTCOMES, OR IS THERE A BETTER WAY?

The proposed approach is considered the best means of achieving the project objective.

Other alternatives considered but discounted include:

• Amend the LEP to introduce a specifically worded clause that applies to the subdivision of land within a split zone, to provide that the lesser standard should apply. The specific wording of this clause would need to be carefully considered to ensure it achieves the desired outcome and such a clause would affect all land that is affected by a split zoning (i.e. not just the subject land). A large number of LEPs created under the standard instrument feature a clause relating to split zones; OR
• Specify the two parcels of land via Schedule 1 of the LEP as an additional permitted use, to allow for further subdivision.

In reviewing split zones clauses in other standard instrument LEPs, we note a standard wording has been adopted which reflects an intent to ensure that the resulting subdivision achieves the lesser applicable minimum lot size (in this case 2 ha) and that all of the land in the other zone (in this case the RU4 land) would be contained within subdivided lot. This is not achievable for the subject land and therefore it would be necessary to agree a revised wording with Council, and subsequently the Department of Planning and Environment (DPE).

It is considered the adopted and as presented approach in reducing the overall minimum lot size exclusively to the two allotments is the most appropriate approach. Consultation with Council prior to
preparation of this planning proposal confirms they agree that the proposed approach is the most appropriate approach – refer Appendix B.

4.2 RELATIONSHIP TO STRATEGIC PLANNING FRAMEWORK

4.2.1 CONSISTENT WITH THE OBJECTIVES AND ACTIONS OF THE APPLICABLE REGIONAL OR SUB-REGIONAL STRATEGY

The Central West and Orana Regional Plan is a Regional Strategy that relates to the site and the amendment to MLS proposal within the Forbes LGA and Central West Region. Specifically Direction 28: Manage Rural Residential Development, and the associated Actions. The relationship to Direction 28 is discussed below in Table 4.1.

Table 4.1 – Direction 28: Manage Rural Residential Development

<table>
<thead>
<tr>
<th>Actions</th>
<th>Comment</th>
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<tbody>
<tr>
<td>28.1 Locate new rural residential areas: Close to existing urban settlements to maximise the efficient use of existing infrastructure and services, including roads, water, sewer and waste services, and social and community infrastructure.</td>
<td>The site is an existing rural residential area and therefore this requirement is satisfied.</td>
</tr>
<tr>
<td>To avoid and minimise potential for land use conflicts with productive, zoned agricultural land and natural resources To avoid areas of high environmental cultural or heritage significance, regionally important agricultural land or areas affected by natural hazards.</td>
<td>The site is not considered productive agricultural land due to its predominant R5 zoning, and has not been viably used or managed in recent history. In accordance with the attached AHIMS Search, no Aboriginal sites or places have been recorded or declared on the site. The parcel of land largely consists of grassland, and no known threatened species or ecological communities are present. Subject site is mapped as being flood prone land, however this has been assessed, with details provided in Section 2.3.4 of this PP.</td>
</tr>
<tr>
<td>28.2 Enable new rural residential development only where it has been identified in a local housing strategy prepared by Council and approved by the Department of Planning and Environment.</td>
<td>No applicable local housing strategy.</td>
</tr>
<tr>
<td>28.3 Manage land use conflict that can result from cumulative impacts of successive development decisions.</td>
<td>It is not foreseen to result in land use conflict given the close proximity of the site to Forbes, and the surrounding lot sizes and associated existing dwellings.</td>
</tr>
</tbody>
</table>

Source: Central West and Orana Regional Plan 2016

4.2.2 CONSISTENT WITH COUNCIL’S LOCAL STRATEGY OR OTHER LOCAL STRATEGIC PLAN

There is no local strategy or strategic plan applying to the site. The minor nature of the planning proposal, and the consistency with the current (existing) land use demonstrates the minor nature of the proposal.
4.2.3 CONSISTENT WITH APPLICABLE STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy No. 55 – Remediation of Land

Clause 6 of the State Environmental Planning Policy No. 55 – Remediation of Land requires the issue of contamination and remediation to be considered with a Planning Proposal. Given the current large lot residential nature of the land, and the proposed residential subdivision and associated use envisaged by this planning proposal, the land is considered to be acceptable on the basis that the receptor pathway for potential contamination to future users is consistent with the current level of usage.

State Environmental Planning Policy No. 64 – Advertising and Signage

The current zoning enables limited business uses subject to development consent from Council. If signage were to form part of a future development application the provisions of State Environmental Planning Policy No. 64 – Advertising and Signage would apply and the development would need to ensure the relevant provisions of the policy are achieved. The PP does not include provisions that contradict or hinder the application of this policy.

State Environmental Planning Policy (Primary Production and Rural Development) 2019

The aims of the State Environmental Planning Policy (Primary Production and Rural Development) 2019 is to:

(a) to facilitate the orderly economic use and development of lands for primary production,
(b) to reduce land use conflict and sterilisation of rural land by balancing primary production, residential development and the protection of native vegetation, biodiversity and water resources,
(c) to identify State significant agricultural land for the purpose of ensuring the ongoing viability of agriculture on that land, having regard to social, economic and environmental considerations,
(d) to simplify the regulatory process for smaller-scale low risk artificial waterbodies, and routine maintenance of artificial water supply or drainage, in irrigation areas and districts, and for routine and emergency work in irrigation areas and districts,
(e) to encourage sustainable agriculture, including sustainable aquaculture,
(f) to require consideration of the effects of all proposed development in the State on oyster aquaculture,
(g) to identify aquaculture that is to be treated as designated development using a well-defined and concise development assessment regime based on environment risks associated with site and operational factors.

From a review of the specific applicable parts of the SEPP, it is noted that there are no specific clauses that relate to this PP.

It is further noted that the land is not viable primary production land due to its small size and partial R5 zoning.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The provisions of State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 would continue to apply to residential affected development in accordance with the provisions of this policy. The PP does not include provisions that contradict or hinder the application of this policy. Any future dwellings would be required to comply with these provisions.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

The provisions of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 would continue to apply to the land generally consistent with that achievable under the current land zoning. The PP does not include provisions that contradict or hinder the application of this policy.
State Environmental Planning Policy (Infrastructure) 2007

The provisions of State Environmental Planning Policy (Infrastructure) 2007 would continue to apply consistent with that achievable under the current zoning. The PP does not include provisions that contradict or hinder the application of this policy.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

The site is not located within any identified resource areas, potential resource areas or transitional areas. There are no known existing mines, petroleum production operations or extractive industries are in the area of the PP or within its vicinity. Given existing development on the site and within the immediate locality the PP would be of minor significance and would not further restrict development potential or create land use conflict beyond existing arrangements.

4.2.4 CONSISTENT WITH APPLICABLE S9.1 (2) MINISTERIAL DIRECTIONS – 3.1 RESIDENTIAL ZONES

The Minister for Planning and Infrastructure, under Section 9.1(2) of the EP&A Act issues directions that local Councils must follow when preparing PP’s for new Local Environmental Plans. The directions cover the following broad categories:

1. Employment and Resources
2. Environment and Heritage
3. Housing, Infrastructure and Urban Development
4. Hazard and Risk
5. Regional Planning
6. Local Plan Making

The following discussion demonstrates the means by which this PP may be inconsistent with the relevant Section 9.1 directions.

Direction 1.3 – Mining, Petroleum Production and Extractive Industries

Ministerial Direction 1.3 – Mining, Petroleum Production and Extractive Industries is not applicable as the PP affected land does not prohibit the mining of coal or other minerals, production of petroleum, or winning or obtaining of extractive materials or restricting the potential development of such by permitting a land use that is likely to be incompatible with such development.

Direction 2.1 – Environment Protection Zones

Ministerial Direction 2.1 – Environment Protection Zones does apply to the PP as some areas of the subject site is mapped by the Forbes Local Environmental Plan 2013 Terrestrial Biodiversity Map BIO_005B as a sensitive area. It is however witnessed that the subject site and immediate surrounding locality features existing established vegetation along the Lachlan Rover frontage. This would not be affected as a result of the PP.

In addition, over the rest of the site, the isolation of trees and vegetation from larger portions of other vegetation, as well as the pre-existing residential land use of the site, it is unlikely that these areas would be a significant habitat for any threatened species of flora or fauna. Future dwellings, via the concept layout, would be developed on existing cleared land with no significant impact to biodiversity likely. Any future DA for subdivision would need to consider the applicable provisions of the Biodiversity Conservation Act 2016, including preparation of a biodiversity assessment report if required.

Direction 3.1 – Residential Zones

Ministerial Direction 3.1 – Residential Zones is applicable as the PP proposes to amend the MLS of the existing rural and residential zoned land.

The PP is consistent with the objectives of this direction as the amended minimum lot sizes:
Would encourage a choice of housing types to provide for future housing needs, and;

Would make efficient use of existing infrastructure and services.

The area forming part of the PP features road access off Lower Wambat Street, and overhead powerlines traversing the site for access to electricity.

**Direction 3.3 – Home Occupations**

Ministerial Direction 3.3 – Home Occupations is applicable as the proposed R5 Large Lot Residential zone permits dwelling houses. The objective of this direction is to encourage the carrying out of low-impact small business in dwelling houses. The PP maintains existing provisions that enable ‘home occupations’ to be carried out without the need of development consent.

**Direction 4.3 – Flood Prone Land**

Ministerial Direction 4.3 – Flood Prone Land is applicable as the southern extent of the site is mapped as flood prone. A comprehensive discussion of flood risk is contained in Section 2.3.4. This demonstrates that the PP is of minor significance and therefore may be legitimately inconsistent with the direction as per 4.3(9)(b).

**Direction 6.1 – Approval and Referral Requirements**

Ministerial Direction 6.1 – Approval and Referral Requirements applies to all Planning Proposals forwarded for Gateway Determination by a local authority.

The proposed amendment to MLS does not include provisions that would trigger a need for concurrence, consultation, or referral to the State Government.

**Direction 6.3 – Site Specific Provisions**

Ministerial Direction 6.3 – Site Specific Provisions applies to all Planning Proposals forwarded for Gateway Determination by a local authority.

The PP does not propose to create site specific development standards in addition to those currently within the principal environmental planning instrument. The minimum lot size of 2 hectares for the R5 zoned land is consistent with other R5 zoned land in the immediate Forbes area and the prevailing lot size of land fronting the river, particularly to the west.

### 4.3 ENVIRONMENTAL, SOCIAL AND ECONOMIC IMPACTS

#### 4.3.1 IS THERE ANY LIKELIHOOD THAT CRITICAL HABITAT OR THREATENED SPECIES, POPULATIONS OR ECOLOGICAL COMMUNITIES, OR THEIR HABITATS, WILL BE ADVERSELY AFFECTED AS A RESULT OF THE PROPOSAL?

There are no proposed material changes as a result of the amended MLS. The land forming the subject area of the amended MLS consists of existing large lot residential characteristics, with scattered trees over the site and established vegetation traversing the banks of the Lachlan River. No known threatened species or ecological communities would be adversely affected by the amended MLS on the basis that any future dwellings would be constructed in the northern extent of the site. Any future development of these sites would require due consideration of relevant environmental impacts noting the general consistency with lots sizes in the surrounding locality.
4.3.2 ARE THERE ANY OTHER LIKELY ENVIRONMENTAL EFFECTS AS A RESULT OF THE PLANNING PROPOSAL AND HOW ARE THEY PROPOSED TO BE MANAGED?

The PP proposes to amend the applicable MLS from 10 ha to 2 ha over the entirety of the site, with no proposed work on site or physical alterations. Any future development of these sites would require due consideration of relevant environmental impacts be undertaken during a development application.

Council reticulated sewer and water services are available to the site and would be extended at the cost of the applicant to provide suitable services to any created lot via a future subdivision development application.

4.3.3 HAS THE PLANNING PROPOSAL ADEQUATELY ADDRESSED ANY SOCIAL AND ECONOMIC EFFECTS?

The proposed amended MLS of the subject site would have minimal social and/or economic impacts on the surrounding locality. The proposal would facilitate the future subdivision of both allotments to allow future large lot residential development.

4.4 STATE AND COMMONWEALTH INTERESTS

4.4.1 ADEQUATE PUBLIC INFRASTRUCTURE FOR THE PROPOSAL?

The existing subject site and area features existing connections to public infrastructure. The site has vehicle access off Lower Wombat Street, and is traversed by overhead powerlines. The site is also of a size that allows future subdivision or residential development.

The site is serviced by reticulated water and reticulated sewer is available subject to minor extension works; these works would occur at the full cost of the applicant in the event subdivision were to occur.

4.4.2 VIEWS OF STATE/COMMONWEALTH PUBLIC AUTHORITIES CONSULTED IN ACCORDANCE WITH THE GATEWAY DETERMINATION?

The views of State and Commonwealth public authorities would be ascertained in accordance with the comments provided in the Gateway Determination.
Community Consultation

5.1 TYPE OF COMMUNITY CONSULTATION REQUIRED

Section 5.5.2 of ‘A Guide to Preparing Local Environmental Plans’ identifies two different exhibition periods for community consultation;

- Low Impact Proposals – 14 days; and
- All other Planning Proposals (including any proposal to reclassify land) – 28 days.

The Guide describes Low Impact Proposals as having the following attributes;

- A ‘low’ impact planning proposal is a planning proposal that, in the opinion of the person making the gateway determination, is,
  - Consistent with the pattern of surrounding land use zones and/or land uses;

The proposed amendments to the minimum lot sizes of this site is minor in nature and would result in future lots that are consistent with prevailing lot sizes in the immediate locality.

- Consistent with the strategic planning framework;

Responses have been provided within section 4.2 of this report detailing the proposal’s compliance with relevant local, regional and state planning strategies, policies, and ministerial directions.

- Presents no issues with regard to infrastructure servicing;

The future residential development of these sites would have access to sewer, water, and stormwater services, and would be connected with electricity and telecommunications facilities.

- Not a principle LEP; and

Not relevant.

- Does not reclassify public land.

The PP does not seek to reclassify existing public land.

In accordance with the responses to the above and the ‘Low Impact Proposals’ guide, the PP is considered to be of low impact. Notwithstanding, given the change in circumstances, it is suggested that a 28 day period of advertising is appropriate.
References


NSW Department of Planning & Environment (DP&E). 2017, Orana and Central West Regional Plan 2036, DP&E, Sydney.

Appendix A
AHIMS SEARCH RESULT
Jock Rodgers  
Level 82 Wingewarra Street  
Dubbo. New South Wales 2830  
Attention: Jock Rodgers  
Email: jrodders@geolyse.com

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot: A. DP:618865 with a Buffer of 0 meters, conducted by Jock Rodgers on 29 November 2018.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.

A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>0</td>
<td>Aboriginal sites are recorded in or near the above location.</td>
</tr>
<tr>
<td>0</td>
<td>Aboriginal places have been declared in or near the above location.</td>
</tr>
</tbody>
</table>

*
If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazetted notice that declared it. Aboriginal places gazetted after 2001 are available on the NSW Government Gazette (http://www.nsw.gov.au/gazette) website. Gazetted notices published prior to 2001 can be obtained from Office of Environment and Heritage’s Aboriginal Heritage Information Unit upon request.

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister.
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings.
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.
Jock Rodgers  
Level 52 Wingewarra Street  
Dubbo, New South Wales 2830  
Attention: Jock Rodgers  
Email: jrogers@geolyse.com

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot 2 DP 618965 with a Buffer of 0 meters, conducted by Jock Rodgers on 29 November 2018.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.

A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

| 0 Aboriginal sites are recorded in or near the above location. |
| 0 Aboriginal places have been declared in or near the above location. |

\*
If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazetted notice that declared it. Aboriginal places gazetted after 2001 are available on the NSW Government Gazette (https://www.nsw.gov.au/gazette) website. Gazetted notices published prior to 2001 can be obtained from Office of Environment and Heritage’s Aboriginal Heritage Information Unit upon request.

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- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister.
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings.
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.
Lots 4 and 3 DP 618865
Your Ref. 219000_LET_001B.docx

27 August 2018

Geolyse Pty Ltd
PO Box 1963
Orange NSW 2800

Attention: David Walker

Subject: Proposed Amendment to Forbes Local Environmental Plan 2013, Minimum Lot Size Lower Wambat Street

Dear Mr Walker,

I refer to your letter dated 31 July 2018 seeking preliminary feedback regarding a proposed amendment to the Forbes Local Environmental Plan 2013.

I have reviewed your letter, and understand you are proposing an amendment that would allow Subdivision of for 23 and 25 Lower Wambat Street (Lots 4 and 3 DP 618865).

Council has previously sought legal advice on this matter, which indicated that a subdivision on this land would not be permissible under the current Forbes Local Environmental Plan 2013.

