



**FORBES SHIRE COUNCIL**  
**Application to Modify a Development Consent**  
**As per the Environmental Planning and Assessment Act, 1979**

Use this form to apply for a minor modification to the approved use of your Consent, to vary or delete a condition of your Consent, or for minor amendments to the approved design which will **not** substantially alter the approved development.

**Subject Land**

**Lot:**

**DP:**

**Sec:**

**Street Address:**

**Owner/s Address:**

**Applicant's Details**

**Name:**

**Full Postal Address:**

**Contact Telephone No:**

**Business Telephone No:**

**Email Address:**

**Details of Development**

**Number of Development Application  
to be modified**

**Determination date**

**Proposed Modification**

**Will the proposed modification be substantially the same development that was originally approved?**

Yes     No

If the applicant cannot satisfy Council that the modifications proposed result in substantially the same development as the development for which the consent was originally granted, a new development application will be required to be submitted to Council for assessment.

**Justification  
for  
Modification:**

**Proposed Modification**

**Select Modification Type**

**Section 4.55(1)**

These are modifications involving minor error, misdescription or miscalculation. Typically, but are not limited to:

- A change to a condition of consent where Council has made an error
- Wrong plan numbers
- Would have no change to the form of the development approved
- Would not require notification

**Section 4.55(1A)**

Used for minor amendments that will have minimal environmental impact. Typically but are not limited to:

- Internal design changes
- Amended landscaping details
- Drainage design amendments
- Changes to approved schedule of finishes
- Changes with no impact on privacy, height, overshadowing etc

**Section 4.55(2)**

Used for all other modification where environmental impacts are potentially possible. Typical changes include but are not limited to:

- Floor levels
- Heights
- Car parking generation
- Roof forms

**Section 4.56**

Used for all modifications to any Land and Environment Court approved development consent.

**Is this application being made to the Land and Environment Court?**

Yes     No

**Describe the proposed modification**

Please lodge plans and the applicable Statement of Environmental Effects with this application. Development-specific forms are located on Council's website or at Council's Administration Offices at 2 Court Street, Forbes.

**Estimated Cost of Works:**

An assessment of the development cost will be undertaken by Council during assessment of the application. For development over \$200,000 please lodge Form – Cost Estimate Report with this application.

**Owner's Consent**

If more than one owner, every owner must sign. Owner's names must match those recorded on Council's rates system. If names differ, proof of change of ownership must be provided.  
 If the property is within a strata plan, the consent of the Owners Corporation is required under seal.

Name 1:

Signature 1:	Date:
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Name 2:

Signature 2:	Date:
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Name 3:

Signature 3:	Date:
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If signing on behalf of a company, please indicate your position within the company:

**Declarations**

**Have you or an associate made a reportable political donation or gift within the previous 2 years?**

Yes

No

In accordance with the requirements of the **Local Government & Planning Legislation Amendment (Political Donations) Act 2008**, the applicant must disclose donations of \$1,000 or more made to or for the benefit of a political party, an elected member or a group of candidates within two years before the application is made. The disclosure requirements continue to apply until the application is determined. A person making an application to a Council must also disclose gifts to employees of that Council. This also applies to associates of the Applicant.

*If you or anyone associated with you has made a reportable political donation or gift within the period of two years, please complete a Political Donations and gifts Disclosure Statement.*

- Persons are associated with each other if:**
- a) They carry on a business together in connection with the relevant planning application (in the case of the making of any such application) or they carry on a business together that may be affected by the granting of the application (in the case of a relevant planning submission); or
  - b) They are related bodies corporate under the *Corporations Act 2001* of the Commonwealth; or
  - c) One is a director of a corporation and the other is any such related corporation or a director of any such related corporation; or
  - d) They have any other relationship prescribed by the regulations.

**Are you an employee of Forbes Shire Council or have an affiliation with a Council Officer by way of family, close personal friendship or business interest?**

Yes

No

### Applicant's Declaration

*If the applicant is a company or owners association, it must be signed by a director, secretary or authorised delegate under common seal.*

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that if incomplete, the application may be returned to me, delayed, rejected or more information may be requested within 21 days of lodgement. I also understand that information contained in the Development Application and in this form is publicly accessible under Section 12 of the Local Government Act and is made available on Council's website.

Signature:	Date:
Signature:	Date:

### How to Lodge this Application

In Person	<p><b>2 Court Street, Forbes</b>  <b>8:30am to 4:30pm Monday to Friday.</b></p> <p>It is always recommended that you consult with a Council Officer before lodging this application. To book a free pre-lodgement appointment, contact the Planning &amp; Growth Department on 6850 2300 – Option 1.</p>
Electronically	<a href="mailto:development@forbes.nsw.gov.au">development@forbes.nsw.gov.au</a>
By Post	<p>The General Manager          Forbes Shire Council          PO Box 333          Forbes NSW 2871</p>

### General Information

Contact:	<p><b>Planning &amp; Growth Department</b>  <b>Phone:</b> 02 6850 2300 – Option 1  <b>Email:</b> <a href="mailto:development@forbes.nsw.gov.au">development@forbes.nsw.gov.au</a>  <b>Fax:</b> 02 6850 2399</p>
Fees:	Application fees are calculated on a scaled based on the contract value of the work and are GST free. Ask our Customer Service Staff for further details.
Payment Methods:	<p>Cash, Cheque, MasterCard, Visa, &amp; EFTPOS, Electronic Funds Transfer. Make cheques payable to Forbes Shire Council. Do not send cash in the mail.</p> <p>Electronic Funds Transfer is available on confirmation that submitted application package is sufficient to allow lodgement.</p>
Privacy:	<p>The personal details requested on this form are required under the <i>Environmental Planning and Assessment Act, 1979</i> and will only be used in connection with the requirements of this legislation or section 12 of the Local Government Act. Access to this information is restricted to Forbes Shire Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.</p>