

## Ootha Water Tank Program Policy

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<b>DATE APPROVED</b>	18 February 2021
<b>EFFECTIVE</b>	18 February 2021
<b>AUTHORITY</b>	Council
<b>CONTACT OFFICER</b>	Director Engineering

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## 1 PURPOSE

- 1.1 The purpose of this Policy is to provide assistance to the Ootha village where residential properties have insufficient water supply due to the Ootha Water Scheme being a non-potable supply.
- 1.2 The purpose of this Policy is to establish guidelines governing the responsibilities of Council and the Ootha village property owners in operating this program.

## 2 SCOPE

- 2.1 The Policy applies to all residents of Ootha connected to the Ootha Water Scheme who require assistance to increase their water supply capacity in the form of a rain tank provided by Forbes Shire Council.
- 2.2 This Policy applies to Council Officials who are responsible for managing water matters related to the Ootha Water Scheme.

## 3 DEFINITIONS

- 3.1 For the purposes of this Policy, the following definitions apply:

<b>Term</b>	<b>Definition</b>
<b>Act</b>	<i>Local Government Act 1993 (NSW)</i>
<b>Ootha village</b>	as defined by properties connected to the Ootha Water Scheme
<b>Potable Water Scheme</b>	water that is safe for human consumption
<b>Non-Potable Water Scheme</b>	water that is unsafe for human consumption

## 4 POLICY STATEMENT

- 4.1 Ootha village is located in the Central West Region of New South Wales within the Forbes Shire, 75.7km west of Forbes CBD.
- 4.2 The water supply scheme to Ootha village is non-potable and cannot be used for domestic purposes.
- 4.3 Council facilitating a repayment program to enable the installation and supply of rain water tanks will assist Ootha village with their potable water requirements.

### 4.4 Ootha Water Tank Program

- 4.4.1 The Ootha Water Tank Program is comprised of two components:
- Council facilitating the supply and installation of 1 x 22,000L poly rain water tank to eligible Ootha Village properties; and
  - Council operating a repayment scheme for eligible property owners to repay the costs associated with supply and installation of rain water tanks under this program.

- 4.4.2 The Ootha Water Tank Program is to be undertaken in accordance with the *Ootha Water Tank Program Agreement* signed by Council and eligible property owners electing to participate in this Program.
- 4.4.3 The Ootha Water Tank Program applies only to one (1) rain water tank per eligible assessment. Additional rain water tanks are the responsibility of the property owner.
- 4.4.4 All applications received under this Program must be presented to Council for decision in accordance with s. 356 of the Act.
- 4.4.5 Council cannot delegate authority to the General Manager or any other Council Officer to approve a request for financial assistance in accordance with s. 377(q) of the Act.
- 4.4.6 Council, in accordance with the provisions of s. 356 of the Act must undertake public notice of the proposed resolution of Council for 28 days prior to Council approving an application under this policy.
- 4.5 **Supply and installation of Rank Water Tanks**
- 4.5.1 Council will provide a short term loan up to the value of \$15,000 under the Program. This loan is for the costs associated with purchase of standard sized water tank (22,000L), pump (if necessary), installation and connection to drainage and internal plumbing.
- 4.5.2 Council will engage a contractor to carry out all works, in accordance with its *Procurement Policy*.
- 4.5.3 Council will provide the first fill of a rain water tank installed under this Program, up to the capacity of the tank with delivery costs to be the responsibility of Council.
- 4.6 **Repayment Scheme**
- 4.6.1 The repayment scheme will take the form of a short-term interest free loan, for which Council will raise a Sundry Debtor account.
- 4.6.2 The loan will be required to be repaid within 24 months via monthly repayments.
- 4.6.3 The debt will be linked to the property rates account and incorporated on s. 603 certificate as a liability.
- 4.7 **Property Owner Responsibilities**
- 4.7.1 Additional concreting or plumbing works such as concrete slab, or internal plumbing shall remain the responsibility of the property owner/s.
- 4.7.2 Second and subsequent fills of water is the property owner/s responsibility.
- 5 **VARIATION**
- 5.1 Council reserves the right to vary the terms and conditions of this Policy subject to a report Council.

## Revision History

Version	Adoption Date	Authorised by	Approved by	Revision Date
1	17/09/2020	Director Engineering	Council	17/09/2022
2	18/02/2021	Director Engineering	Council	18/02/2023

## Change History

Version	Change Details
2	Amended clause 4.5.1 to increase the maximum allowable short-term loan limit to \$15,000

## Related Documents

### Title

*Forbes Shire Council Procurement Policy*

Ootha Water Tank Program Application Form

Ootha Water Tank Repayment Scheme Agreement