You have provided three options for Council to consider, of which Council’s preference is option 2. Option 2 seeks to vary the minimum lot size exclusively of the two subject lots to 2 hectares.

Council grants in-principle support for the proposal at this early stage. Please note that prior to achieving formal support from Council for this proposal, a Planning Proposal Report would need to be written, reviewed by Council Officers and then presented to a Council Meeting for formal endorsement. From there the usual LEP Amendment process would need to be followed.

The Department of Planning and Environment typically refers Planning Proposals of this nature to the Office of Environment and Heritage (OEH) for review. OEH have a policy against the densification of development in flood liable land. The subject lots are classified as High Hazard Floodway on the southern half of the lot, and Low Hazard Flood Storage for the northern half of the lot (please see attached map). In your Planning Proposal, you would need to demonstrate that this amendment is compliant with the various OEH Floodplain Management policies.

Within your planning proposal, I encourage you to address the following:

- Demonstration that further development on these lots would not change the flood behaviour, hazard or flow in a 1 in 100 year event.
• Demonstration that the evacuation of residents and access by emergency services is possible in a 1 in 100 year flood event.
• Address the vulnerability of possible development types on subject lots, noting all permissible uses of the new lots.
• A sound argument as to how the existing risk level will be maintained if the proposed amendment is approved. In other words, demonstration that intensification of development will not increase the risk to community members.

Furthermore, I would encourage you to review the following documents to assist in your preparation for the report:

• Chapter 8 of the Australian Institute for Disaster Resilience’s handbook Managing the Floodplain: A Guide to Best Practice in Flood Risk Management in Australia (Handbook 7)
• Australian Institute for Disaster Resilience’s Guideline 7-5 Flood Information to Support Land-use Planning to assist you in writing your report.
• NSW Government and OEH; Floodplain Development Manual: the management of flood liable land
• Hawkesbury-Nepean Floodplain Management Steering Committee; Managing Flood Risk Through Planning Opportunities: Guidance on land use planning in flood prone areas
• Chapter 5 of Hawkesbury-Nepean Floodplain Management Steering Committee; Designing Safer Subdivisions – Guidance on subdivision design in flood prone areas

Please note that the Department of Planning and Environment, Office of Environment and Heritage and Forbes Shire Council all assess proposals according to flood levels of a 1 in 100 year flood event. This is typically represented as the 1952 Forbes Flood Event.

Should you have any enquiries, please contact Eliza Scarpellino, Graduate Town Planner, on 6850 2344.

Yours faithfully

Paul Bennett
Director
ENVIRONMENTAL SERVICES & PLANNING
6.4 PROPOSED TRANSFER OF CROWN ROAD - PART EDWARD STREET AND MORTON STREET

Report Author: Property Administration Officer
Responsible Officer: Director Planning and Growth

Executive Summary

Council has received advice from the Department of Industry – Crown Lands & Water Division ("Crown Lands") that some of the roads within the Forbes Local Government area are maintained by Council but are still under the control of Crown Lands.

Detailed Report

The subject parcels of land are known as Edward Street and Morton Street, Forbes. Edward Street runs north off the Bogan Way and Morton Street runs horizontally off Edward Street at an easterly direction.

The parcels of land came to Council’s attention from investigations with Crown Lands as to the status of Morton Street. Morton Street was being investigated because to Council’s knowledge it is not legally dedicated a public road.
Crown Lands informed Council that they are the road authority for both Morton Street and part Edward Street (as outlined in blue above), following which they then offered to transfer the Crown roads to Council. Investigations show that Council already maintains the roads.

A Council resolution is required for the matter to proceed and to have the roads transferred into Council’s control and care.

**RECOMMENDATION**

That Council:

1. approve the transfer of Crown roads Edward Street and Morton Street from Crown Land to Council; and

2. grant authority to the General Manager to negotiate with the Department of Industry – Crown Lands and to execute all required documents pertaining to the transfer of Crown Land Edward Street and Morton Street.

**Alignment with Strategic Plan**

IS1: Ensure that community asses and public infrastructure including roads and bridges, public buildings, parks and sporting facilities are well maintained.

**Financial and Resource Implications**

Nil.

**Policy Implications**

Procurement Policy.
<table>
<thead>
<tr>
<th><strong>Risk Considerations</strong></th>
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<tbody>
<tr>
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<tr>
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<tr>
<td><strong>Attachments</strong></td>
<td>Nil.</td>
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</table>
6.5 IMPLEMENTING CROWN LAND PLAN OF MANAGEMENT

**Executive Summary**

The Crown Lands Management Act 2016 requires Council to prepare Plans of Management (PoM) for the Crown Reserves of which Council is responsible for. Council must manage those reserves as per the requirements of Community Land under the Local Government Act 1993 (LG Act). As part of this process Council must resolve agreement to the categories as given by the Department of Primary Industries (DPI) prior to starting a PoM and this resolution is then sent to the Minister for Forestry and Lands for concurrence.

**Detailed Report**

Council has been appointed to manage 56 Crown Reserves in the Forbes Local Government Area (LGA). These reserves are to be managed as if it were Community Land under the LG Act.

Under the new (CLMA), which was enacted on 1 July 2018, Council is required to review the classification of each of the Crown Reserves it manages. Council has been given recommended classifications by the Department of Primary Industries (DPI) which need to be agreed by Council under a resolution. A full map showing Council managed Crown Reserves can be viewed through the Crown Land Portal at: https://www.industry.nsw.gov.au/lands/reserves/portal.

Under the LG Act Council must classify land it holds control over as either Community or Operational Land. The first requirement of the resolution is to confirm that Council approves of the classification of these reserves as Community Land.

Community Land would typically comprise land such as a public park, reserve or sporting grounds. Community Land cannot be sold; it must not be leased or licenced without public notification and consultation of the proposed lease or licence is given as prescribed in the LG Act.

Operational Land would typically include land which is required by Council to carry out key functions on land which may not be open to the general public.

Council is encouraged to adopt Community Land as the default classification for all Crown Reserves under Council’s management, and if Operational Classification is required for Council to carry out key functions, Council must request the Minister for Forestry and Lands to consider reclassifying the land as Operational Land. The Crown Reserve Categorisation and Classification List (attached) lists all crown reserves and the proposed classifications to be submitted to the Minister, as required under the new CLMA.

After the classification of the land has occurred, Council must then assign a categorisation to each Reserve. The categorisations are Natural Area, Sportsground, Park, General Community Use, Area of Cultural Significance and Significant Natural Feature. This categorisation must be the category which most closely aligns with the original purpose of the Reserve. The Crown Reserve Categorisation and Classification List (attached) lists all Crown Reserves and their proposed categorisation to be submitted to the Minister as suggested by DPI. If Council does not agree with these categorisations Council is required to go out to community consultation to support the proposed change of categorisation and then apply to the Minister for concurrence.
After Council has considered and adopted the categorisation and classification for the Crown Reserves, Council is required to make a resolution for the Crown Lands Manager to write to the Minister for Forestry and Lands, requesting the Minister review the categorisation and give concurrence.

**RECOMMENDATION**

That Council:

1. adopt the proposed categorisations and classifications to the Crown Reserves shown in the Crown Reserve Categorisation and Classification List; and

2. delegate authority to the General Manager, as Council’s Crown Land Manager, to write to the Minister for Forestry and Lands seeking adoption of the proposed categorisations and classifications.

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**Alignment with Strategic Plan**

**Financial and Resource Implications**

The classifying of land as operational land will require additional administrative resources and time of Council to progress through the Crown Lands Management transitional period. The classifying of land as operational should only be done if there is a distinct need and direct benefit in Council obtaining greater control over the land, in the performing of key Council functions.

Crown Reserves which no longer fulfil the purpose for which they were originally created potentially should not be managed by Council into the future. If it is clear that the reserve no longer provides an appropriate service to the community, Council should avoid formalising care and control of the site, which will impact on finances and resources. Council should seek to engage with the relevant communities on the most appropriate future for the reserves. After which, Council should seek for the land to be returned to the Crown and the Crown can formalise the most appropriate outcome for the land (e.g. managed by Local Aboriginal Land Council, sold to adjoining land owner).

In December the General Manager accepted the funding deed with the NSW Office of Local Government confirming conditions of a $62,270.00 granted to the Forbes Shire Council to assist with the development of the required PoM. This amount is not expected to cover the full cost of implementing the PoM but assist in their implementation.

Council has employed a Property Administration Officer to undertake the process of collating the PoMs for Crown Reserves and Forbes Shire Council Community Land. The PoM will only be required for those crown reserves that Council does not seek to relinquish.

**Policy Implications**

The PoM will affect Council’s Property Lease and Licence Policy.

**Risk Considerations**

Nil.

**Statutory/Regulatory Implications**


**Consultation conducted**

Department of Industry – Land and Water (DoI) had consultations with a council reference group appointed in early 2018.

**Attachments**

Crown Reserve Categorisation and Classification list and NSW Government Overview of PoM process – refer Appendix 1
<table>
<thead>
<tr>
<th>Reserve No.</th>
<th>Reserve Type</th>
<th>Reserve Name</th>
<th>Lot</th>
<th>Designated Purpose</th>
<th>Suburb</th>
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<th>Proposed Categorisation</th>
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</table>
Overview of the PoM process

1. Council prepares new POM (or adapts existing POM to include Crown land).
2. Council receives new POM and sends it to Minister for Lands and Forestry.
3. POM will not alter initial categorisation of any reserve to which it applies.
4. Draft POM referred to Minister (Dol Lands) as representative of the owner of the land with declaration form.
5. Dol Lands review declaration and advise of any properly required provisions to include in POM.
7. Council adopts POM.
8. Ministers consent to adopt obtained.
9. Ministers consent to adopt refused.
10. Written notice to local government.
6.6 PROPERTY LEASE AND LICENCES

Report Author: Manager Property and Investment
Responsible Officer: Director Planning and Growth

Executive Summary

This report provides Council with a brief outline of new lease and or licence agreements on property (real estate) and land in the Forbes Local Government Area (LGA) available for short and long term use under an agreement. This includes land vested to Council as Manager of Crown Land and unformed public roads.

Detailed Report

Council manages its lease and licences for its property and land portfolio pursuant to, and in accordance with, the Local Government Act 1993, Roads Act 1993 and the Crown Land Management Act 2016 when dealing with community land, operational land, roads and crown land under its care, control and management. As outlined in Council’s endorsed Property Lease and Licence Policy the following licences on crown land are being presented to Council as they are new or significantly amended from the version previously endorsed by Council.

Council has been approached by a local food vendor to set up a mobile food vehicle in Apex Park. The applicant complies with the required legislation and the required policy requirements.

Commentary

A licence agreements has been drawn up for the licence over Crown Land under Council management. The food van fee which is noted in Council’s Schedule of Fees and Charges will be charged. The agreement is short term as advised until Plans of Management can be put in place for all Council controlled crown land.

<table>
<thead>
<tr>
<th>Community Group/Entity</th>
<th>Premises</th>
<th>Time of Lease</th>
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<tr>
<td>Paper Plates</td>
<td>Apex Park (Part)</td>
<td>1 May 2019 to 30 April 2020</td>
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</table>

RECOMMENDATION

That Council authorise the General Manager to negotiate and execute a licence agreement for Paper Plates to operate at the Apex Park under Council’s Local Approval Policy for Mobile Food Vans.

Alignment with Strategic Plan
LG2.1: Provide leadership through ethical, accountable and legislative decision maker. Ensure elected members are adequately resourced to enable effective representation.

Financial and Resource Implications
Nil.

Policy Implications
Nil.

Risk Considerations
Nil.

Statutory/Regulatory Implications
Nil.
DIRECTOR PLANNING AND GROWTH REPORT TO COUNCIL cont’d

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<tr>
<th>Attachments</th>
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6.7 PROPOSED COMPULSORY ACQUISITION – POUND AND ANIMAL WELFARE PADDOCK

Report Author: Property Administration Officer
Responsible Officer: Director Planning and Growth

Executive Summary

The report provides Council with a brief of the proposed land acquisition of a Travelling Stock Route (TSR) being Lot 2 DP 1232663, Wyndham Avenue, Forbes for the purpose of a new Pound and Animal Welfare Refuge.

Detailed Report

Council has been investigating potential sites for a new Pound and Animal Welfare Refuge within the Forbes Local Government Area (LGA) that is not too close to residential zones but not too far away from town.

The preferred option is to relocate the pound as land surrounding the pound is being developed and as the pound is aging it is considered more appropriate to relocate and construct a new pound than upgrade the existing pound.

Council has investigated potential sites for the Pound and Animal Welfare Refuge and have discovered a TSR which is no longer a part of a connected route and is not used as a TSR. The other parcels that were a part of the TSR which are south of Lot 2 have historically been disposed to the Aboriginal Land Council to which Lot 2 was excluded.
Lot 2 is east of Council’s main water reservoir located on Wyndham Avenue and for the purpose of future proofing, Lot 2 would be useful for any future expansion and management of the reservoir if required.

As Forbes is home to one of the biggest livestock exchanges in NSW the Animal Welfare Refuge would provide assistance to the Central West Livestock Exchange by providing an area for animals not fit for sale to be securely stored when the area is not available at the Exchange.

Historically, when trucks and vehicles have had an accident when carrying Livestock Council has not had the area for animals to be stored whilst investigation are being performed and the cleanup process of the accident is underway. By Council acquiring Lot 2 and having an Animal Welfare Refuge this would eliminate having animals stranded following an accident.

Section 186 (2) of the Local Government Act 1993 states – Without limiting subsection (1), a council may acquire land: that is to be made available for any public purpose for which it is reserved or zoned under an environmental planning instrument.

Section 29 of the Land Acquisition (Just Terms Compensation) Act 1991 allows an authority of the state under the Act to compulsory acquire crown land

A Council resolution is require for the matter to proceed as a compulsory acquisition.

**RECOMMENDATION**

That Council:

1. **approve the acquisition of Lot 2 DP 1232663 pursuant to Section 186 of the Local Government Act 1993 for public purpose;**

2. **approve the making of an application to the Department of Industry – Lands for the issue of a proposed acquisition notice under the Land Acquisition (Just Terms Compensation) Act 1991 with respect of Lot 2 DP 1232663;**

3. **approve the making of an application to the Governor for the publication of an acquisition notice in the Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 with respect of Lot 2 DP 1232663;**

4. **endorse and affix its common seal to all associated documents relating to the acquisition of Lot 2 DP 1232663 and delegate the Mayor and General Manager to execute all relevant documents pertaining to the acquisition of Lot 2 DP 1232663;**

5. **in accordance with Section 34 (2) of the Local Government Act 1993 give public notice of the intention to classify the land within Lot 2 DP 1232663 as Operational;**

6. **receive a report to Council if a submission is made during the public notice period objecting to the classification of land as operational; and**

7. **following 28 days public notice where no submissions have been made to Council, classify the land within Lot 2 DP 1232663 as Operational in accordance with Section 31 (2) of the Local Government Act 1993.**
**Alignment with Strategic Plan**
IS1: Ensure that community assets and public infrastructure including roads and bridges, public buildings, parks and sporting facilities are well maintained.

**Financial and Resource Implications**
Council will be required to pay compensation for the acquired land. Council should be mindful of the set fees and charges for the gazette set out by NSW Land Registry Services and NSW Government Gazette.

**Policy Implications**
Nil.

**Risk Considerations**
Nil.

**Statutory/Regulatory Implications**
Nil.

**Consultation conducted**
Nil.

**Attachments**
Nil.
Executive Summary

This development application has been referred to Council for determination as two submissions have been received, as per the requirements of Cl 15.14 of the Forbes Development Control Plan 2013. This report provides a summary of the issues raised within the assessment of Section 4.15 Matters of Consideration of the Environmental Planning and Assessment Act 1979 (as amended), Environmental Planning and Assessment Regulations 2000, Forbes Local Environmental Plan 2013 and other relevant policies/plans.

Particulars of the proposed development application:

- **Application No.** DA 2019/16
- **Proposal:** Keeping of horses (ancillary to the residential purpose of the land)
  This will include four day yards, four shelters one in each day yard, an arena and a cutting yard.
- **Applicant/Owner:** Joanne and Brad Looby
- **Property:** Lot 101 DP 1219475
- **Address:** 348 Calarie Road, Forbes
- **Land use zone:** R5 Large Lot Residential

Detailed Report

Council is in receipt of a development application (DA 2019/16) for the keeping of horses (6) ancillary to the residential use of the land on Lot 101 DP 1219475, 348 Calarie Road, Forbes.

The development is an innominate land use and is not defined within the Forbes Local Environmental Plan 2013 and is therefore considered as an ancillary development to the residential intention of the land as designated by the R5 Large Lot Residential land zoning classification.

