

**Subject Land**
**Lot:**
**DP:**
**Sec:**
**Street Address:**
**Owner/s Name (if different to Applicant):**
**Owner/s Address:**
**Applicant's Details**

The applicant must be the person that has the benefit of the consent (e.g. the owner or the authorised lessee of the building or land).

**Name/s:**
**Full Postal Address:**
**Contact Telephone No:**
**Business Telephone No:**
**Email Address:**
**Description of Development**
**Brief description of development**
**Development Consent Number**
**Determination Date**
**Total additional and altered gross floor area**
**Cost of development**
**Builder/Owner-Builder details:**

The Principle Certifying Authority has been advised of the following applicable requirements of the Act pursuant to 98B of the Regulation

**Licensee Name**
**Licensee ABN**
**Licence number**
**Approved Insurer**
**Policy Number**
**OR Owner/Builder's Name**
**Owner/Builder's Permit Number**

**Applicant's Details**

In submitting this notice –

1. I declare that all information provided is true and correct.
2. I have met all conditions of the Development Consent that must be complied with prior to the issuing of the Construction Certificate.
3. I agree that building works will not begin prior to completing the Notice of Commencement form at least **2 days prior** to commencement of construction

|                  |             |
|------------------|-------------|
| <b>Name</b>      |             |
| <b>Signature</b> | <b>Date</b> |

**How to Lodge this Application**

|                |  |
|----------------|--|
| In Person      | <p><b>2 Court Street, Forbes</b><br/> <b>8:30am to 4:30pm Monday to Friday.</b></p> <p>It is always recommended that you consult with a Council Officer before lodging this application. To book a free pre-lodgement appointment, contact the Planning &amp; Growth Department on 6850 2300 – Option 1.</p> |
| Electronically | <a href="mailto:development@forbes.nsw.gov.au">development@forbes.nsw.gov.au</a>   |
| By Post        | <p>The General Manager<br/>         Forbes Shire Council<br/>         PO Box 333<br/>         Forbes NSW 2871</p>  |

**Office Use Only**

- Fee Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_ Receipt Number: \_\_\_\_\_  
 Construction Certificate Issued  
 Notice of Commencement Form distributed