The development proposes:

- The adjustment and keeping of 6 horses,
- The construction of four shelters,
- The construction of fencing, troughs and provision of compacted gravel surfacing for four day yards,
- A cutting yard associated fencing and sand surfacing, and
- A round yard “arena” that will include fencing and river sand surfacing.

Council has a local policy for the Keeping of Horses within residential zones which requires a development application to be lodged with Council to obtain development consent for the keeping of horses within an R5 Large Lot Residential zone. The subject site is zoned R5 Large Lot Residential and therefore the development application for the keeping of horses was lodged as per the Local Policy for the Keeping of Horses.
The Local Policy for the Keeping of Horses and the public notification requirements of the Forbes Development Control Plan 2013 required the development application to be notified for a period of 14 days, during this period Council received two submissions. The issues raised within this submission have been assessed within this report.

**Statutory Considerations**

**Environmental Planning and Assessment Act 1979**

**S4.15 Is the Proposed Development Permissible within the Zone**

The subject land is zoned R5 Large Lot Residential in accordance with the Forbes Local Environmental Plan 2013. The proposed keeping of horses will be ancillary to the residential purpose of the land, which is permitted with consent in the zone.

**S4.15(1)(a)(i) Any Environmental Planning Instrument**

The proposal is considered consistent with the State Environmental Planning Policies applying to the site.

Specifically including:

- SEPP 55 - Remediation of Land, and
- SEPP (Infrastructure) 2007

**S4.15(1)(a)(ii) Draft Environmental Planning Instruments**

No Draft Environmental Planning Instruments Apply to this Development.

**S4.15(1)(a)(iii) Development Control Plan**

Forbes Development Control Plan 2013 applies to the site. The following chapters of the Forbes Development Control Plan are applicable to the development proposal:

- Chapter 8 Large Lot Residential Development and Primary Production Small Lots
- Chapter 15 Public Consultation

The proposal is generally in accordance with the provisions of Chapters 8 and 15 as detailed in the Forbes DCP (2013). Public consultation has been undertaken in accordance with Chapter 15 of Forbes DCP (2013).

**S4.15(1)(b) Likely impacts of the Development**

Council and the submission(s) broadly considered and highlighted the following items as the likely impacts associated with the development.

1. Permissibility of the development,
2. Site suitability,
3. Odour management, and
4. Dust management,

Council have considered these impacts when assessing the keeping of the proposed horses against Council’s Code for Keeping of Horses and the Department of Primary Industries Guideline for minimum standards for keeping horses in urban areas. An assessment of these issues has occurred under other policies/guidelines assessment.
S4.15(1)(c) Suitability of the site for development

The site is located on the eastern side of Calarie Road, between School Road and Goldmine Street. The location of the site is at the point the road curves before continuing on or dissecting to Goldmine Street. This curve in Calarie Road has dictated the shape of the lot, as the northern boundary follows the curvature of Calarie Road.

The subject site has an area of 2.68ha and is zoned R5 Large Lot Residential and consists of managed land. A shed was approved on the site in 2018 and an application for a dwelling house is likely to be submitted in the future. A drainage reserve (easement) traverses the subject site in the western portion, with the easement beginning from the southern boundary and continuing to the northern boundary.

The subject site has two neighbouring properties to the east and to the south. The eastern neighbour is zoned R5 Large Lot Residential and consists of a dwelling house situated in the northern section of the property, with landscaping surrounding the dwelling. No ancillary uses are occurring at this property. The neighbour to the south is zoned RU1 Primary Production and is managed land used for agricultural purposes.

Image 1: subject site

The Department of Primary Industry Guideline for the minimum standards for the keeping of horses specifies a ratio of 0.4ha per a horse, as the site has an area of 2.68ha this would accommodate 6.5 horses. The proposal is consistent with the Department of Primary Industries Guideline for minimum standards for keeping horses in urban areas and from a technical point of view the site is considered suitable.

The location of the proposed day yards, arena and shelters are predominantly towards the eastern boundary and the eastern neighbour. The proximity closer to the eastern boundary and therefore the characteristics of the R5 Large Lot Residential zone means that further measures are required to mitigate the impacts to ensure the keeping of horses within this location is compatible with the character and intent of the R5 Large Lot Residential zone. These issues have been sufficiently mitigated and have been addressed as a part of the submission and within the other polices/guideline assessment.
S4.15(1)(d) Submissions

Council received two submissions in respect to the application. A copy of the submissions are provided as attachments in a separate cover. A summary of the concerns raised via the submission and how they have been addressed has been provided below:

**Issue- Permissibility**

“Forbes Local Environmental Plan paragraph number 4 clearly states “prohibited animal boarding or training establishments” doesn’t this apply to all residential properties?”

**Response:**

The subject site is zoned R5 Large Lot Residential, animal boarding and training establishments are prohibited within this zone. The definition of an animal boarding and training establishment is:

“animal boarding or training establishment means a building or place used for the breeding, boarding, training, keeping or caring of animals for commercial purposes (other than for the agistment of horses), and includes any associated riding school or ancillary veterinary hospital.”

The proposed keeping of horses does not involve the breeding, boarding, training, keeping or caring for animals for a commercial purpose. The proposal is for the purpose of agistment of horses which is an ancillary “innominate land use” to the residential intent/purpose of the land and is therefore permissible with development consent within the R5 Large Lot Residential zone.
DIRECTOR PLANNING AND GROWTH REPORT TO COUNCIL cont’d

Issue- Dust

“The keeping and adjustment of horses at the subject property generates excessive dust, which prevents the use of the objector’s property as they can no longer open doors, windows and impacts on the washing on the clothesline and the objector’s health”.

Response:

Dust will be mitigated as follows:

*The Department of Primary Industries Guideline for the minimum standards for keeping of horses in urban areas specifies a requirement for the surfaces of the yard to be treated with gravel for the subsurface and covered with sand or loam.*

The horse management plan submitted with the application specified “that the surface of each day yard would be treated with compacted road base dust suppression measures in the form of irrigating the day yards would take place in time of high wind.”

“The arena will be covered with rubber belting and finished with river sand. The arena will be irrigated and dragged weekly, as a method of dust suppression.”

“The surface of the cutting horse pen will be treated with belting and filled with sand/crusher dust with added dust suppression.”

“A weather station/wind sock will also be erected on the property next to the eastern adjoining neighbour. Which will alert the owner/applicant in the event of winds exceeding normal speeds over 20km/hr.”

The horse management plan will form a condition of development consent and therefore the operation of the keeping of horses will be required to comply with the horse management plan.

Day yard 1 is located in close proximity to the dwelling house on the eastern neighbour’s property. In light of the concerns raised and the surface of day yard in close proximity to the eastern boundary will be required to be treated with dust suppression measures that are approved by Council. A condition will be stipulated on the development consent in accordance with this requirement.

The issues raised in relation to dust can be sufficiently mitigated by way of the proposed condition to be imposed on the development consent.

Issue- Horse manure and associated odour

“The odour associated with the manure being kept at the property and tipped along the eastern boundary is impacting on the amenity of the objector’s property”.

Response:

The horse management plan submitted with the development application specified “that the manure would be collected daily via a wheelbarrow and stored in the purpose built earth bunded (3 wall bund) storage area. The manure kept in this bund would be treated within lime dust and excess taken to landfill on a fortnightly bases.”

The keeping of manure in an area that is bunded on three sides and removed on a fortnightly basis is not sufficient management of the manure and associated odour.
In this case, the manure will be required to be:

- removed daily from the yards, arena, cutting yard,
- be placed within a large metal receptacle with a flanged-fitting metal lid or similar enclosed bin, which is water-proof, prevents access to flies and vermin and reduces the emission of noxious odours,
- The receptacle(s) will be required to be emptied and disinfected weekly,
- Manure will be prohibited from being distributed or worked into or within the property boundaries, and
- The removal of manure (load) from the property will be required to be covered.

These requirements are specified in the DPI guideline on the keeping of horses in urban areas and a condition will be placed on the development consent.

The issues raised in relation to manure and associated odour can be sufficiently mitigated by way of the proposed condition to be imposed on the development consent.

**Issue- Increase in flies due to the keeping of horses at the subject property**

“The gauze door of the objector’s property is required to be sprayed before leaving or entering as the flies have increased due to the keeping of horses at the proponent’s property”

**Response:**

The horse management plan submitted with the application specified that “each yard/shelter will be equipped with a fly bait station”.

Flies associated with the keeping of horses have increased due to the manure management methods and the management of soiled bedding and waste. The manure management specified above will mitigate the flies in addition to the fly baiting stations.

In addition, to these measures the soiled bedding will be required to be removed on a daily basis from the shelters and disposed of within a metal bin, with a flanged-fitting metal lid which is water-proof, prevents access to flies vermin and reduces emissions of noxious odours.

A condition could be placed on the development consent to require the above measures for managing flies. The issue can be sufficiently mitigated by way of conditions to be imposed on the development consent.

**Other policies/guidelines**

**Forbes Shire Council’s Keeping of Horses Local Policy**

The following clauses of Forbes Shire Council’s Keeping of Horses Local Policy are applicable to this application:

**Part 3**

**Cl 3.2 Development Consent**

Clause 3.2 states:
*No person shall use or allow any land within R1 General Residential or R5 Large Lot Residential to be used for the keeping of any horse without obtaining a development consent under the Forbes Local Environmental Plan, 2013.*
Prior to Council considering the application it will be necessary for all owners and occupiers of buildings within 80m of the location of the proposed horse stable, shelter or yard, to notify Council in writing within a period of three (3) weeks after they have been notified by Council that an application has been lodged, that they do not have any objection to the applicant keeping horses. In the event that any owner or occupier does not respond within the specified period it shall be assumed that such persons/s is/are in agreement with the application.

All other adjacent residents shall also have the right to object. In the event of any objection being received, the application will be reported to Council together with the objection, and the matter considered and determined by Council.

**Response**

An application has been lodged to obtain development consent for the keeping of six horses at the subject site. Complies.

**CI 3.3 DEVELOPMENT CONSENT: - R1 – General Residential and R5 Large lot Residential:**

Clause 3.3 (c) states:

(c). Areas in Excess of 2ha: Where a parcel of land in the R1 General Residential and R5 Large lot Residential exceeds 2 hectares, Council may, by resolution permit additional horses to be kept over and above that set out in subclauses (a) and (b) above. Each application will be judged on its merits and must be in accordance with the LEP 2013.

The property has an area of 2.68 ha and therefore the keeping of more than four horses can be considered on its merits. DPI provides a guideline that specifies the minimum standards for keeping horses in urban areas, within this guideline there is a size requirement for where horses are to be kept in a paddock and not stables, this requirement is 1ha with a minimum size of 0.4ha. Based on the size of the subject site and using the minimum this guideline would permit the keeping of 6.5 horses on the property. As compliance is achieved with this guideline the keeping of 6 horses would be suitable on this property.

**CI 3.4 RENEWAL OF DEVELOPMENT CONSENT:**

Clause 3.4 states:

Development consents shall be issued for limited periods of twelve (12) months only.

The Development Consent will be deemed to have lapsed if an application for renewal is not made within 15 months of the date of the previous consent. Approval of neighbouring owners and occupiers as defined in Clause 3.2 is not required for the renewal of a current development consent unless a complaint has been received by Council during the previous development consent

**Response:**

If the development application is approved the development consent will require a trial period of 12 months for the keeping of horses at the property.

**Part 4**

**CI 4.1 LOCATION OF HORSES, STABLES AND YARDS IN RESPECT OF ADJOINING PROPERTIES:**
Clause 4.1 states:
Horses shall not be kept nor shall part of any stable, coral, exercise yard or the like be located nearer than 16 metres (or such greater distance as the Council by resolution may decide, if in the opinion of the Council there are special circumstances in the case which render a greater distance advisable) from any dwelling, school, shop, office, factory, workshop, church, public hall, or any premises used for the manufacture, preparation or storage of food.

Response:
The plans indicate that the proposed yards, arena and shelters will be located more than 16m away from the nearest dwelling being the eastern neighbour. Compliance achieved.

**CI 4.3 CONSTRUCTION OF HORSE SHELTERS:**

Clause 4.3 states:
Horse shelters may be constructed in day yards and/or paddocks and shall comply with:-
(a). Horse shelters shall be constructed from sound conventional building materials. Approved second-hand materials may be used.
(b). The walls, roof, guttering, downpiping and stormwater disposal shall comply with the same requirements as outlined in Clause 4.2 with the exception of floors, spoon drains and sewer.
(c). Not more than three walls may be constructed on the shelter.
(d). The shelter shall be so constructed to allow the free access and exit of horses which are kept in a day yard or paddock.
(e). The shelter shall be a minimum of 3m wide and 3m long.

Response: The shelters will be 4x4m and will have a neat appearance as they will be constructed using pre coloured cream colorbond externally and ply wall panels with thick rubber belting over the panels and a skillion profile for the roof. The shelter has three walls which will allow the free access and exit of horses. Compliance achieved with clause 4.2(c).

**CI 4.4 CONSTRUCTION OF DAY YARDS:**

Clause 4.4 states:
(a). Day yard enclosure fences shall be constructed of sound materials which are compatible to the buildings erected in the locality of the yard and approved by Council.
(b). The siting of the yards and type of yard surface shall allow drainage (by absorption or evaporation) without ponding. Grading may be necessary to eliminate low spots. Gravel is a suitable material for the yard.
(c). Day yards shall be at least 3m wide and minimum of 20m2 in area.

Response: four day yards are already constructed on the property, the yards comply with the 3m wide and 20m2 minimum area requirement. The yards have been covered in compacted road base, which will provide suitable drainage.

DPI Guideline for minimum standards for keeping of horses in urban areas specifies that the gravel is suitable for subsurface, preferably covered with sand or loam, this has not been proposed for the yards however will be provided for the round yard “arena”.

A condition could be placed on the development consent requiring Day yard 1 to be treated with dust suppression measures that will be required to be approved by Forbes Shire Council.
DPI- Guideline for minimum standards for keeping horses in urban areas

1.2 Fencing

Fencing should be sufficiently sturdy to prevent escape. Wire fencing should be avoided because of the risk of injury to horses. Post and rail fencing using timber, steel piping or steel posts is suitable. All rails should be attached to the inside of posts. Cattleyard mesh with a roll top (reinforced top section) is also suitable.

Suggested dimensions are:

- 2.40 m or 2.75 m panels centre to centre
- 1.70-1.80 m overall height including cap rail
- 230 mm maximum interval between rails with bottom rail 380-460 mm off the ground.

Entrance gates should be at least 3 m wide and internal gates 2.4 m wide to allow vehicular access. Gates to small day yards should be at least 1.2 metres wide. Gates should fit neatly and have secure fastenings to prevent injury to horses and escapes.

Response: The fencing proposed consists of wire netting with minimal gaps and metal posts, similar to cattleyard mesh the fencing is deemed suitable. The gates proposed do not comply with the above guideline however vehicle access is not proposed to the yards. The gates fit neatly and have a secure fastening.

1.4 Water

Clean water should be available at all times. The trough or other container should be easily-cleaned, resist tipping over, be free of protrusions and situated so as to make contamination unlikely. Placing the trough in a corner and at a height of 1.07 m is suggested.

Response: Clean water is available at all times and the troughs will be situated above 1m. Compliance achieved.

1.5 Maintenance

The fences and gates should be kept in a good state of repair with yards in a clean and hygienic condition. Manure should be removed daily along with uneaten feed with the aim of discouraging flies, vermin and unpleasant odours. Water troughs should be cleaned regularly to maintain hygiene and discourage mosquito breeding.

Response: the fences and gates have been constructed recently and are in good condition. Manure is proposed to be removed from the yards on a daily basis to a bunded area. Nothing has been mentioned within the horse management plan about the frequency of the cleaning of the troughs. A condition will be placed on the development consent to require the daily removal of the manure and the weekly cleaning of the troughs.

2.9 Maintenance

Stables and shelters should be maintained in good repair and should be cleaned daily to remove manure, soiled bedding, uneaten feed and other refuse. Fresh bedding should be provided daily. Feed and water containers should be cleaned and disinfected regularly.

Response: A condition could be placed on the development consent to require the daily removal of manure, soiled bedding and uneaten feed and other refuse from the shelters.
6.2 Manure Storage Bins

Refuse should be placed in a receptacle such as a large metal bin with a flanged-fitting metal lid which is water-proof, prevents access to flies and vermin and reduces the emission of noxious odours. The bin should be emptied and disinfected weekly.

**Response:** The proposal is to use a bunded area for the storage of manure, with the reuse of manure within the garden and removal of excess to landfill on a weekly basis.

However, the bunded area is only bunded on three sides and will not provide sufficient odour control. In accordance with the DPI guideline, a condition should be placed on the development consent to require the manure be stored in large metal bins with a flanged fitting metal lid or the something similar, that will be water proof and prevent access of flies and vermin. The bin will also be required to be emptied and disinfected weekly.

7.3 Use of pesticides and insecticides

Suitable measures such as the use of fly baits and surface residual insecticidal sprays should also be used if necessary. Safety precautions are also essential when using chemicals to protect both the users and the horses. Keep all chemicals out of reach of children and animals; store away from foods; and read the label and safety precautions.

**Response:** Fly baits are proposed to be used as a part of the horse management plan. Compliance achieved.

**S4.15(1)(e) The Public Interest**

The public interest has been considered across a number of stakeholders which include:

- The applicant;
- The neighbours; and
- The economic and social impacts/benefits to the community

With the commitments made by the developer and several conditions of consent requiring that these be followed, the development achieves compliance with Section 4.15 of the Environmental Planning and Assessment Act 1979. The development has negated any potential impacts that would have resulted in a negative impact to the public interest.

**Conclusion:**

It is considered that the statutory requirements are satisfied by the development by way of conditions to be imposed on the development consent. The development has been rigorously assessed by Council staff, who have been able to implement extensive mitigation measures to minimise the impacts on the amenity of Calarie Road that would accompany the keeping of horses within an R5 Large Lot Residential zone.

**RECOMMENDATION**

That Council:

1. approve Development Application 2019/16 ancillary keeping of horses to the residential purpose of the subject property subject to the following conditions:
GENERAL CONDITIONS:

1. **TRIAL PERIOD FOR THE KEEPING OF HORSES**
   The keeping of horses (6) at the premises will be limited to a trial period of 12 months from the date of the development consent. The trial period will need to operate in accordance with:

   (a) The approved “horse management operation plan”,
   (b) The Forbes Shire Council Keeping of Horses Local Policy,
   (c) The Department of Primary Industries- Guideline for minimum standards for keeping of horses in urban areas, and
   (d) Any development condition specified within this plan regarding the keeping of horses at the subject site.

   An application to modify the development consent will be required at the cessation of the 12 month trial period.

   **REASON:** To monitor the compliance of the development in accordance with the Local Policy and s4.15 of the EP and A Act 1979.

2. **IN ACCORDANCE WITH THE APPROVED PLANS**
   The development must be carried out generally in accordance with all of the documents accompanying the development application and with the plans bearing the Council approval stamp, and any amended plans approved under subsequent modification(s) to the development consent, except where varied by notations made in red ink by Council or conditions of approval. In the event of any inconsistency between conditions of this consent and the drawings/documents referred to above, the conditions of this consent prevail.

   **REASON:** To ensure the development is completed in accordance with the approved

3. **PROHIBITION OF THE KEEPING OF CATTLE AT THE PROPERTY**
   Cattle are prohibited on the subject site and cannot be kept at the premises at any time.

   **REASON:** As cattle are prohibited on properties zoned R5 Large Lot Residential as specified within the Forbes Shire Council’s Keeping of Animals Local Policy.

4. **MANURE MANAGEMENT**
   The manure produced by the horses is to be managed as follows:

   - The manure is to be collected daily from the shelters and stored in metal bin, with a flanged-fitting metal lid or similar which are water-proof, prevents access to flies/vermin and reduces the emission of noxious odours,
   - The manure is not to be distributed along the eastern boundary of the property,
   - The manure is not to be kept in the bunded areas specified on the site plan unless this area has been modified to the satisfaction of Council to prevent access to flies/vermin and reduces the emission of noxious odours,
   - The manure is required to be disposed on a weekly basis to the Daroobalgie Landfill, and
The manure load is required to be covered when leaving the property.

**REASON:** To ensure compliance with s4.15 of the Act and the Department of Primary Industries- Guideline for minimum standards for keeping of horses in urban areas.

5. **MANAGEMENT OF SOILED BEDDING**
The soiled bedding is required to be removed and disposed of within a metal bin, with a flanged-fitting metal lid or similar which is water-proof, prevents access to flies/vermin and reduces the emission of noxious odours on a daily basis.

**REASON:** To ensure compliance with s4.15 of the Act and the Department of Primary Industries- Guideline for minimum standards for keeping of horses in urban areas.

6. **DUST MITIGATION**
Dust suppression is required for Day yard 1, the form of dust suppression will be required to be approved by Forbes Shire Council prior to the commencement of the operation of the keeping of horses within this location.

**REASON:** To ensure compliance with s4.15 of the Act and the Department of Primary Industries- Guideline for minimum standards for keeping of horses in urban areas.

<table>
<thead>
<tr>
<th>Alignment with Strategic Plan</th>
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</thead>
<tbody>
<tr>
<td>RU4: Ensure that issues of amenity and access are addressed and accounted for in local urban design and planning.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Financial and Resource Implications</th>
</tr>
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<tbody>
<tr>
<td>Nil.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Policy Implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>The subject development application complies with Council’s Local Policy for the Keeping of Horses, DPI. Guideline to Keeping of Horses in urban areas, Forbes Local Environmental Plan 2013 and Forbes Development Control Plan.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Risk Considerations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Risks that have arisen through the notification period or by way of assessment have been sufficiently negated by way of conditions of consent or through the horse management plan submitted by the applicant/owner.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Statutory/Regulatory Implications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment undertaken in accordance with the EP&amp;A Act Environmental Planning and Assessment Act 1979.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consultation conducted</th>
</tr>
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<tbody>
<tr>
<td>Notification occurred in accordance with Chapter 15 – Public consultation of the Forbes development, Control Plan 2013. Two submissions were received during this period and the issues raised with the submissions have been raised within this report.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Attachments</th>
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<tbody>
<tr>
<td>Nil.</td>
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ACCESS COMMITTEE
REPORT TO COUNCIL
PART I
7. ACCESS COMMITTEE REPORT TO COUNCIL

A meeting of the above mentioned Committee was held in the Chambers on Tuesday 2 April 2019 commencing at 6:00 pm.

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>APOLOGY</th>
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<tbody>
<tr>
<td>Cr M Herbert (Chair)</td>
<td>Cr P Miller OAM</td>
</tr>
<tr>
<td>Cr G Clifton</td>
<td>Cr J Webb</td>
</tr>
<tr>
<td>N Hooper (Manager Community and Tourism)</td>
<td>P Bennett (Director Planning and Growth)</td>
</tr>
<tr>
<td>Alister Lockhart</td>
<td>Kim Wright</td>
</tr>
<tr>
<td>Sheryl Garner</td>
<td>(A Lockhart/S Garner)</td>
</tr>
<tr>
<td>S Murru (Director Corporate Services)</td>
<td></td>
</tr>
<tr>
<td>J Zannes (Director Engineering)</td>
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</tr>
</tbody>
</table>

The Chair acknowledged the Traditional Custodians of the land on which we met today and paid respect to the Elders both past, present and emerging.

CONFLICT OF INTEREST

The Chair asked if any members had a conflict of interest. No conflict of interest in any matter was declared.

MINUTES

The minutes of the previous meeting were confirmed as correct and adopted by Council. (A Lockhart/S Garner)

7.1 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1.1 Disabled Carpark in Cross Street

Council resolved at its February meeting to investigate whether there is a need for a disabled car space in Cross Street in front of Forbes Medicine and Mind.

The Committee is to consider this request.

Update by manager Community and Tourism – This request has been taken to the Traffic Advisory Committee and has been approved. This is a commercial premise and the responsibility of who should pay for this work was raised by the group. Taken on notice by the Director Engineering.

RECOMMENDATION:

That Council receive and note the information regarding provision of a disabled carpark in Cross Street. (A Lockhart/S Garner)

7.2 NEW BUSINESS

7.2.1 International Day of People with Disability 2019

The Manager Community and Tourism raised that planning regarding the International Day of People with Disability 2019 has commenced, and sought feedback from the Committee regarding activities and event inclusions.

Internal Council suggestion such as the tour of LHWNS and incorporating schools in the activities for 2019, including the Wheelchair Sports NSW Roadshow.

Additional suggestions from the Committee included:

- Elliott Kinsela (travelling radio station) broadcasting from the event;
- Social media profiling of Forbes people.
ACCESS COMMITTEE REPORT TO COUNCIL cont’d

The Manager Community and Tourism to provide concepts to the next meeting of the Committee.

RECOMMENDATION:
That Council note the information of the report and leave as a standing item whilst preparations are underway. (S Garner/G Clifton)

7.2.2 Layback Requirements in the CBD

The Committee discussed layback developments occurring around the Forbes CBD with Grenfell Street laybacks to occur within this quarter. Council is continuing to invest in asset management planning which will include laybacks.

RECOMMENDATION:
That Council note the information provided in the report. (A Lockhart/G Clifton)

7.3 BUSINESS WITHOUT NOTICE

7.3.1 Congratulations to Kim Wright and Sheryl Garner

The Committee congratulated Sheryl Garner and Kim Wright regarding their presentation at the March 2019 Council Meeting.

Investigations as to when Meals on Wheels can host Councillors for pre Council Meeting Lunch.

RECOMMENDATION:
That Council note the information provided in the report. (A Lockhart/G Clifton)

7.4 DATE AND TIME OF NEXT MEETING

The next meeting of the Access Committee is scheduled for Tuesday 2 July 2019, commencing at 6:00pm in the Council Chambers.

7.5 TIME OF MEETING CLOSURE

There being no further business the meeting closed at 6:19 pm.

RECOMMENDATION

7.1.1 Disabled Carpark in Cross Street

That Council receive and note the information regarding provision of a disabled carpark in Cross Street.
ACCESS COMMITTEE REPORT TO COUNCIL cont’d

7.2.1 International Day of People with Disability 2019

That Council note the information of the report and leave as a standing item whilst preparations are underway.

7.2.2 Layback Requirements in the CBD

That Council note the information provided in the report.

7.3.1 Congratulations to Kim Wright and Sheryl Garner

That Council note the information provided in the report.
ECONOMIC AND BUSINESS DEVELOPMENT COMMITTEE
REPORT TO COUNCIL
PART I
8. ECONOMIC AND BUSINESS DEVELOPMENT COMMITTEE REPORT TO COUNCIL

A meeting of this Committee was held in Chambers on Tuesday 2 April 2019 commencing at 2:32 pm.

<table>
<thead>
<tr>
<th>PRESENT</th>
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<tbody>
<tr>
<td>Cr P Miller OAM (Chair)</td>
<td>Mr P Bennett</td>
</tr>
<tr>
<td>Cr G Miller</td>
<td>Mr S Murru (DCS)</td>
</tr>
<tr>
<td>Cr S Karaitiana</td>
<td>(Cr S Karaitiana/Cr P Miller)</td>
</tr>
<tr>
<td>Cr J Nicholson (Arrived at 2:36 pm)</td>
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<tr>
<td>Cr J Webb (Arrived at 2:38 pm)</td>
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<tr>
<td>Ms J Parker (MPaNdI)</td>
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<tr>
<td>Mr M Teale (ADPandG)</td>
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<tr>
<td>Mr J Zannes (DE)</td>
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<tr>
<td>Mr S Loane (GM)</td>
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<tr>
<td>J Clarke (SESO)</td>
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</tbody>
</table>

The Chair acknowledged the Traditional Custodians of the land on which we met today and paid respect to the Elders both past, present and emerging.

CONFLICT OF INTEREST The Chair asked if any members had a conflict of interest. No conflict of interest in any matter was declared.

MINUTES The minutes of the previous meeting were confirmed as correct and adopted by Council.

8.1 BUSINESS

8.1.1 Lachlan Vintage Village Update

Forbes Shire Council owns the site known previously as Lachlan Vintage Village. The site was purchased for assisting in dealing with water movements from South Forbes to the Lachlan River. This site also has recorded gold mines and has some major subsidence issues. The only part of the site without the subsidence issues are the lots directly facing the Newell Highway.

![Figure 1 - Old Lachlan Vintage Village Site](image)

Master Plan options have previously been submitted to Council that were not supported for various reasons. The land on the Newell Highways side is zoned Tourism and Council has recently started the process to update the LEP to include Fuel Stations in this zone to enable future development in this area.
It is suggested that this area be considered for subdivision for future development whilst Council postpone the planning of the largest block of the land being Lot 1715 Deposited Plan 728811 until all the mine subsidence issues and water disbursement requirement can be addressed. The area zoned Tourism is 4.8 ha and there is the ability to subdivide this area into saleable lots and form Mary Street into a gazetted road access to these lots (marked in red in diagram 2). There are known B-double access issues from the Newell Highway to River Road and then to Mary Street that would make the only B-double access available to Mary Street from Oxford Street but for other traffic there would be dual access from the Highway to the site. RMS has been consulted regarding access onto the highway.

Though this site is operational land it should be noted the conclusion from the 2011 Assessment of the Heritage Significance and Conservation Potential of the Lachlan Vintage Village;

**CONCLUSION**

*The Assayer's hut and Britannia Mine are significant items in their original positions. They can and should be conserved where they are. The stamper battery, which is also significant and on its original site, cannot be saved.*
Debenham's House is virtually beyond repair. The other significant relocated items should be conserved. Some need bracing, which is urgent but inexpensive. These items can readily be conserved in situ, or with more difficulty they can be relocated, either on or off the site, and conserved there. If it should be considered desirable to group the items more closely, the Cobb and Co. buildings, which contain no brick, could be moved closer to the others.

The Nelungaloo homestead and Bolam's homestead could be made habitable. Possible uses for the other buildings are not apparent. The Trigalana woolshed is not considered significant, but is a large sound and usable building which could be retained.

The replicas are generally in poor condition and have no heritage value. They could be demolished after a final photographic record's made.

These conclusions need to be considered together with questions of possible flooding, zoning and costings in planning the future of the site....

The Trigalana Woolshed is situated in the Tourism Zone of the site and has been identified as a possible site for a new Visitor Information Centre (to be addressed in the next meeting agenda).

Council failed to receive any interest in the EOI for removal of the Lachlan Vintage Village Suspension Bridge.

Council has replaced the fencing on the Newell Highway side of the property and repaired the other external fencing to the site. New signage warning of mine subsidence has been ordered to be affixed to the external fencing of the largest lot.

**RECOMMENDATION:**

That Council:

1. receive and note the update on the work happening at the Lachlan Vintage Village.

2. include a vote for the cost to investigate a subdivision and implementation of a subdivision to Development Application competition in the Tourism Zoned land at the Lachlan Vintage Village in the 2019/2020 Budget. (Cr S Karaitiana/Cr P Miller)

### 8.1.2 CBD Development

**Cr J Nicholson arrived at the meeting at 2:36 pm**

**Cr J Webb arrived at the meeting at 2:38 pm**

CBD Master Plan was addressed in the last ordinary Council Meeting and Council are waiting for a meeting of full Council to deliberate on the updated plans.

Council is also in discussions with the Forbes Business Chamber looking into the issues with the empty shops and ways to fill them.

Council has also had some interest from Lorna Jane to do a pop up shop in the CBD and Council facilitated access to the agents of vacant shops in the CBD. Lorna Jane hopes to run a pop up in the beginning of May.
RECOMMENDATION

That Council receive and note the update on work happening with CBD Development.

(Cr S Karaitiana/Cr P Miller)

8.1.3 Edward Street Master Plan

Council has engaged Group Development Services (GDS) to produce a Master Plan for the Edward Street Subdivision. On 18 March an inception meeting was conducted with the consultants and the Director Engineering, Director Planning and Growth, Manager Property and Investment, Manager Planning and Development, one of Council's Town Planners and Council's Design Engineer.

The initial meeting discussed:

- local and regional housing market,
- lot size and dwelling choices,
- economic development in the shire,
- social trends and demographic influences,
- connectivity with off-site facilities,
- site related issues,
- sense of place and community,
- on-site movement and traffic management,
- utility services,
- strategic issues,
- external consultation.

GDS will be liaising with Council's Manager Community and Tourism to set up consultation with Councillors and the community as needed. GDS have already spoken to local agents to get a feel for the market needs. A briefing session will be scheduled in the next few months with GDS and Councillors.

RECOMMENDATION

That Council receive and note the update on the Edward Street Master Plan.

(Cr S Karaitiana/Cr J Nicholson)

8.1.4 Homemakers Centre Development

The development of civil infrastructure at the Homemakers Centre is going to schedule. Work is due to be completed by the end of July. The developer of the Fuel Station is planning to commence construction in June with a completion date of October/November.

The DA for the subdivision of the rest of the Forbes Homemaker Centre is being adjusted to fit the requirements of Bunnings who are to sign off on the subdivision application to enable lodging.

Council is meeting with Bunnings on Friday 5 April 2019 to finalise their needs for car parking spaces and the finalisation of the lease.

The changed subdivision is currently being drafted and will then be submitted for the development application requirements and from then to be registered. This will trigger the put and call on lots 5, 6 and 7 and the conveyance on lot 4. Lots 2 and 3 will then be available for sale.
RECOMMENDATION

That Council receive and note the update on the Forbes Homemaker Centre.
(Cr J Webb/Cr S Karaitiana)

8.1.5 Central West Industrial Park

In the last few weeks Council has received two serious enquiries regarding the Central West Industrial Park. The first enquiry was from a neighboring business on land that Council is yet to arrive at a price for. The General Manager and the Mayor are in early negotiations for the sale of this land.

The other proponent interested in the Central West Industrial Park would like 30 ha of land in the middle of the estate for a food processing business and supporting solar generation. The General Manager and the Mayor are in early negotiations for the sale of this land.

Council has also been approached by a local business to relocate to one of the lots on the west of the sale yards. Their business would be complementary to the saleyards. This business will bring a proposition to Council in the next few weeks.

RECOMMENDATION

That Council receive and note the update on the sale of land at the Central West Industrial Park.
(Cr S Karaitiana/Cr J Nicholson)

8.1.6 Business Case – VIC Move - update

Council at its March meeting resolved to include the Forbes Golf and Sportsman’s Hotel as part of the Visitor Information Centre Business Case. This business case has been postponed until next committee meeting to ensure a complete analysis can be undertaken of this site.

RECOMMENDATION

That Council remove the Forbes Golf and Sportsman’s Hotel as a suitable site for the Visitor Information Centre and continue to investigate other options.
(Cr J Webb/Cr S Karaitiana)

Moved that Council move into Part II (Cr S Karaitiana/Cr J Webb)

Moved that Council move back into Part I (Cr J Nicholson/Cr J Webb)

8.2 NEW BUSINESS

8.2.1 Local Approvals Policy for Mobile Food Vans

The Committee requested a copy of the Local Approvals Policy for Mobile Food Vans for review.

RECOMMENDATION

That Council receive a copy of the Local Approvals Policy for Mobile Food Vans Policy incorporating both mobile vans and permanent portable food outlets for review at the next Council meeting.
8.3 BUSINESS ON NOTICE

8.4 DATE AND TIME OF NEXT MEETING

Tuesday 7 May 2019 at 2:00 pm

8.5 TIME OF MEETING CLOSURE

There being no further business the meeting closed at 3:13 pm.

RECOMMENDATION

8.1.1 Lachlan Vintage Village Update

That Council:

1. receive and note the update on the work happening at the Lachlan Vintage Village.

2. include a vote for the cost to investigate a subdivision and implementation of a subdivision to Development Application competition in the Tourism Zoned land at the Lachlan Vintage Village in the 2019/2020 Budget.

8.1.2 CBD Development

That Council receive and note the update on work happening with CBD Development.

8.1.3 Edward Street Master Plan

That Council receive and note the update on the Edward Street Master Plan.

8.1.4 Homemakers Centre Development

That Council receive and note the update on the Forbes Homemaker Centre.

8.1.5 Central West Industrial Park

That Council receive and note the update on the sale of land at the Central West Industrial Park.

8.1.6 Business Case – VIC Move - update

That Council remove the Forbes Golf and Sportsman’s Hotel as a suitable site for the Visitor Information Centre and continue to investigate other options.

8.2.1 Local Approvals Policy for Mobile Food Vans

That Council receive a copy of the Local Approvals Policy for Mobile Food Vans Policy incorporating both mobile vans and permanent portable food outlets for review at the next Council meeting.
HERITAGE ADVISORY COMMITTEE
REPORT TO COUNCIL
PART I
9. **HERITAGE ADVISORY COMMITTEE REPORT TO COUNCIL**

A meeting of the above Committee was held in the Council Chambers on Tuesday 2 April 2019 at 5:00 pm

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>APOLOGIES</th>
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</table>
| Cr Michele Herbert (Chair)  
Cr Grant Clifton  
Bruce Adams (Community Member)  
Monica Wren (Community Member)  
Mat Teale (Forbes Shire Council) *in place of Paul Bennett*  
Cr Phyllis Miller OAM  
Cr Jenny Webb  
Alister Lockhart OAM (Community Member)  
Nina Hooper  
Graham Hall (Heritage Adviser) | Steve Loane  
Paul Bennett  
Stefan Murru  
*(Cr J Webb/ Cr P Miller)* |

*The Chair acknowledged the Traditional Custodians of the land on which we met today and paid respect to the Elders both past, present and emerging.*

**CONFLICT OF INTEREST**

The Chair asked if any members had a conflict of interest. No conflict of interest in any matter was declared.

**MINUTES**

*The minutes of the meeting held 5 February 2019 were confirmed as correct  *(Cr J Webb/ Cr P Miller)**

9.1 **BUSINESS ARISING FROM PREVIOUS MINUTES**

9.1.1 Heritage Houses in Forbes

Anthony Doyle did not attend the meeting. Mr Doyle will be invited to attend a future meeting to discuss heritage houses in Forbes.

*RECOMMENDATION*

That Council receive and note the information. *(Cr J Webb/ Cr P Miller)*

9.2 **NEW BUSINESS**

9.2.1 Henry Lawson Plaque

The current picture was not of high enough resolution. Alternative designs were tabled at the meeting for comment.

Two alternative images (attached) were presented to the Committee by Nina Hooper for selection by the Committee.

Nina made comment regarding the QR Codes proposed for the Henry Lawson plaques. Council’s website content currently does not provide sufficient information regarding Henry Lawson.

Bruce Adams will arrange for the development of a dedicated Henry Lawson page through the Forbes Historical Society and provide to the Chair.
RECOMMENDATION

That Council note the selection of Option 2 Image as the preferred option for the Henry Lawson Plaque. (Cr J Webb/ Cr P Miller)

9.2.2 Tourism Technology

The Committee was advised the Tourism Technology project is still being developed. A report will be provided to a future Committee meeting.

RECOMMENDATION

That Council receive a report on the Tourism Technology project at a future Committee meeting. (Cr J Webb/ Cr P Miller)

9.2.3 Forbes Heritage 2019

Nina provided a general update on Forbes Heritage 2019 to the Committee.
Perambulating in the Park (Sunday 5 May 2019)

A tour of the town square and Town Hall will be led by Rob Willis. Two sessions will be held to cater for the interest. Preparations between Council and Rob Willis are underway.

Presentation Evening (Tuesday 7 May 2019)

Preparations are underway. There were no nominations for a Heritage Volunteer therefore, this will not be awarded this year.

Doctors Panel Unveiling (Thursday 9 May 2019)

Unveiling of the final nine (9) doctors’ panels at the Forbes Town Hall. Preparations between Council and Kerry Neaylon are underway.

The Committee discussed the incorporation of the Henry Lawson Plaque unveiling. Nina to investigate options into including this into Heritage Week 2019 festivities.

RECOMMENDATION

That Council:

1. receive and note the update on events for Forbes Heritage 2019;

2. consult the Heritage Committee regarding all proposed amendments to the public toilets in Victoria Park. (P Miller/A Lockhart)

9.3 BUSINESS WITHOUT NOTICE

9.3.1 Heritage Advisor Update

Graeme Hall provided an update regarding the annual heritage return lodgement for the Forbes Local Government Area. The committee was advised that Forbes Shire Council owned 26 heritage items listed in the Forbes Local Environmental Plan, including bridges, buildings and trees. Graeme will circulate the list of these items to the Committee.

RECOMMENDATION

That Council:

1. receive and note the Heritage Advisors update; and

2. request the heritage advisor to circulate the heritage item list to the Committee. (A Lockhart/P Miller)

9.4. DATE AND TIME OF NEXT MEETING

The next meeting is scheduled to be held on 2 July 2019 at 5:00pm in the Council Chambers.

9.5 TIME OF MEETING CLOSURE

The Chair thanked the members for their attendance and closed the meeting at 5:31pm.
RECOMMENDATION

9.1.1 Heritage Houses in Forbes

That Council receive and note the information.

9.2.1 Henry Lawson Plaque

That Council note the selection of Option 2 Image as the preferred option for the Henry Lawson Plaque.

9.2.2 Tourism Technology

That Council receive a report on the Tourism Technology project at a future Committee meeting.

9.2.3 Forbes Heritage 2019

That Council:

1. receive and note the update on events for Forbes Heritage 2019;
2. consult the Heritage Committee regarding all proposed amendments to the public toilets in Victoria Park.

9.3.1 Heritage Advisor Update

That Council:

1. receive and note the heritage Advisors update; and
2. request the heritage advisor to circulate the heritage item list to the Committee.
INFRASTRUCTURE COMMITTEE
REPORT TO COUNCIL
PART I
10. INFRASTRUCTURE COMMITTEE REPORT TO COUNCIL

A meeting of this Committee was held in the Council Chambers on 2 April 2019 commencing at 9:00am.

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<tr>
<th>PRESENT</th>
<th>APOLOGY</th>
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<tbody>
<tr>
<td>Cr S Karaitiana (Chair)</td>
<td>Cr C Roylance</td>
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<tr>
<td>Mayor Cr P Miller OAM</td>
<td>Mr P Bennett (Director Planning and Growth)</td>
<td>(Cr P Miller/Cr G Miller)</td>
</tr>
<tr>
<td>Cr G Miller</td>
<td>Mr D Tinlin (Manager Water)</td>
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<tr>
<td>Cr J Webb</td>
<td></td>
<td></td>
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<tr>
<td>Mr S Loane (General Manager)</td>
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<tr>
<td>Ms J Parker (Manager Property and Investment)</td>
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<tr>
<td>Mr J Zannes (Director Engineering)</td>
<td></td>
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<tr>
<td>C Cornell (ESO)</td>
<td></td>
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</tr>
</tbody>
</table>

The Chair acknowledged the Traditional Custodians of the land on which we meet today and paid respect to the Elders past, present, and emerging.

CONFLICT OF INTEREST

The Chair asked if any members had a conflict of interest.
Nil recorded.

MINUTES

The record of the previous meeting was adopted by Council. (P Miller/J Webb)

10.1 BUSINESS ARISING FROM PREVIOUS MEETING

10.1.1 Sport and Recreation Strategy

The meeting noted the purpose of the Sport and Recreation Strategy is to provide a comprehensive and prioritised plan for the future development and management of sport and recreation facilities. An important element of the Sport and Recreation Strategy is the Master Planning of sporting and recreation areas.

The strategy covers sport, recreation, leisure and aquatics, and includes an audit of current facilities, sets out what the needs of the community will be in 5, 10 and 20 years and what facilities will be required to meet those needs. It also provides criteria to guide the allocation of resources and funding, and identifies potential sites and a hierarchy of sport and recreation facilities to enable a broad range of opportunities locally.

The Sport and Recreation Strategy will be used as the primary planning document for the provision of sport and recreation infrastructure and services to the community.

Recommendations in regard to infrastructure upgrades and provision will be addressed in the operational plan, delivery program, and long term financial plan with a view to provide the community with modern sporting facilities.

It was noted that the community consultation currently being undertaken for the various Master Planning being undertaken will be used as part of the background for the Sport and Recreation Strategy to be delivered in 2019/2020. The current master planning projects include the Equestrian Precinct, Forbes Pool Precinct, Forbes Botanical Sporting Complex and Spooner Oval (including Hughie Wilson Oval).

a) Spooner Oval Master Plan

The Spooner Oval Master Plan has undergone community consultation and is awaiting further consultation with Forbes and District Cricket Association.

This will be finalised following the adoption of the Forbes Shire Council Sport and Recreation Strategy.
b) Equestrian Precinct Master Plan

The Equestrian Precinct will be going to a public meeting in April chaired by the Mayor. This will discuss the site for the Equestrian Precinct and feed into seeking members for a working group to start the feasibility study for such a precinct for all equestrian users.

This will be finalised following the adoption of the Forbes Shire Council Sport and Recreation Strategy.

c) Swimming Pool Precinct Master Plan

The Forbes Swimming Pool Precinct will be seeking members for the working group to start the feasibility study for the current site against another possible site for the pools.

This will be finalised following the adoption of the Forbes Shire Council Sport and Recreation Strategy.

d) Botanical Gardens Master Plan

The Botanical Gardens Sports Complex Master Plan will be seeking members for the working group to contribute to a Master Plan for the whole reserve.

This will be finalised following the adoption of the Forbes Shire Council Sport and Recreation Strategy.

There was general discussion in relation to the strategy plan and it was agreed that the Aerodrome should be included as it is classed as sporting precinct and includes hang gliding. Further it is anticipated that the strategy will be concluded by the end of the year for the consideration of Council at its December 2019 meeting to enable inclusion in the 2020/2021 budget.

It was requested that an audit of assets be undertaken prior to the strategy being implemented, noting that the facilities need to be multipurpose, similar to other towns who incorporate sporting facilities into one ground, i.e. a showground precinct.

RECOMMENDATION

That Council receive and note the progress of the Spooner Oval, Equestrian Precinct, Swimming Pool Precinct, and Botanical Gardens master planning projects. (Cr G Miller/Cr P Miller)

10.1.2 Croquet Club Shade Project

The project has been referred to the Forbes Shire Council Floodplain Committee to review the structure proposed to be built in the high hazard flood way.

Council has submitted a Crown Reserve Improvement Grant for the work to be done with the shade project. The outcome of the grant application should be known by August 2019.

RECOMMENDATION

That Council receive and note the progress of the Croquet Club Shade Project. (Cr P Miller/Cr J Webb)
10.1.3 Open Space Shade Audit Outcomes

A shade audit was undertaken on Council’s playgrounds and recreational areas finding there is very little shaded facilities in Forbes. The two playgrounds at Apex Lakeside Park and Nelson Park are shaded, but neither have shaded seating for parents and carers.

It was no other playground has shade or shaded facilities for parent and carers. Some recreational areas have shaded seating, such as adjacent to the Skate Park or a few isolated seats around Lake Forbes, but this is the extent of what is currently available.

Industry guidelines for the management of playgrounds and inclusive play, strongly recommend that shaded, comfortable and inviting areas are provided adjacent to playgrounds. This will encourage parents and carers of children to attend with their children, but most importantly stay for longer periods, therefore encouraging more active play.

With this in mind, the installation of new shaded seating and areas has been included in the proposed 2019/20 budget for Council to consider.

RECOMMENDATION

That the Open Space Shade Audit to be provided to Councillors for review.
(Cr P Miller/Cr G Miller)

10.1.4 Inclusive Carousel at Apex Lakeside Park Playground

Council resolved to seek grant funding for the installation of an inclusive carousel at Apex Lakeside Park playground. The cost to install an inclusive carousel is $55,000, inclusive of rubber softfall, footpaths and shade sail.

The space required to install the carousel is a 6m diameter circle and this will fit in two locations within the playground footprint. The locations are adjacent to the existing liberty swing at the front of the playground or on the side next to Grinshed Oval perimeter. Community consultation is planned to determine the most appropriate spot within the playground.

The meeting was advised that the Mayor is meeting with the Director of Forbes Preschool, a resident and a representative of Sensory in relation to accessible playground equipment including the availability of a contribution towards the cost of the equipment. Council will seek grant funding for the project once the project scope is finalised.
RECOMMENDATION

That Council receive and note the update on the Inclusive Carousel at Apex Lakeside Park Playground. (Cr P Miller/Cr J Webb)

10.1.5 Heated Swimming Pool

The meeting was advised that Council has submitted a Crown Reserve Improvement Grant for the work to be done with the Heated Swimming Pool project. The outcome of the grant application should be known by August 2019. It is anticipated that should Council receive this grant it will extend the life of the pool for another ten years whilst Council looks into the Feasibility Study of the whole public pool precinct for Forbes Shire.

The Manager Property and Investment advised members in relation to quotations being sort for moving the chemical storage area in the facility and a meeting with the Heated Pool Committee.

RECOMMENDATION

That Council receive and note the progress of the Heated Swimming Pool Project. (Cr J Webb/Cr P Miller)

10.2 NEW BUSINESS

10.2.1 Water and Sewer Plan Showing Potential Extension to Existing Residential Properties

Members perused the plan of the Water and Sewer Network for Forbes Shire. The Manager Water gave an overview of the infrastructure and noted that Council needs to be aware of impacts on existing levels of service from further development and requirements into the future to cater for additional development.

a) Water Supply

Water supply is available to all current residential areas, except the new section of residential land Council has purchased between The Bogan Way and Edward Street west of the Jemalong Residential Village (JRV).

The north west area of Forbes between The Bogan Way, Edward Street, York Street and Morton Street, existing properties are currently serviced, a larger ring main along Edward Street to the main along the Bogan Way as well as an extension from Edward Street to York Street would provide the main spine to be able to connect into once the existing property owners decide to expand. It should be noted that this would involve a connection between the high pressure zone area servicing the JRV development and the low pressure zone which feeds the Bogan Way properties. Investigations and design would be required to ensure the interconnection doesn’t drain the high zone reservoir.

There are some large lot residential areas which do not have water connection. These include a large section of River Road, the flood prone lots along Landrace Road between Hereford Street and Wyndham Avenue, and the large lot residential area west of Calarie Road and north of School Road.
It should be noted that the existing water reticulation system is nearing capacity and further development risks reducing pressures in existing high areas such as Camp Hill area, Alder Street area and Edward Street area and Union Hill area.

A model of the Forbes system needs to be developed so that impacts on the existing system can be determined before further extensions are made.

Council has plans to separate the network into five pressure zones and installing booster pumping stations and a number of water main upgrades and duplications to improve pressure in the system. Almost $3M has been on hold for this work due to the reduction in demand over the past. Further main extensions to the system may trigger these works to be required.

**RECOMMENDATION**

That Council investigate the delivery of services in Edward Street area of sewer and water with a report to be presented to the May 2019 meeting of Council. (Cr P Miller/Cr J Webb)

**b) Sewer Servicing**

Manager Water spoke in relation to SPS11 odour and plans to rectify or reduce the problem of offensive emissions, including dosing of SPS2, SPS6A and SPS1. It was noted that the works should commence in the near future as it has been included in 2018/2019 budget. Communication will be forthcoming to inform people what Council is doing to address the odour issues at this location.

For sewerage there are a number of areas on the edge of the existing residential area which are not serviced by sewerage services. Gravity mains require to be laid at grade and so they become shallower the further out they go until they become too shallow to service any more properties.

These residential areas without sewer include:

- the area north of Alder Street;
- the Lachlan Vintage Village site (the existing function centre is serviced but the remaining area would be too low to drain to the existing service),
- the area west of York Street and north of The Bogan Way. There is a trunk main running through this area, but it would need extensions off the main line to service the currently un-serviced areas. This would require lines through private property, and it is unclear exactly how the area will be broken up so Council would need to be cautious about installing mains in this area as they may become redundant in future if the area develops differently from the current plan.

There are other large lot residential areas that are largely un-serviced, these include:

- the flood-prone area along Bedgerabong Road between York Street and Edward Street north to Princess Street;
- the area north of Cypress Street (could be serviced by a gravity system draining down near the intersection with School Road and Calarie Road).

There are other zonings including Business Development and General Industrial which have water but no sewer service. These include:
the business development area north of the Bunnings Site, including Dorset Street and Merino Street, and
the general industrial zone north of Wyndham Avenue and west of the Newell Highway.

10.3 BUSINESS ON NOTICE

10.3.1 Public Toilets – Hughie Wilson Oval

Chair Cr Karaitiana, post agenda distribution, requested that Council consider the following matter in relation to the toilet block on Hughie Wilson Oval, being:

1. look at replacing the vandalised toilets and include the replacement block within the Spooner Oval Master Plan;

2. donate the existing toilet block to the Forbes Showground to be used by the Pony Club.

RECOMMENDATION

That Council

1. include the replacement of the toilet block at Hughie Wilson Oval in the Spooner Oval Master Plan;

2. once a replacement is installed, relocate the existing toilet block at Hughie Wilson Oval to a suitable location. (Cr G Miller/Cr P Miller)

10.3.2 Victoria Park – Toilet Upgrade

Cr Webb requested that the agenda for the June 2019 meeting include item upgrade / replacement of toilet block in Victoria Park.

RECOMMENDATION

That a report be presented to the June 2019 meeting in relation to the upgrade / replacement of the toilet facilities in Victoria Park.

10.4 DATE AND TIME OF NEXT MEETING

4 June 2019 commencing at 9am in the Council Chambers.

10.5 TIME OF MEETING CLOSURE

There being no further business the Chair thanked members for their attendance and declared the meeting closed at 9:58am.
RECOMMENDATION

10.1.1 Sport and Recreation Strategy

That Council receive and note the progress of the Spooner Oval, Equestrian Precinct, Swimming Pool Precinct, and Botanical Gardens master planning projects.

10.1.2 Croquet Club Shade Project

That Council receive and note the progress of the Croquet Club Shade Project.

10.1.3 Open Space Shade Audit

That the Open Space Shade Audit to be provided to Councillors for review.

10.1.4 Inclusive Carousel at Apex Lakeside Park Playground


10.1.5 Heated Swimming Pool Project

That Council receive and note the progress of the Heated Swimming Pool Project.

10.2.1 Water and Sewer Plan Showing Potential Extension to Existing Residential Properties

That Council investigate the delivery of services in Edward Street area of sewer and water with a report to be presented to the May 2019 meeting of Council.

10.3.1 Toilets - Hughie Wilson Oval

That Council

1. include the replacement of the toilet block at Hughie Wilson Oval in the Spooner Oval Master Plan;

2. once a replacement is installed, relocate the existing toilet block at Hughie Wilson Oval to a suitable location.

10.3.2 Toilets – Victoria Park

That a report be presented to the June 2019 meeting in relation to the upgrade/replacement of the toilet facilities in Victoria Park.
NATURAL ENVIRONMENT COMMITTEE
REPORT TO COUNCIL
PART I
11. NATURAL ENVIRONMENT COMMITTEE REPORT TO COUNCIL

A meeting of the above Committee was held in Meeting Room 1 on Wednesday 10 April 2019 commencing at 3:04 pm.

**PRESENCE:***

Cr J Nicholson (Chair)  
Cr P Miller OAM  
Cr G Clifton  
Mr Paul Bennett (Director Planning and Growth)  
Janelle Clarke (SESO)

**APOLOGIES:***

Mr G Miller  
(Cr G Clifton/Cr P Miller)

The Chair acknowledged the Traditional Custodians of the land on which we met today and paid respect to the Elders both past, present and emerging.

**CONFLICT OF INTEREST:***

The Chair asked if any members had a conflict of interest. No conflict of interest in any matter was declared.

**MINUTES:***

The minutes of the meeting of 7 November 2018 were confirmed as correct (Cr G Clifton/Cr P Miller)

11.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

11.2 NEW BUSINESS

11.2.1 Household Hazardous Chemical Cleanout 2018

Forbes Council, along with a number of other Netwaste councils have been involved with the annual Household Hazardous Chemical Cleanout service.

The table below provides quantities of household chemicals and number of customers attending each collection for the past 3 years.

<table>
<thead>
<tr>
<th>Council</th>
<th>2018 RESULTS</th>
<th>2017 RESULTS</th>
<th>2016 RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>VOL COLLECTED (kg)</td>
<td>VOL COLLECTED (kg)</td>
<td>TOTAL VOLUME COLLECTED (KG)</td>
</tr>
<tr>
<td>Bathurst Regional Council (CRC operating)</td>
<td>2,072</td>
<td>5,090</td>
<td>8,258</td>
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<tr>
<td>Blayney Shire Council</td>
<td>3,233</td>
<td>2,593</td>
<td>3,442</td>
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<tr>
<td>Cabonne Council (Cumnock 2017, Manildra 2018) CRC operating Manildra</td>
<td>1,103</td>
<td>525</td>
<td>1,372</td>
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<tr>
<td>Dubbo Regional Council (Dubbo site) CRC operating</td>
<td>11,233</td>
<td>6,408</td>
<td>9,102</td>
</tr>
<tr>
<td>Dubbo Regional Council (Wellington site)</td>
<td>1,616</td>
<td>2,993</td>
<td>9,102</td>
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<td>Forbes Shire Council</td>
<td>3,367</td>
<td>3,419</td>
<td>1,753</td>
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<tr>
<td>Gilgandra Shire Council (CRC operating)</td>
<td>218</td>
<td>218</td>
<td>134</td>
</tr>
<tr>
<td>Lachlan Shire Council</td>
<td>2,115</td>
<td>1,279</td>
<td>1,467</td>
</tr>
</tbody>
</table>

NATURAL ENVIRONMENT COMMITTEE REPORT TO COUNCIL cont’d
**RECOMMENDATION**

That Council note the quantities of household chemicals being collected for recycling and disposal through the Household Hazardous Chemical Cleanout program.

*(Cr P Miller/Cr G Clifton)*

### 11.2.2 Bins in Meagher Lane

Council has received complaints relating to 240 litre bins and skip bins continually being stored in Meagher Lane.

Council is currently undertaking the rehabilitation of Meagher Lane which has required the Lane to be closed. During this time bins have been stored at various locations within the Lane depending on the work being undertaken.

Given Council’s commitment to the CBD Master Plan and the upgrade of Templar Street, this would be the ideal time to encourage shopkeepers to store bins within their own property. It is also ideal that alternate arrangements be made for skip bins once the Lane is open and operational.

**RECOMMENDATION**

That Council:

1. undertake a stocktake of shopkeepers who can/cannot store their 240 litre bins on site.

2. prohibit skip bins in the CBD Lanes unless approved by Council on a casual basis. *(Cr P Miller/Cr G Clifton)*

<table>
<thead>
<tr>
<th></th>
<th>2018 RESULTS</th>
<th>2017 RESULTS</th>
<th>2016 results</th>
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<tbody>
<tr>
<td>Lithgow City Council</td>
<td>3,320</td>
<td>5,268</td>
<td>7,740</td>
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<tr>
<td>MidWestern Regional Council (Mudgee site)</td>
<td>748</td>
<td>2,727</td>
<td>6,284</td>
</tr>
<tr>
<td>MidWestern Regional Council (Kandos site 2017, Gulgong 2018)</td>
<td>830</td>
<td>2,221</td>
<td>6,284</td>
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<tr>
<td>Narramine Shire Council</td>
<td>2,454</td>
<td>2,935</td>
<td>2,651</td>
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<tr>
<td>Narramine Shire Council (Trangie cage) (inc in Narromine volume)</td>
<td>834</td>
<td>-</td>
<td></td>
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<tr>
<td>Oberon Council (CRC operating)</td>
<td>1,986</td>
<td>3,424</td>
<td>28</td>
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<tr>
<td>Orange City Council</td>
<td>9,469</td>
<td>10,614</td>
<td>12,396</td>
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<tr>
<td>Parkes Shire Council</td>
<td>1,244</td>
<td>1,666</td>
<td>835</td>
</tr>
<tr>
<td>Warrumbungle Shire (Coolah 2017, Coonabarabran 2018)</td>
<td>2,620</td>
<td>517</td>
<td>1,734</td>
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<tr>
<td>Weddin Shire Council</td>
<td>1,273</td>
<td>2,075</td>
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</tr>
<tr>
<td></td>
<td>46,697</td>
<td>53,368</td>
<td>61,820</td>
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</tbody>
</table>

**RECOMMENDATION**

That Council note the quantities of household chemicals being collected for recycling and disposal through the Household Hazardous Chemical Cleanout program.

*(Cr P Miller/Cr G Clifton)*

### 11.2.2 Bins in Meagher Lane

Council has received complaints relating to 240 litre bins and skip bins continually being stored in Meagher Lane.

Council is currently undertaking the rehabilitation of Meagher Lane which has required the Lane to be closed. During this time bins have been stored at various locations within the Lane depending on the work being undertaken.

Given Council’s commitment to the CBD Master Plan and the upgrade of Templar Street, this would be the ideal time to encourage shopkeepers to store bins within their own property. It is also ideal that alternate arrangements be made for skip bins once the Lane is open and operational.

**RECOMMENDATION**

That Council:

1. undertake a stocktake of shopkeepers who can/cannot store their 240 litre bins on site.

2. prohibit skip bins in the CBD Lanes unless approved by Council on a casual basis. *(Cr P Miller/Cr G Clifton)*
11.2.3 Tree Planting – Entrances to Town

Tree planting has been undertaken in the past to a number of the town entrances.

An area of gum trees has been planted to the North and South of the Newell Highway, the southern side of Bedgerebong Road and along the Cowra Road.

**RECOMMENDATION**

That Council:

1. investigate a water drip system to maintain trees planted on the entrances to the town.
2. seek grant funding opportunities to establish further tree planting on town entrances.  
   *(Cr G Clifton/Cr P Miller)*

11.2.4 Rural Landfills

Council previously operated rural landfills at Garema, Wirrinya, Bedgerabong, Warroo and Ootha. With the exception of Garema these landfills were unmanned and open 24/7 for access by the public.

An EPA report advised that rural landfills in the central and central western parts of NSW were generally operated to a poor standard. The EPA offered grants for the closure and upgrade of rural landfills through the *Waste Less, Recycle More* program. This grant offer was taken up by many Councils in NSW. Forbes Council was successful in obtaining a number of grants to undertake work to its rural landfills. This work has now been completed.

As part of this work it was identified that Wirrinya landfill be closed and rehabilitated, Garema landfill be open but with restricted hours being 3 hours twice a week in a manned capacity, Bedgerabong landfill be open but with restricted hours being 3 hours twice a week in a manned capacity, Warroo landfill be mothballed with the thought that it may be able to be re-established at a later date, given the lifespan at Bedgerabong. Ootha landfill was identified to be locked with access to the landfill provided to residents in that area only by provision of a lock code.

It was also noted at this time that the landfills in Parkes and Condobolin had been closed and at that time fees were being proposed to be charged for both the main landfills at Condobolin and Parkes. It was suspected that Council’s rural landfills were receiving significant amounts of waste from outside of the shire.

In October 2017 Council commenced its rationalisation of the rural landfills and undertook upgrade works. At the time Council received some concerns from residents in relation to the limitation on access to the landfills, however, in recent times these concerns have been limited.

Council has received correspondence from Ted Morgan raising concerns in relation to the operation of the Bedgerabong landfill. In addition to this, Council’s Director Planning and Growth attended a public meeting at Bedgerabong Hall on 19 February 2019.
This meeting was initially intended as a workshop for the rural hall funding grants for both the Bedgerebong and Waroo community, however, gave an opportunity to discuss issues regarding both the Bedgerebong and Waroo landfill on a one-on-one format with the attending residents.

The issues raised by Mr Morgan include that the closure of the Warroo tip was a major inconvenience for residents and businesses that previously had access to Warroo and now must travel the extra distance to Bedgerabong. Mr Morgan indicated that he now has to do a 48km round trip to Bedgerabong tip and that this is worse for Corinella residents to the south of his property.

Mr Morgan is concerned about the overly-restrictive three-hour opening time on Wednesday afternoon and Sunday morning and the closing time of 4pm, which results in him having to stop work during the day to take his waste to the landfill.

Mr Morgan would like to see the landfill open for a full day on the Wednesday as this would enable him to take his waste to the landfill in the morning should he need to go to Forbes. If it were kept open later in the day it would also enable him to complete his works and take his waste to the landfill after the works have completed for the day. In discussions with Mr Morgan felt that the landfill should be open from 9am – 5:30pm on weekdays but felt that opening on Sundays was not necessary.

In discussions with Mr Morgan he indicated that he accepted that if the landfill was open for longer hours there would be additional fees, but felt that a higher level of service from what is currently provided, is necessary.

Mr Morgan also suggested that Council may wish to investigate surveillance cameras and an electronic key system to allow residents access to the landfill as required.

At the meeting at Bedgerabong Hall, in addition to discussing the issues with Ted Morgan, approximately 6 other people spoke with Council’s Director Planning and Growth in relation to the rural landfills, with the following issues being raised:

- Wednesday is a bad day for the landfill to be open as the resident works in Forbes and is unable to take advantage of the opening hours.

- Sunday is a bad day for the landfill to be open as the resident attends church services and is unable to take advantage of the opening hours.

- Residents should be provided with a key so they can access the landfill at any time.

- Other residents asked whether Warroo landfill would be reopening. - to which they were advised that it has been permanently closed.

- It was queried as to whether the local residents could man the landfill to reduce costs. - They were advised that this causes issues in ensuring that the residents are able to undertake that work on each occasion and also brings up issues if a resident brings in waste that is not permitted (ie asbestos) it places a lot of responsibility on the resident to refuse entry to a neighbour. Ultimately Council is responsible for any unauthorised waste that is deposited at the landfill.

- One option was to have the landfill opened for a full day once a week, being a Saturday at Bedgerabong and a Sunday at Garema (or vice versa).
Provision of a tip-donation area where people could leave more valuable/reusable items rather than leave them on the tip face to be landfilled.

A method for assistance with emptying 240L bins containing recyclables into the skip bins such as a bin lifter or step installed in front of the skip bin.

A number of residents indicated that the landfill operators could be more attentive. This contractual issues has been raised with the landfill contractor.

As part of the recently approved tender for the operations of the Daroobalgie and rural landfills, the hours of operation were stated in the tender documents, which were the same as those currently being undertaken. These were:

**Garema:**
Wednesday 8:00am – 11:00am Wednesday
Sunday 1:00pm to 4:00pm

**Bedgerabong:**
Wednesday 1:00pm – 4:00pm
Sunday 8:00am – 11:00am

Discussions with the contractor advised that the current arrangements provide the most cost-effective outcome in that it fills a standard 8-hour working day, however, there could be some flexibility should the starting time at Bedgerabong on Sunday morning be brought further back to 9am. This may require the setting back of the hours at Garema on a Sunday from 1:30 or 2pm to enable the worker to travel from Garema to Bedgerabong.

The 2018/19 budget for the rural landfills is as follows:

- **Bedgerabong Tip Working Expenses**: $42,000;
- **Garema Tip Working Expenses**: $45,000;
- **Ootha Tip Working Expenses**: $10,000;
- **Warroo Tip Working Expenses**: $3,000;
- **Wirrinya Tip Working Expenses**: $10,000.

Council has also put aside $50,000 for rural tip improvements. The breakdown for costs for the individual landfills is as follows:

<table>
<thead>
<tr>
<th>Bedgerabong Tip</th>
<th>$42,000</th>
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</thead>
<tbody>
<tr>
<td>Supervision</td>
<td>$21,000</td>
</tr>
<tr>
<td>Pushing up of waste (6-weekly basis)</td>
<td>$10,000</td>
</tr>
<tr>
<td>Hire and emptying of recycling bins</td>
<td>$5,000</td>
</tr>
<tr>
<td>CCTV</td>
<td>$1,000</td>
</tr>
<tr>
<td>Bringing in delivery of cover material, upgrading of roads, general maintenance</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Garema</th>
<th>$45,000</th>
</tr>
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<tbody>
<tr>
<td>Supervision</td>
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<td>CCTV</td>
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</tr>
<tr>
<td>Bringing in delivery of cover material, upgrading of roads, general maintenance</td>
<td>$9,000</td>
</tr>
</tbody>
</table>
The contract allows for additional hours of supervision at $50 per hour. Should it be determined that a longer period is warranted such as one day per week, making an 8 hour day, (in addition to the 3 hours on the weekend) this would be an additional 5 hours or $250 per week, per landfill.

This would result in additional payment to the contractor of $13,000 for each landfill being a total of $26,000 per year.

When Council determined to make changes to the rural landfills, a report was completed indicating that additional fees would need to be paid to cover the costs of the changes.

Previously, residents outside of the 12km distance of Daroobalgie landfill did not pay any garbage charges. The 221 residents within the 12km radius to Daroobalgie landfill that are not provided with a kerbside collection charge currently pay $145 yielding $32,045. Vacant rural land is charged at $28 of which there are 73 assessments yielding $2,044.

As the intent of this is that these people would use the Daroobalgie landfill, this money should be directed towards the main landfill at Daroobalgie.

Residents with a kerbside collection service also pay fees and charges in their rates which go towards the operation of the landfills. Historically, money from these charges has gone towards the operation of the rural landfills, therefore, the rural residents were subsidised by these payments.

This financial year Council introduced a $50 charge for rural occupied properties to assist in the increased costs of running the rural landfills. 688 assessments are affected by this charge generating $34,400.

Council currently allocates $150,000 for rural landfill operations.

To keep the current level of service, the 688 rural residents would need to pay $218 annually to cover the costs to operate the rural landfills.

Council’s initial plan was to increase the charges to $100 over a three-year period with $50 charged in the first year, $75 in the second year and $100 in the third year. Any further service provided to the rural landfills would increase the expenses and therefore the subsidisation of the rural landfills by the residents of Forbes paying through the kerbside garbage collection service.

It should be noted that these charges do not include the full cost of landfilling, which include putting aside money for the purchase or expansion to new sites and the rehabilitation on completion of the existing sites.

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost</th>
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<tr>
<td>Ootha</td>
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<tr>
<td>Pushing up of waste (6 weekly basis)</td>
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<td>Hire and emptying of recycling bins</td>
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<td>CCTV</td>
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<tr>
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</tr>
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<td>CCTV</td>
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<tr>
<td>Wirrinya</td>
<td>$10,000</td>
</tr>
<tr>
<td>Finalisation of capping and tree plantings</td>
<td>$8,000</td>
</tr>
<tr>
<td>Maintenance and repairs</td>
<td>$2,000</td>
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</table>
The committee will need to consider whether additional services should be provided to the rural residents and at what cost, and who will pay for this. Should additional opening hours be permitted at Bedgerabong and Garema, these are unlikely to have any beneficial flow-on to Ootha residents or those who have traditionally disposed of their waste on farm.

**RECOMMENDATION**

That Council discuss with the contractor the options to change opening hours at Garema to 8:00am – 11:00am Wednesday and 2:00pm – 5:00pm on Sunday, and change opening hours at Bedgerabong to 2:00pm – 5:00pm Wednesday and 9:00am – 12 midday Sunday.

(Cr P Miller/Cr G Clifton)

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**11.2.5 Joint Regional Collection Education Program**

Below is an update on the progress of the Joint Regional Education Program to February 2019

Please note the program runs April to March

**Food in FOGO Campaign**

**PUDs**

- PUDs delivered in February 2019:
  - Forbes – Forbes Bernardi’s 22nd February (to be included in March invoicing)
  - Cabonne – FoodWorks Canowindra 23rd February (to be included in March invoicing)
- 760 Pledges received by EnviroCom to-date. The breakdown is as follows:
  - Bathurst – 192
  - Forbes – 100
  - Parkes – 84
  - Orange – 339
  - Online – 45
- The remaining PUDs to be delivered this contract year are:
  - Parkes – Coles / Parkes entrance 16th March

**School Video Competition**

- Sue has emailed schools in the six-Council JRC area and invited them to view the Video Competition Expression of Interest flyer on the NetWaste page ([www.netwaste.org.au](http://www.netwaste.org.au)) – scroll down under ‘Welcome to NetWaste’ and click on Learn under the Projects Link and then go to ‘War On Waste School Video Competition’
- Schools to contact Sue for more information
- EnviroCom incursions also on offer as part of the competition

**Primary School Program:**

- Expression of Interest form for 2019 circulated again in the first week of Term 1 and a number of new bookings have been confirmed (see table below)
- 70 incursions have been delivered to 22 schools across the six-Council area in 2018 (see table below)
- EnviroCom continues to service all education requests based on approval previously received by Sue (original budget is long since exhausted, but funds still remain unspent in other areas of the budget)
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<thead>
<tr>
<th>No.</th>
<th>Delivery date</th>
<th>LGA</th>
<th>School</th>
<th>Presentation Topics</th>
<th>Year levels</th>
<th>No. of incursions</th>
<th>No. of students</th>
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<tr>
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<td>St Laurence’s Parish School</td>
<td>The Science of Sorting, The Wrap on Wrapping</td>
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<td>St. Joseph’s Peak Hill</td>
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<td>Spring Hill PS</td>
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<td>Millthorpe PS</td>
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<td>Cathedral School</td>
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<td>Parkes</td>
<td>St Joseph’s Manildra</td>
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<td>Lyndhurst Public School</td>
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<td>22</td>
<td>06/02/2019</td>
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<td>Middleton Public School</td>
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<td>26/02/2019</td>
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<td>Raglan Public School</td>
<td>Caught on Composting</td>
<td>5, 6</td>
<td>3</td>
<td>90</td>
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</tbody>
</table>
• In January 2019 EnviroCom developed a newsletter template to provide to participating schools outlining details of their incursions and the Pledge Campaign to encourage dialogue in the home about incursion content, and also encourage more online pledges and this is being provided to schools following incursion delivery

Red – yet to be delivered

Public Place Recycling Support
• No further event support has been requested from other councils at this stage – will be included again in 2019/20 WEP as discussed

Electronic Teacher Resource
• The draft script for an 8-10 minute video was provided by EnviroCom to Sue for further discussion and is aimed at a Year 4 level (strong curriculum links with Year 4) to complement current educational tools
• A number of lesson plans were provided to Sue for comment and EnviroCom will finalise these following feedback received by Sue in early March

Community Group Presentations / Workshops
• The artwork for the Community Group workshops has been finalised and uploaded to the NetWaste Facebook page as a pinned post
• We ask that all Councils (with the exception of Bathurst who are looking after this internally) share this post to their page and permanently pin it – preference to share rather than upload to increase the ‘activity’ on the original post, and thus hopefully increase the reach of the advertisement
• EnviroCom attended a 20 minute community group presentation with the Canowindra CWA group, which was highly successful and well-received. The CWA has expressed interest in working more closely with EnviroCom and NetWaste in the future as a result.
  ▪ Two representatives from the CWA also attended the schools incursions at St Edwards Primary School to discuss the various environmental programs they are currently running e.g. soft plastics recycling in the area

Community Tea & Talk Sessions
• No further T&Ts will be delivered prior to the end of the current contract year (end of March)

ELC Programs:
• The Expression of Interest flyer was circulated during the first week back to school (late Jan) to promote both the children-focused workshops and teacher-focused workshops and these received huge uptake
• Current bookings are displayed in the table below
• In order to maximise value for money and time efficiency, EnviroCom offered scheduled dates for the incursions in each of the various Council areas
Red – yet to be delivered

2019 Contract Year Planning – Audits

- EnviroCom are in the process of planning the 2019 audit program – 3 streams for the 4 FOGO Councils. We have spoken with each Council and are attempting to work out the most economical methodology (in terms of logistics and auditing sites) so that we can cost and propose a plan. Intercepting loads with so many variables is somewhat challenging, but we hope to have something in place for consideration by the four FOGO Councils shortly.

The budget expenditure as at 28th February 2019 was as follows:

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>LGA</th>
<th>Centre</th>
<th>Presentation Topic</th>
<th>No. of incursions</th>
<th>No. of children</th>
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<td>13/06/2018</td>
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<td>3</td>
<td>11/12/2018</td>
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<td>4</td>
<td>19/03/2019</td>
<td>Cabonne</td>
<td>Molong Early Learning Centre</td>
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### Programs/Initiatives

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<th>Programs/Initiatives</th>
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<th>Spent to-date</th>
<th>Balance (against budgeted costs)</th>
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<td>$778.29</td>
<td>$20,315.01</td>
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<td>Planning (one-off)</td>
<td>$778.29</td>
<td>$778.29</td>
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</tr>
<tr>
<td>Delivery (Weekday Event)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Delivery (Weekend Event)</td>
<td>$18,332.93</td>
<td>$0.00</td>
<td>$18,332.93</td>
</tr>
<tr>
<td>Weekend Travel</td>
<td>$1,982.07</td>
<td>$0.00</td>
<td>$1,982.07</td>
</tr>
<tr>
<td><strong>Waste Collection Calendar Updates</strong></td>
<td>$771.75</td>
<td>$771.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>Update of Calendars - 2019 dates</td>
<td>$771.75</td>
<td>$771.75</td>
<td>$0.00</td>
</tr>
<tr>
<td>Description</td>
<td>Original Cost</td>
<td>Refund</td>
<td>Net Cost</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>---------------</td>
<td>--------</td>
<td>-----------</td>
</tr>
<tr>
<td><strong>Electronic Teacher Resource</strong></td>
<td>$28,119.75</td>
<td>$0.00</td>
<td>$28,119.75</td>
</tr>
<tr>
<td>Lesson outlines</td>
<td>$7,658.78</td>
<td>$0.00</td>
<td>$7,658.78</td>
</tr>
<tr>
<td>Video footage</td>
<td>$20,460.96</td>
<td>$0.00</td>
<td>$20,460.96</td>
</tr>
<tr>
<td><strong>Community Group Presentations / Workshops</strong></td>
<td>$5,390.60</td>
<td>$711.26</td>
<td>$4,679.34</td>
</tr>
<tr>
<td>Promotion and Development</td>
<td>$1,168.62</td>
<td>$0.00</td>
<td>$1,168.62</td>
</tr>
<tr>
<td>Delivery (business hours)</td>
<td>$1,880.10</td>
<td>$711.26</td>
<td>$1,168.84</td>
</tr>
<tr>
<td>Delivery (after hours)</td>
<td>$2,341.88</td>
<td>$0.00</td>
<td>$2,341.88</td>
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<tr>
<td><strong>Community 'Tea &amp; Talk' Sessions</strong></td>
<td>$8,088.72</td>
<td>$8,246.24</td>
<td>-$157.52</td>
</tr>
<tr>
<td>Promotional Poster Development</td>
<td>$353.46</td>
<td>$353.46</td>
<td>$0.00</td>
</tr>
<tr>
<td>Delivery (business hours)</td>
<td>$7,735.26</td>
<td>$6,446.05</td>
<td>$1,289.21</td>
</tr>
<tr>
<td>Delivery (after hours)</td>
<td>$0.00</td>
<td>$1,446.73</td>
<td>-$1,446.73</td>
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<tr>
<td><strong>Early Learning Centre – Incursions</strong></td>
<td>$7,040.78</td>
<td>$1,452.50</td>
<td>$5,588.28</td>
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<tr>
<td>ELC Incursion Promotion</td>
<td>$797.63</td>
<td>$797.63</td>
<td>$0.00</td>
</tr>
<tr>
<td>ELC Incursion delivery – day rate</td>
<td>$1,876.59</td>
<td>$0.00</td>
<td>$1,876.59</td>
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<tr>
<td>ELC Incursion delivery – initial</td>
<td>$2,619.47</td>
<td>$654.87</td>
<td>$1,964.60</td>
</tr>
<tr>
<td>ELC Incursion delivery – subsequent</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Weekday Travel</td>
<td>$1,747.08</td>
<td>$0.00</td>
<td>$1,747.08</td>
</tr>
<tr>
<td><strong>In-centre ELC PD Sessions</strong></td>
<td>$2,208.72</td>
<td>$0.00</td>
<td>$2,208.72</td>
</tr>
<tr>
<td>Session Delivery (within business hours)</td>
<td>$1,866.72</td>
<td>$0.00</td>
<td>$1,866.72</td>
</tr>
<tr>
<td>EnviroCom ELC Kits</td>
<td>$342.00</td>
<td>$0.00</td>
<td>$342.00</td>
</tr>
<tr>
<td><strong>Additional Travel &amp; Accommodation Charges</strong></td>
<td>$0.00</td>
<td>$356.95</td>
<td>-$356.95</td>
</tr>
<tr>
<td>Return travel to Forbes (Sept)</td>
<td>$0.00</td>
<td>$356.95</td>
<td>-$356.95</td>
</tr>
<tr>
<td><strong>Additional Charges</strong></td>
<td>$0.00</td>
<td>$28,170.03</td>
<td>-$28,170.03</td>
</tr>
<tr>
<td>ELC Sessions</td>
<td>$0.00</td>
<td>$328.09</td>
<td>-$328.09</td>
</tr>
<tr>
<td>Pledge display set-up - Bathurst</td>
<td>$0.00</td>
<td>$154.76</td>
<td>-$154.76</td>
</tr>
<tr>
<td>Travel - Bathurst</td>
<td>$0.00</td>
<td>$300.58</td>
<td>-$300.58</td>
</tr>
<tr>
<td>Pledge display set-up - Orange</td>
<td>$0.00</td>
<td>$211.13</td>
<td>-$211.13</td>
</tr>
<tr>
<td>Pledge display set-up - Forbes</td>
<td>$0.00</td>
<td>$277.46</td>
<td>-$277.46</td>
</tr>
<tr>
<td>Pledge display set-up - Parkes</td>
<td>$0.00</td>
<td>$277.46</td>
<td>-$277.46</td>
</tr>
<tr>
<td>Travel - Parkes (Pledge display set-up)</td>
<td>$0.00</td>
<td>$413.33</td>
<td>-$413.33</td>
</tr>
<tr>
<td>PPR Event - Bathurst Winter Festival</td>
<td>$0.00</td>
<td>$7,202.74</td>
<td>-$7,202.74</td>
</tr>
<tr>
<td>Pledge PUD relocation</td>
<td>$0.00</td>
<td>$245.40</td>
<td>-$245.40</td>
</tr>
<tr>
<td>PUD stall fees</td>
<td>$0.00</td>
<td>$2,857.68</td>
<td>-$2,857.68</td>
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<tr>
<td>Pledge PUD advertising</td>
<td>$0.00</td>
<td>$1,538.27</td>
<td>-$1,538.27</td>
</tr>
<tr>
<td>Forbes Eco-Day</td>
<td>$0.00</td>
<td>$2,122.27</td>
<td>-$2,122.27</td>
</tr>
<tr>
<td>Pledge Campaign Business Cards printing</td>
<td>$0.00</td>
<td>$1,196.43</td>
<td>-$1,196.43</td>
</tr>
<tr>
<td>Worm farm building</td>
<td>$0.00</td>
<td>$747.71</td>
<td>-$747.71</td>
</tr>
<tr>
<td>Pledge PUD (ANFD)</td>
<td>$0.00</td>
<td>$3,951.15</td>
<td>-$3,951.15</td>
</tr>
</tbody>
</table>
NATURAL ENVIRONMENT COMMITTEE REPORT TO COUNCIL cont’d

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2019</th>
<th>2019-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kinross Wolaroi School lesson</td>
<td>$0.00</td>
<td>$883.89</td>
<td>-$883.89</td>
</tr>
<tr>
<td>Return travel to Forbes LGA for Tea &amp; Talk delivery (weekend rate)</td>
<td>$0.00</td>
<td>$497.89</td>
<td>-$497.89</td>
</tr>
<tr>
<td>Return travel to Parkes LGA for Tea &amp; Talk delivery</td>
<td>$0.00</td>
<td>$413.33</td>
<td>-$413.33</td>
</tr>
<tr>
<td>Return travel to Bathurst LGA for Tea &amp; Talk delivery</td>
<td>$0.00</td>
<td>$826.65</td>
<td>-$826.65</td>
</tr>
<tr>
<td>Relocation of Pledge display back to the Orange Council foyer</td>
<td>$0.00</td>
<td>$66.32</td>
<td>-$66.32</td>
</tr>
<tr>
<td>Relocation of Pledge display back to the Parkes Council foyer</td>
<td>$0.00</td>
<td>$66.32</td>
<td>-$66.32</td>
</tr>
<tr>
<td>Provide caddies and educational materials to Peak Hill Caravan Park</td>
<td>$0.00</td>
<td>$837.36</td>
<td>-$837.36</td>
</tr>
<tr>
<td>(Parkes)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$286,245.09</td>
<td>$231,571.42</td>
<td>$54,673.67</td>
</tr>
</tbody>
</table>

The budget summary as at 28th February 2019 was as follows:

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>2018-19 Education Allowance</td>
<td>$110,321.00</td>
</tr>
<tr>
<td>2018-19 Bathurst Education</td>
<td>$52,867.00</td>
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<tr>
<td>2018-19 Education Officer (Year 3 Allocation)</td>
<td>$11,032.00</td>
</tr>
<tr>
<td><strong>Year 3 Total Budget</strong></td>
<td><strong>$174,220.00</strong></td>
</tr>
<tr>
<td>Carry-over (from 2017-18 contract year)</td>
<td>$101,247.54</td>
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<tr>
<td><strong>Starting Balance 2018-19</strong></td>
<td><strong>$275,467.54</strong></td>
</tr>
<tr>
<td>Spent to-date</td>
<td>$231,571.42</td>
</tr>
<tr>
<td><strong>Total Remaining</strong></td>
<td><strong>$43,896.12</strong></td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

That Council receive and note the progress of the Joint Regional Education Program to February 2019. (Cr G Clifton/Cr J Nicholson)

**11.3 BUSINESS ON NOTICE**

**11.3.1 Court Street Beautification**

The Committee suggested the palm trees located in Court Street be planted with annual for beautification.

**RECOMMENDATION**

That Council plant annuals under the palms in Court Street until the CBD Master Plan is established in this area (Cr J Nicholson/Cr G Clifton)
11.4 **DATE AND TIME OF NEXT MEETING**

The next meeting of this Committee will be held on Wednesday 3 July 2019 in Meeting Room 1 commencing at 2:30 pm.

11.5 **TIME OF MEETING CLOSURE**

The Chair thanked the members for their attendance and closed the meeting at 3:33 pm.

---

**RECOMMENDATION**

11.2.1 Household Hazardous Chemical Cleanout 2018

That Council note the quantities of household chemicals being collected for recycling and disposal through the Household Hazardous Chemical Cleanout program.

11.2.2 Bins in Meagher Lane

That Council:

1. undertake a stocktake of shopkeepers who can/cannot store their 240 litre bins on site.

2. prohibit skip bins in the CBD lanes unless approved by Council on a casual basis.

11.2.3 Tree Planting – Entrances to Town

That Council:

1. investigate a water drip system to maintain trees planted on the entrances to the town.

2. seek grant funding opportunities to establish further tree planting on town entrances. *(Cr G Clifton/Cr P Miller)*

11.2.4 Rural Landfills

That Council discuss with the contractor the options to change opening hours at Garema to 8:00am – 11:00am Wednesday and 2:00pm – 5:00pm on Sunday, and change opening hours at Bedgerabong to 2:00pm – 5:00pm Wednesday and 9:00am – 12 midday Sunday. *(Cr P Miller/Cr G Clifton)*

11.2.5 Joint Regional Collection Education Program

That Council receive and note the progress of the Joint Regional Education Program to February 2019. *(Cr G Clifton/Cr J Nicholson)*

11.3.1 Court Street Beautification

That council plant annuals under the palms in Court Street until the CBD Master Plan is established in this area. *(Cr J Nicholson/Cr G Clifton)*
SALEYARDS ADVISORY COMMITTEE
REPORT TO COUNCIL
PART I
12. SALEYARDS ADVISORY COMMITTEE REPORT TO COUNCIL

A meeting of the Saleyards Advisory Committee was held in the Council Chambers on Wednesday 3 April 2019 commencing at 9:04 am.

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>APOLOGY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr G Miller (Chair)</td>
<td>Mr R Grayson</td>
</tr>
<tr>
<td>Cr P Miller OAM</td>
<td>Ms R Klingner</td>
</tr>
<tr>
<td>Cr J Webb</td>
<td>Mr N Morrison</td>
</tr>
<tr>
<td>Mr W Dunford</td>
<td>Mr G Rice</td>
</tr>
<tr>
<td>Mr S Loane (General Manager)</td>
<td>(Cr J Webb/W Dunford)</td>
</tr>
<tr>
<td>Ms C Walmsley (Acting Manager Saleyards)</td>
<td></td>
</tr>
<tr>
<td>Mr J Zannes (Director Engineering)</td>
<td></td>
</tr>
<tr>
<td>Mr A Parker (Manager Projects (Civil))</td>
<td></td>
</tr>
<tr>
<td>Ms N Cronin (arrived at 9:06 am)</td>
<td></td>
</tr>
<tr>
<td>Janelle Clarke (SESO)</td>
<td></td>
</tr>
</tbody>
</table>

The Chair acknowledged the Traditional Custodians of the land on which we met today and paid respect to the Elders both past, present and emerging.

MINUTES

The Chair of the meeting confirmed that the minutes of the meeting held 6 February 2019 were correct. (Cr J Webb/L Whitty)

CONFLICT OF INTEREST

The Chair asked if any members had a conflict of interest. No conflict of interest in any matter was declared.

12.1 BUSINESS ARISING FROM PREVIOUS MINUTES

12.1.1 Feeding

Council has received 3 quotations for the erection of the hay shed. The successful tenderer has been notified and the shed has been ordered.

RECOMMENDATION

That Council receive and note the information regarding the purchase of the hay shed for the Central West Livestock Exchange. (Cr J Webb/L Whitty)

12.1.2 Truck Wash

The design for the Truck Wash is 95% complete. Council is currently compiling costs for the project and investigating if this work can be undertaken in house.

RECOMMENDATION

That Council receive and note the information regarding the Truck Wash project. (L Whitty/Cr P Miller)

12.1.3 CWLE Rules

A meeting was held with the agents to discuss the CWLE Rules.

A copy of the rules are attached for the Committee’s information.

RECOMMENDATION

That Council review the Central West Livestock Exchange Rules. (W Dunford/L Whitty)
12.1.4 Crush and CWLE Expansion

Aaron Parker, Manager Major Projects, will provide an update at the meeting.

RECOMMENDATION

That Council receive and note the update regarding the Crush and Central West Livestock Exchange Expansion. (Cr P Miller/L Whitty)

12.1.5 Advertising at the CWLE

The advertising fees are currently on public exhibition until 29 March 2019. All submissions will be reported to Council for consideration.

RECOMMENDATION

That Council receive and note the information regarding advertising fees at the Central West Livestock Exchange. (Cr J Webb/S Loane)

12.1.6 IT at the CWLE

Council’s Manager People and Strategy met with the Forbes Associated Agents regarding IT matters. Several scenarios were discussed to determine the best way forward.

The group will meet again in early April to further discuss.

RECOMMENDATION

That Council receive and note the progress of the IT survey undertaken at the Central West Livestock Exchange. (Cr P Miller/L Whitty)

12.2 CORRESPONDENCE

Nil.

12.3 NEW BUSINESS

12.3.1 Chain of Responsibility Improvement Notice

Steve Loane, General Manager will provide an update at the meeting.

RECOMMENDATION

That Council convene a meeting with the Minister for Rural Roads, The Hon. Paul Toole to discuss Chain of Responsibility issues. (S Loane/W Dunford)

12.3.2 Department of Primary Industry Report

Please find report attached.

RECOMMENDATION

That Council receive and note the Department of Primary Industry Report. (Cr J Webb/L Whitty)
SALEYARDS ADVISORY COMMITTEE REPORT TO COUNCIL cont’d

12.4 REPORTS

12.4.1 Throughput

<table>
<thead>
<tr>
<th></th>
<th>Cattle and Calves numbers</th>
<th>sheep numbers</th>
<th>pigs numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul-18</td>
<td>8930</td>
<td>Jul-18 200018</td>
<td>Jul-18 802</td>
</tr>
<tr>
<td>Aug-18</td>
<td>8339</td>
<td>Aug-18 158856</td>
<td>Aug-18 762</td>
</tr>
<tr>
<td>Sep-18</td>
<td>7295</td>
<td>Sep-18 138120</td>
<td>Sep-18 475</td>
</tr>
<tr>
<td>Nov-18</td>
<td>3761</td>
<td>Nov-18 102500</td>
<td>Nov-18 1397</td>
</tr>
<tr>
<td>Dec-18</td>
<td>2819</td>
<td>Dec-18 56519</td>
<td>Dec-18 653</td>
</tr>
<tr>
<td>Jan-19</td>
<td>2676</td>
<td>Jan-19 112982</td>
<td>Jan-19 647</td>
</tr>
<tr>
<td>TOTAL</td>
<td>43149</td>
<td>TOTAL 1009172</td>
<td>TOTAL 6013</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

That Council receive and note the throughput report for the CWLE. *(Cr P Miller/L Whitty)*

12.5 BUSINESS ON NOTICE

Committee members raised the following matters for discussion.

Luke Whitty advised a Store Sale is scheduled for 18 April 2019.

Nic Cronin from LLS advised a Biosecurity Officer and an Animal Health Officer has been appointed and will be attending future Saleyards Advisory Committee meetings.

Steve Loane notified the Committee of the new dog off the lead run and trough that has been built at the CWLE.

Cassi Walmsley advised the official opening of the new yards will be held in August. The opening will be combined with a display day with invitations extended to Rural Counselling, Woolerina and Men’s Health Groups to attend.

12.6 DATE AND TIME OF NEXT MEETING

The next meeting of this committee will be held at 9:00 am on Wednesday 3 July, 2019.

12.7 TIME OF MEETING CLOSURE

There being no further business the meeting closed at 9:37 am.
RECOMMENDATION

11.1.1 Feeding
That Council receive and note the information regarding the purchase of the hay shed for the Central West Livestock Exchange.

11.1.2 Truck Wash
That Council receive and note the information regarding the Truck Wash project.

11.1.3 CWLE Rules
That Council review the Central West Livestock Exchange Rules.

11.1.4 Crush and CWLE Expansion
That Council receive and note the update regarding the Crush and Central West Livestock Exchange Expansion.

11.1.5 Advertising at the CWLE
That Council receive and note the information regarding advertising fees at the Central West Livestock Exchange.

11.1.6 IT at the CWLE
That Council receive and note the progress of the IT survey undertaken at the Central West Livestock Exchange.

11.3.1 Chain of Responsibility Improvement Notice
That Council convene a meeting with the Minister for Rural Roads, The Hon. Paul Toole to discuss Chain of Responsibility issues.

11.3.2 Department of Primary Industry Report
That Council receive and note the Department of Primary Industry Report.

11.4.1 Throughput
That Council receive and note the throughput report for the CWLE.
13. INWARD CORRESPONDENCE – OPEN COUNCIL – PART I

13.1 LETTERS OF APPRECIATION

Report Author: Senior Executive Services Officer
Responsible Officer: Director Corporate Services

Executive Summary

This report provides Council with a brief of letters of appreciation received since the last Council meeting.

Detailed Report

During the exercise of its various functions, Council frequently receives letters of appreciation for services rendered or actions taken by Councillors and staff. The most recently received were from:

1. Barry Kemp complimenting Council and acknowledging the work of the Pool Contractor for the management of the Forbes Olympic Swimming Pool. This is a very valuable asset for the community and we are indeed fortunate to have it.

   I am a regular swimmer and I am impressed with the excellent pool water quality, temperature, cleanliness of the facility and the way the lawn and surroundings are kept. There are many demands by people using the pool and it must not be an easy job to allocate times for all of the community’s needs, as well as sharing the pool for different groups at the same time eg. swim training and those doing laps. Swimmers are cooperative with this and it is well organised.

2. The Ellis Family – thanking Council for expressions of comfort and support extended to their family.

3. NSW Rural Fire Service Association Inc – Thanking the Mayor for attending their recent Volunteer Family Day at Burcher. Volunteer family days are a wonderful way to acknowledge the important role members and their families play at the core of the emergency services and to say thank you for the work they do protecting the community. Many people commented on the enjoyable day which was had and were appreciative of the Mayor’s presence and encouraging words.

4. John Ridley – request for announcement at the next Council meeting. I have been doing laps for 20 years. The town pool is being run very well and the pool is as clean and clear as I have seen it.

5. Lynda Keft – congratulating Council on the lovely space we provide for travellers. “I am most grateful to feel safe and comfortable”. “Many women are solo travellers and it can be frightening at times”. “This is an amazing space; we still purchase groceries, gas and petrol”. “Such a great solution to a big problem”!

6. Forbes Public School P and C Association – thanking Council for the donation of t-shirts and colour powder to be used for the school’s fun run. “We are thrilled to say that at our last tally we raised $5287, with some donations still coming in”. “The money raised will go towards the upgrade of our school library and its resources”. “We thank you very much again for your ongoing support of our school and its students”.


7. Bedgerabong Picnic Race Club Inc – Thanking Council for sponsoring the 2019 Centenary Picnic Race Meeting. “We are very grateful for your generous donation which contributed significantly to another successful race meeting”. “We acknowledge that without sponsors like yourself, it would not be possible to stage an event like our race day”. “The Bedgerabong Picnic Race Club has a long history spanning over 100 years and hopefully we will see this tradition continue well into the future”. “We trust you and your guests had a great day at the races”.

RECOMMENDATION

That Council receive and note the information.

Alignment with Strategic Plan
LG2.1: Provide leadership through ethical, accountable and legislative decision-making process. Ensure elected members are adequately resourced to enable effective representation.

Financial and Resource Implications
Nil.

Policy Implications
Nil.

Risk Considerations
Nil.

Statutory/Regulatory Implications
Nil.

Consultation conducted
Meetings with Councillors and staff.

Attachments
Nil.

WRITTEN QUESTIONS WITHOUT NOTICE
In accordance with the provisions of the Local Government Act 1993 and Local Government (General) Regulations 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

In accordance with Section 10A of the Local Government Act 1993 -

*Which parts of a meeting can be closed to the public?*

**S10A Which** parts of a meeting can be closed to the public?

(1). A Council, or a committee of the Council of which all the members are councillors, may close to the public so much of its meeting as comprises:

(a). the discussion of any of the matters listed in subclause (2), or

(b). the receipt or discussion of any of the information so listed;

(2). The matters and information are the following:

(a). personnel matters concerning particular individuals *(other than Councillors)*;

(b). the personal hardship of any resident or ratepayer,

(c). information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting *(or proposes to conduct)* business;

(d). commercial information or a confidential nature that would, if disclosed:-

i). prejudice the commercial position of the person who supplied it, or;

ii). confer a commercial advantage on a competitor of the Council, or;

iii). reveal a trade secret.

(e). information that would, if disclosed, prejudice the maintenance of law;

(f). matters affecting the security of the Council, Councillors, Council staff or Council property;

(g). advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;

(h). information concerning the nature and location of a place or an item of Aboriginal significance on community land.

(i). alleged contraventions of any code of conduct requirements applicable under section 440.

(3). A Council, or a committee of the Council of which all the members are Councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

(4). A Council, or a committee of a Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.
CONTENTS OF CONFIDENTIAL BUSINESS PAPER

For the information of the public Council now advises that the following business, in part or in whole, is contained in the Confidential Business Paper which will be dealt with at today’s meeting.

The reason the particular matter is included in the Confidential Business Paper is stated following the description of the item of business.

ECONOMIC AND BUSINESS DEVELOPMENT COMMITTEE

1.1 – Economic Development Incentive

(2). The matters and information are the following:

   (c). information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;